



**CLINTON OFFICE**  
 1307 E. Townsend Rd.  
 Saint Johns, MI 48879-9036  
 (989) 224-2195

**GRATIOT OFFICE**  
 151 Commerce Dr.  
 Ithaca, MI 48847-1627  
 (989) 875-3681

**MONTCALM OFFICE**  
 615 N. State St.  
 Stanton, MI 48888-9702  
 (989) 831-5237

<b>BOARD OF HEALTH:</b>	Bruce DeLong David Pohl	George Bailey Steven Sopocy	Phil Kohn Adam Petersen
-------------------------	----------------------------	--------------------------------	----------------------------

MID-MICHIGAN DISTRICT HEALTH DEPARTMENT (MMDHD)  
 BOARD OF HEALTH  
 REGULAR MEETING  
 at  
**Montcalm Office, Stanton, Michigan**  
**Conference Rooms A & B**

**Wednesday, July 24, 2024**  
**9:00 a.m.**

**AGENDA**

*We take action to protect, maintain, and improve the health of our community.*

Pledge of Allegiance

A. AGENDA NOTES, REVIEW, AND REVISIONS:

B. CONSENT ITEMS:

1. Meeting Minutes

- a. Michigan Association for Local Public Health (MALPH) Board of Directors Meeting held June 10, 2024 – **Included.**
- b. Mid-Michigan District Board of Health (BOH) Regular Meeting held June 26, 2024– **Included.**

2. Communications

- a. MI Safer Schools: Health Resource Advocate for Sustained In-Person Learning – Included.

C. PUBLIC COMMENTS:

D. BRANCH OFFICE EMPLOYEES:

E. COMMITTEE REPORTS:

1. Finance Committee: George Bailey, Chair
  - a. MMDHD Expenses for June 18 through July 10, 2024 – **Included.**
  - b. MMDHD’s Monthly Balance Sheet, Revenue and Expenditure Report for June 2024 – **Included.**
  - c. FY 24/25 Proposed Draft Budget and Narrative– **Included.**
  - d. FY 24/25 Proposed Agency Fees
    1. Community Health and Education Division (CHED) fees - **Included.**
    2. Environmental Health (EH) Division fees – **Included.**
2. Personnel Committee: David Pohl, Chair
  - a. MNA Negotiation Update
3. Program Committee: Phil Kohn, Chair

F. MEDICAL DIRECTOR’S REPORT: Jennifer Morse, M.D., MPH, FAAFP

1. No Report

G. HEALTH OFFICER’S REPORT: Mari E. (Liz) Braddock

1. Health Officer’s Report – **Included.**
2. Quarterly Service Report – **Included.**
3. Agreements Signed, June 14 – July 15, 2024 – **Included.**

H. OLD BUSINESS:

1. State Septic Code
2. Heavy Metals Testing - Wheeler

I. NEW BUSINESS:

1. Michigan Premier Public Health Conference

[FINAL 2024 MALPH Conference Brochure Registration Final Digital - update.pdf](#)

J. LEGISLATIVE ACTION:

K. INFORMATIONAL ITEMS:

1. Mid-Michigan District BOH Action Items, June 2024 – **Included.**
2. MMDHD Staffing Report – **Included.**

L. RELATED NEWS ARTICLES AND LINKS: – <https://www.mmdhd.org/2024-board-of-health-meetings-copy/>

1. Montcalm County residents Community Health Survey – Press Release, July 2, 2024

M. AGENCY NEWSLETTERS: - 2023 Annual Report sent in place of July's Newsletter  
<https://www.mmdhd.org/media-room/>

<b>BOARD OF HEALTH:</b>	Bruce DeLong	George Bailey	Phil Kohn
	David Pohl	Steven Sopocy	Adam Petersen

