

<b>BOARD OF HEALTH:</b>	Bruce DeLong David Pohl	George Bailey Steven Sopocy	Phil Kohn Adam Petersen
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MID-MICHIGAN DISTRICT HEALTH DEPARTMENT (MMDHD)  
BOARD OF HEALTH  
REGULAR MEETING  
at  
**Gratiot Office, Ithaca, Michigan**

**Wednesday, June 26, 2024**  
**9:00 a.m.**

**MINUTES**

*We take action to protect, maintain, and improve the health of our community.*

Members Present: Adam Petersen, Chairperson; George Bailey, Vice Chairperson; Steven Sopocy, David Pohl, Phil Kohn and Bruce DeLong

Members Absent: None

Staff Present: Mari E. (Liz) Braddock, Health Officer; Melissa Selby, Director of Administrative Services; Jennifer E. Morse, MD, MPH, FAAFP, Medical Director; Lonnie Smith, Director of Environmental Health (EH); Krishna Santana, Board Secretary

Staff Absent: Sarah Doak, Director of Community Health and Education Division (CHED)

Guests: None

Adam Petersen, Chairperson, called the Regular Meeting of the Mid-Michigan District Board of Health (BOH) to order at 9:00 a.m. on Wednesday, June 26, 2024, at the Gratiot Office of the MMDHD, Ithaca, Michigan.

The Pledge of Allegiance was led by A. Petersen.

A. AGENDA NOTES, REVIEW, AND REVISIONS:

Addition to the agenda, E. Committee Reports, 1. Finance Committee, d. July Finance Committee meeting time.

**Motion made by G. Bailey and seconded by D. Pohl to accept the agenda with the addition of E. 1. d. Motion carried.**

B. CONSENT ITEMS:

1. Meeting Minutes

- a. Michigan Association for Local Public Health (MALPH) Board of Directors Meeting held May 13, 2024
- b. Mid-Michigan District BOH Regular Meeting held May 22, 2024

**Motion made by B. DeLong and seconded by S. Sopocy to accept Meeting Minutes B. 1. a. and b. and place on file. Motion carried.**

2. Communications –

- a. Notice of Award – ELC Infection Prevention and Healthcare – Associated Infections Response Support

L. Braddock told the board we will be receiving more than expected from this award in 2025.

- b. Notice of Award – BHSP – HIV Prevention

L. Braddock told the board we will be getting \$5,000.00 less than in the past, this is likely due to low case numbers.

- c. Notice of Award – Strengthening PH Workforce & Infrastructure FY25

We did not accept the funding in 2023/2024, opting to wait until this year because we knew there would be less covid money awarded this year.

C. PUBLIC COMMENTS: - None

D. BRANCH OFFICE EMPLOYEES: – None

E. COMMITTEE REPORTS:

1. Finance Committee – George Bailey, Chairperson

- a. MMDHD’s Expenses for May 18 through June 17, 2024

G. Bailey went over the expenses for the board.

**Motion made by G. Bailey and seconded by S. Sopocy to approve payment of the MMDHD’s Expenses for May 18 through June 17, 2024, totaling \$594,788.86. Motion carried.**

- b. MMDHD's Monthly Balance Sheet, Revenue and Expenditure Report for May 2024

G. Bailey asked the board if there were any questions.

**Motion made by G. Bailey and seconded by S. Sopocy to accept the Balance Sheet, Revenue and Expenditure Report for May 2024 and place on file. Motion carried.**

- C. Private stock DTaP and PedvaxHIB.

L. Braddock said we would add this to offer clients with private insurance to get more people at our clinics and offering as much as we can for the community, especially with so many pharmacies closing in our area. This will give another option for our residents.

**Motion made by D Pohl and seconded by G. Bailey to add DTaP and PedvaxHIB and fees to the current schedule at market price plus 10%. Motion carried.**

- D. July 24, 2024 Finance committee meeting time

M. Selby suggested the July finance committee meeting be held a half hour earlier than usual to allow time to discuss the 2025 Budget.