**Board of Health (BOH) Synopsis of Actions Needed**  
July 24, 2024 Regular Meeting

Item A. 1.	<b>AGENDA NOTES, REVIEW, AND REVISIONS</b>
Motion to accept the agenda as presented.	
Item B. 1. & 2.	<b>CONSENT ITEMS (MEETING MINUTES &amp; COMMUNICATIONS)</b>
Motion to accept Meeting Minutes B. 1. a. and b. and place on file.	
Item E. 1. a.	<b>EXPENSES FOR JUNE 18 THROUGH JULY 10, 2024</b>
Motion to approve payment of the Mid-Michigan District Health Department's Expenses for June 18, through July 10, 2024, totaling \$580,781.91.	
Item E. 1. b.	<b>BALANCE SHEET, REVENUE AND EXPENDITURE REPORT FOR JUNE 2024</b>
Motion to approve and place the Balance Sheet, Revenue and Expenditure Report for June 2024 on file.	
Item E. 1. c.	<b>FY 24/25 PROPOSED BUDGET AND NARRATIVE</b>
Motion to approve the FY 24/25 Proposed Budget and Narrative.	
Item E. 1. d. 1.	<b>FY 24/25 PROPOSED CHED FEES</b>
Motion to approve the FY 24/25 Proposed CHED Fees.	
Item E. 1. d. 2.	<b>FY 24/25 PROPOSED EH FEES</b>
Motion to approve the FY 24/25 Proposed EH Fees.	
Item G. 1.	<b>HEALTH OFFICER'S REPORT</b>
Motion to approve and place on file the Health Officer's Report.	



**MALPH**  
**Board of Directors**  
**Meeting Minutes**  
**June 10, 2024**

**I. Call to Order**

The meeting was called to order at 9:02am by K. Hughes, President.

**II. Roll Call**

A quorum was present.

*Jurisdictions Represented:* Allegan [Jacqueline Billette], Barry-Eaton [Milea Burgstahler], Bay [Joel Strasz], Benzie-Leelanau [Dan Thorell], Berrien [Guy Miller, Candi Gabrielse], Branch-Hillsdale-St. Joseph [Rebecca Burns], Calhoun [Eric Pessell], Central Michigan [Steve Hall], Chippewa [Karen Senkus], Delta-Menominee [Mike Snyder], Detroit [Denise Fair Razo], Dickinson-Iron [Daren Deyaert], District 2 [Denise Bryan], District 10 [Kevin Hughes], District 4 [Denise Bryan], Genesee [Michelle Estell, Brad Snyder], Grand Traverse [Wendy Hirschenberger], Huron [Tip MacGuire], Ingham [Nike Shoyinka, Anne Barna, Brenda Gray], Ionia [Chad Shaw], Jackson [Kristin Pluta], Kent [Adam London], Lapeer [Kathy Haskins], Lenawee [Monica Hunt], Livingston [Matt Bolang, Lindsay Kalberer], Luce-Mackinaw-Alger-Schoolcraft [Nick Derusha], Macomb [Andrew Cox], Marquette [Jerry Messana], Midland [Fred Yanoski], Mid-Michigan [Liz Braddock], Monroe [Jamie Dean], Muskegon [Kathy Moore], Northwest Michigan [Dan Thorell], Oakland [Tony Drautz], Ottawa [Adeline Hambley], Saginaw [Christina Harrington], Shiawassee [Larry Johnson], St. Clair [Liz King] Tuscola [Amanda Ertman], VanBuren/Cass [Danielle Persky] Washtenaw [Jimena Loveluck], Western UP [Kate Beer, Pete Baril].

*Others Present:* Administrative Officers Forum, [Derek Burton], Health Education and Promotion Forum, [Tracy Metcalfe], Environmental Health Forum, [Tony Drautz], Nurse Administrators Forum, [Matthew Budd], Physician's Forum, [Nirali Bora], MAC, [Dwight Washington], MDHHS, [Matthew Buck, Molly Cotant, Laura de la Rambelje, Trudy Esch, Jessica Hamel, Sophia Hines, Brenda Jegede, Jocelyn Marsack, Kathryn Morehouse, Carrie Tarry, Marcus Wasilevich],

*Staff:* Norm Hess, Jodie Shaver. Gwen Tithof

**III. Approve Agenda**

Motion by M. Bolang, support by C. Harrington to approve the agenda. Motion carried.

**IV. Approve Minutes of the May 13, 2024 Meeting**

Motion by M. Bolang, support by L. Braddock to accept the May 13, 2024 meeting minutes. Motion carried.



**V. Public Affairs Associates Report**

No report from Public Affairs Associates

**VI. Partner Updates**

D. DeBruyn (EGLE) did not attend the meeting.

J. Bonsky (MDARD) did not attend the meeting.

L. de la Rambelje introduced Brenda Jegede (new Health & Wellness Bureau Director), Sophia Hines (Division Director for Chronic Disease and Aging), and Matt Buck (new Data Modernization Strategist), who will all be brought into the conversation on the strategic planning work led by Dr. Foster-Fishman. The announcement for the annual Director's award (presented at MPPHC) was sent out last week with nominations due by July 19<sup>th</sup>. The PHIG report is due to L. de la Rambelje by the end of June.

**VII. Body Art Rules Update**

K. Morehouse presented on PA 375 of 2010 licensing rules for body art facilities.

**VIII. LMCH Overview**

C. Tarry, T. Esch, and J. Hamel presented on Local Maternal Child Health funding and program overview. Website: [Michigan.gov/lmch](http://Michigan.gov/lmch).

**IX. PFAS Kits Presentation**

J. Marsack and M. Wasilevich presented on the LHD-Directed PFAS Self-Test Kits Project. Instructions on testing will be included in the kits. There are 3500 kits available.

**X. Officer Updates**

K. Hughes- President sent a written president's report prior to the meeting. The MALPH and MDHHS workgroup continues to meet, and P. Foster-Fishman recently gave an update on her work for this. MALPH BOD nominating committee needs volunteers. If you would like to run for a position or serve on the committee, let K. Hughes know.

C. Scrimger- Secretary / Treasurer was absent and N. Hess presented the April 2024 Financial Report. A motion by S. Hall, support by D. Persky to approve the April 2024 Financial Report as presented. Motion Carried. N. Hess gave an overview of the FY24 budget revision. A motion by C. Harrington, support by D. Persky to approve the FY 24



Budget revision. Motion Carried. N. Hess gave an overview of the possible new MALPH Dues increase. Discussion will continue as this will not take place until FY26.

J. Shaver reported the Health Officer Retreat registration will be sent this week. The MPPHC registration brochure is expected out in July. Overnight room reservations can be made using the link on the MALPH website. All annual award nomination information is also on the MALPH website.

N. Hess reported that the concept paper for the MHEF Funding Opportunity was included in the BOD packet. MDHHS had offered MALPH \$410,000 to work on a project in partnership with the PHAC. This project would be done through a contract with the Public Good Projects; the Michigan Health Endowment Fund is potentially interested in providing additional funding for this project so we could offer small partner contracts to community-based organizations to communicate messaging through their networks and to do some additional communications training with local health department PIOs and partner agency staff.

## **XI. Forum Reports**

Admin Forum- D. Burton reported the Admin Forum conference will be in September. They are continuing to work on the finance guide.

MALEHA- T. Drautz reported MALEHA is monitoring SB 486-490 on mobile home parks. Drafts are being shared for the statewide septic code, but no updates at this time. MALEHA is recommending MALPH join in opposing HB5602-5604.

HEP- T. Metcalfe reported the HEP Forum annual meeting is August 2<sup>nd</sup> in Gaylord.

NAF- M. Budd reported they had close to 40 people in attendance for May meeting. They continue to discuss waiver education and processing.

MAPPP- N. Bora reported they continue to monitor and discuss avian influenza.

## **XII. Public Comments / Announcements / Requests for Future Agenda Items**

There were no public comments or announcements. M. Bolang will discuss waivers at a future meeting.

## **XIII. Adjournment**

Meeting adjourned at 11:07am.