**Motion made by D. Pohl and seconded by S. Sopocy to change the Finance Committee Meeting to 8:00 a.m. to allow time to discuss the 2025 budget. Motion carried.**

- 2. Personnel Committee – David Pohl, Chairperson –

- a. MNA Negotiation Updates

D. Pohl said they had a good discussion with the MNA concerning the new contract, M. Selby said it has not been ratified at this time as they are working on contract language, the contract will be presented and discussed at the full board in July.

- b. Health Officer Annual Review

L. Braddock said the Health Officer Review usually takes place in July, the Personnel Committee brings it to the full board in August and if there is a new contract it will become effective October 1<sup>st</sup>, which is the case this year as her contract is scheduled to expire September 30, 2024. She offered to email the last review including the goals set by the board to the committee members before July's meeting. A. Petersen suggested scheduling the Personnel Committee meeting immediately following the July 24, 2024, Board meeting.

- 3. Program Committee – Phil Kohn, Chairperson

- a. On-Site sewage disposal alternative design technology

L. Smith told the board the Program Committee had met that morning and recommended the board approve the use of ALT as an alternative product for septic systems; he also went over how the ALT system is constructed.

**Motion made by D. Pohl seconded by G. Bailey to approve the use of the ALT system t as an alternative product for the construction of onsite septic system within the MMDHD district. Motion carried.**

F. MEDICAL DIRECTOR'S REPORT: Jennifer E. Morse, MD, MPH, FAAFP

1. COVID-19 Vaccine 2024-2025 Updates

J. Morse reviewed her report for the board. Her recommendations are to support the efforts of vaccine development, she also noted current vaccines still have benefits and are safe, you should talk to your health department or doctor if you have concerns.

**D. Pohl made a motion and S. Sopocy supported accepting and placing the medical director's report on file. Motion Carried.**

G. HEALTH OFFICER'S REPORT: Mari E. (Liz) Braddock

1. Report

L. Braddock spoke on the seasonal programs that Environmental Health currently have underway. Mosquito surveillance and tick dragging are two programs being performed this summer both are funded by a MDHHS grant. The third program is bathing beach monitoring, this program is funded by a grant from MEGLE. Information about these programs can be found on the MMDHD website.

She also noted a flyer that was included in the board packet containing a survey for Montcalm. MMDHD is assisting Corewell Health with their Community Health Needs Assessment and the results from this survey will assist in identifying the services needed for the community. Hospitals are required to complete the community health needs assessment every three years and they reach out to MMDHD for assistance.

2. 2023 Annual Report Draft

L. Braddock presented the draft of the annual report – She noted the report will be available virtually. It will be released in the next couple weeks to the communities if the board approves the report today.

**Motion made by B. DeLong seconded by D. Pohl to approve the 2023 Annual Report. Motion carried.**

3. Agreements Signed, May 19 – June 17, 2024

L. Braddock told the board the agreements signed this month were due to the name of the hospital changing, the agreement had already been in place we have just updated the name.

**Motion made by B. DeLong supported by S. Sopocy to accept the health officer's report and place on file. Motion carried.**

H. OLD BUSINESS:

1. Statewide Septic Code

L. Smith said he learned last week a fourth draft has been presented, the majority of health departments have not seen the fourth draft, including MMDHD. At this time the fifth draft is being worked on.

I. NEW BUSINESS: -

1. Emerging Issues –

Heavy Metals Testing- Wheeler

L. Smith said we have been contacted by MDHHS that there will be some sampling for heavy metals in Wheeler. MMDHD is one of twelve health departments in the state that are being sampled. MMDHD provided 83 addresses around the Wheeler area to test the water, MDHHS will be reaching out to some of these citizens about testing.

J. LEGISLATIVE ACTION: - None

K. INFORMATIONAL ITEMS:

1. MMDHD Staffing Report

L. Braddock went over the staffing report for the board.

L. RELATED NEWS ARTICLES AND LINKS: <https://www.mmdhd.org/2024-board-of-health-meetings-copy/>

No items this month

M. AGENCY NEWSLETTERS: <https://conta.cc/45n0XZu>

**There being no further business to come before the Board, G. Bailey made a motion to adjourn seconded by S. Sopocy, the meeting adjourned at 9:49 a.m.**

Respectfully Submitted,

*Krishna Santana*

Krishna Santana, Board Secretary  
For Adam Petersen, Chairperson  
Mid-Michigan District Board of Health

DRAFT