<b>BOARD OF HEALTH:</b>	Bruce DeLong David Pohl	George Bailey Steven Sopocy	Phil Kohn Adam Petersen
-------------------------	----------------------------	--------------------------------	----------------------------

MID-MICHIGAN DISTRICT HEALTH DEPARTMENT (MMDHD)  
BOARD OF HEALTH  
REGULAR MEETING  
at  
**Gratiot Office, Ithaca, Michigan**

**Wednesday, June 26, 2024**  
**9:00 a.m.**

**MINUTES**

*We take action to protect, maintain, and improve the health of our community.*

Members Present: Adam Petersen, Chairperson; George Bailey, Vice Chairperson; Steven Sopocy, David Pohl, Phil Kohn and Bruce DeLong

Members Absent: None

Staff Present: Mari E. (Liz) Braddock, Health Officer; Melissa Selby, Director of Administrative Services; Jennifer E. Morse, MD, MPH, FAAFP, Medical Director; Lonnie Smith, Director of Environmental Health (EH); Krishna Santana, Board Secretary

Staff Absent: Sarah Doak, Director of Community Health and Education Division (CHED)

Guests: None

Adam Petersen, Chairperson, called the Regular Meeting of the Mid-Michigan District Board of Health (BOH) to order at 9:00 a.m. on Wednesday, June 26, 2024, at the Gratiot Office of the MMDHD, Ithaca, Michigan.

The Pledge of Allegiance was led by A. Petersen.

**A. AGENDA NOTES, REVIEW, AND REVISIONS:**

Addition to the agenda, E. Committee Reports, 1. Finance Committee, d. July Finance Committee meeting time.

**Motion made by G. Bailey and seconded by D. Pohl to accept the agenda with the addition of E. 1. d. Motion carried.**



B. CONSENT ITEMS:

1. Meeting Minutes

- a. Michigan Association for Local Public Health (MALPH) Board of Directors Meeting held May 13, 2024
- b. Mid-Michigan District BOH Regular Meeting held May 22, 2024

**Motion made by B. DeLong and seconded by S. Sopocy to accept Meeting Minutes B. 1. a. and b. and place on file. Motion carried.**

2. Communications –

- a. Notice of Award – ELC Infection Prevention and Healthcare – Associated Infections Response Support

L. Braddock told the board we will be receiving more than expected from this award in 2025.

- b. Notice of Award – BHSP – HIV Prevention

L. Braddock told the board we will be getting \$5,000.00 less than in the past, this is likely due to low case numbers.

- c. Notice of Award – Strengthening PH Workforce & Infrastructure FY25

We did not accept the funding in 2023/2024, opting to wait until this year because we knew there would be less covid money awarded this year.

C. PUBLIC COMMENTS: - None

D. BRANCH OFFICE EMPLOYEES: – None

E. COMMITTEE REPORTS:

1. Finance Committee – George Bailey, Chairperson

- a. MMDHD’s Expenses for May 18 through June 17, 2024

G. Bailey went over the expenses for the board.

**Motion made by G. Bailey and seconded by S. Sopocy to approve payment of the MMDHD’s Expenses for May 18 through June 17, 2024, totaling \$594,788.86. Motion carried.**

b. MMDHD's Monthly Balance Sheet, Revenue and Expenditure Report for May 2024

G. Bailey asked the board if there were any questions.

**Motion made by G. Bailey and seconded by S. Sopocy to accept the Balance Sheet, Revenue and Expenditure Report for May 2024 and place on file. Motion carried.**

C. Private stock DTaP and PedvaxHIB.

L. Braddock said we would add this to offer clients with private insurance to get more people at our clinics and offering as much as we can for the community, especially with so many pharmacies closing in our area. This will give another option for our residents.

**Motion made by D Pohl and seconded by G. Bailey to add DTaP and PedvaxHIB and fees to the current schedule at market price plus 10%. Motion carried.**

D. July 24, 2024 Finance committee meeting time

M. Selby suggested the July finance committee meeting be held a half hour earlier than usual to allow time to discuss the 2025 Budget.

**Motion made by D. Pohl and seconded by S. Sopocy to change the Finance Committee Meeting to 8:00 a.m. to allow time to discuss the 2025 budget. Motion carried.**

2. Personnel Committee – David Pohl, Chairperson –

a. MNA Negotiation Updates

D. Pohl said they had a good discussion with the MNA concerning the new contract, M. Selby said it has not been ratified at this time as they are working on contract language, the contract will be presented and discussed at the full board in July.

b. Health Officer Annual Review

L. Braddock said the Health Officer Review usually takes place in July, the Personnel Committee brings it to the full board in August and if there is a new contract it will become effective October 1<sup>st</sup>, which is the case this year as her contract is scheduled to expire September 30, 2024. She offered to email the last review including the goals set by the board to the committee members before July's meeting. A. Petersen suggested scheduling the Personnel Committee meeting immediately following the July 24, 2024, Board meeting.

3. Program Committee – Phil Kohn, Chairperson

a. On-Site sewage disposal alternative design technology

L. Smith told the board the Program Committee had met that morning and recommended the board approve the use of ALT as an alternative product for septic systems; he also went over how the ALT system is constructed.

**Motion made by D. Pohl seconded by G. Bailey to approve the use of the ALT system t as an alternative product for the construction of onsite septic system within the MMDHD district. Motion carried.**

F. MEDICAL DIRECTOR'S REPORT: Jennifer E. Morse, MD, MPH, FAAFP

1. COVID-19 Vaccine 2024-2025 Updates

J. Morse reviewed her report for the board. Her recommendations are to support the efforts of vaccine development, she also noted current vaccines still have benefits and are safe, you should talk to your health department or doctor if you have concerns.

**D. Pohl made a motion and S. Sopocy supported accepting and placing the medical director's report on file. Motion Carried.**

G. HEALTH OFFICER'S REPORT: Mari E. (Liz) Braddock

1. Report

L. Braddock spoke on the seasonal programs that Environmental Health currently have underway. Mosquito surveillance and tick dragging are two programs being performed this summer both are funded by a MDHHS grant. The third program is bathing beach monitoring, this program is funded by a grant from MEGLE. Information about these programs can be found on the MMDHD website.

She also noted a flyer that was included in the board packet containing a survey for Montcalm. MMDHD is assisting Corewell Health with their Community Health Needs Assessment and the results from this survey will assist in identifying the services needed for the community. Hospitals are required to complete the community health needs assessment every three years and they reach out to MMDHD for assistance.

2. 2023 Annual Report Draft

L. Braddock presented the draft of the annual report – She noted the report will be available virtually. It will be released in the next couple weeks to the communities if the board approves the report today.

**Motion made by B. DeLong seconded by D. Pohl to approve the 2023 Annual Report. Motion carried.**

3. Agreements Signed, May 19 – June 17, 2024

L. Braddock told the board the agreements signed this month were due to the name of the hospital changing, the agreement had already been in place we have just updated the name.

**Motion made by B. DeLong supported by S. Sopocy to accept the health officer's report and place on file. Motion carried.**

H. OLD BUSINESS:

1. Statewide Septic Code

L. Smith said he learned last week a fourth draft has been presented, the majority of health departments have not seen the fourth draft, including MMDHD. At this time the fifth draft is being worked on.

I. NEW BUSINESS: -

1. Emerging Issues –

Heavy Metals Testing- Wheeler

L. Smith said we have been contacted by MDHHS that there will be some sampling for heavy metals in Wheeler. MMDHD is one of twelve health departments in the state that are being sampled. MMDHD provided 83 addresses around the Wheeler area to test the water, MDHHS will be reaching out to some of these citizens about testing.

J. LEGISLATIVE ACTION: - None

K. INFORMATIONAL ITEMS:

1. MMDHD Staffing Report

L. Braddock went over the staffing report for the board.

L. RELATED NEWS ARTICLES AND LINKS: <https://www.mmdhd.org/2024-board-of-health-meetings-copy/>

No items this month

M. AGENCY NEWSLETTERS: <https://conta.cc/45n0XZu>

**There being no further business to come before the Board, G. Bailey made a motion to adjourn seconded by S. Sopocy, the meeting adjourned at 9:49 a.m.**

Respectfully Submitted,

*Krishna Santana*

Krishna Santana, Board Secretary  
For Adam Petersen, Chairperson  
Mid-Michigan District Board of Health



STATE OF MICHIGAN

DEPARTMENT OF HEALTH AND HUMAN SERVICES  
LANSING

GRETCHEN WHITMER  
GOVERNOR

ELIZABETH HERTEL  
DIRECTOR

July 17, 2024

Liz Braddock MS, RS  
Health Officer  
Mid-Michigan District Health Department  
615 N. State Road, Suite 2  
Stanton MI, 48888

Dear Liz Braddock MS, RS,

This correspondence will serve as the official Notice of Award for the project titled “**MI Safer Schools: Health Resource Advocates for Sustained In-Person Learning.**” Mid-Michigan District Health Department, hereby referred to as the Local Health Department (LHD), is funded in the amount of \$1,035,000; intended to support 9 Health Resource Advocate (HRA) positions. The project begins October 1, 2024, and will end September 30, 2025, while the funding is currently set for one year, continuation of this program is possible if funds are available.

The funding allocated is intended for hiring a/an HRA(s), who will provide front-line support for COVID-19 testing and reporting, help school districts identify emerging COVID-related health concerns, and strengthen best health practices by providing consultation, prevention services, and appropriate public health strategies for the district. The HRA(s) will help to address the greatest needs in school health: the health and mitigation challenges faced during the COVID-19 pandemic, in addition to other existing and emergent health issues. Funding can be allocated across additional positions or split into FTEs, if the funding is demonstrated to be used exclusively to assist COVID-19 technical support. The funding shall not be used for any other purpose beyond hiring and/or funding an HRA(s), which may include supporting existing positions.

The Michigan Department of Health and Human Services (MDHHS) will require reporting on the status of the HRA’s quarterly, in addition to creating and updating a workplan detailing the role and responsibilities of the HRA, including a plan to institute COVID-19 testing. Additional requirements will include ensuring the collaboration between the HRA, LHD, Intermediate School District, Local Schools, and the MDHHS. The MDHHS will aid in fostering these conversations through collaborative learning calls and office hours. The funding will be issued within the next iteration of the Comprehensive Agreement and the MDHHS encourages the use of the staffing agencies through the [MI Deal](#) program.

If you have any questions or concerns, please do not hesitate to contact the COVID-19 Test Collection and Coordination Team at [MDHHS-COVIDTestingSupport@michigan.gov](mailto:MDHHS-COVIDTestingSupport@michigan.gov).

Sincerely,

Leonard D. Uller  
Director  
COVID-19 Testing Collection and Coordination  
Michigan Department of Health and Human Services | Public Health Administration  
313-600-7621  
[UllerL@michigan.gov](mailto:UllerL@michigan.gov)

**MONTHLY EXPENSES FOR  
June 18, 2024 - July 10, 2024**

<i>EV 2036</i>	<i>6/26/2024</i>	\$	<i>244,011.45</i>
<i>EV 2037</i>	<i>7/10/2024</i>	\$	<i>336,770.46</i>
<hr/>			
<b>TOTAL</b>		\$	<b>580,781.91</b>



# Mid-Michigan District HEALTH DEPARTMENT

CLINTON • GRATIOT • MONTCALM

Expense Voucher # 2036

6/26/2024

**Payables**

109056	VOIDED Acumatica Check - Teamster Local 214	\$ (1,971.52)
109063 - 109084	Acumatica Checks & ACH	\$ 72,155.57

**Payroll**

Ameriprise NBS	\$ 100.00
MERS 457	\$ 1,932.00
Nationwide	\$ 1,680.00
EFT Payroll Taxes	\$ 42,171.62
MERS Defined Benefit - Employee	\$ -
MERS Defined Benefit - Employer	\$ -
Direct Deposit Payroll	\$ 120,496.14
Direct Deposit HSA	\$ 7,447.64
State of Michigan Unemployment	\$ -

**Fees**

Huntington e-Banking fee	
Huntington Bank Interest	

**TOTAL**

**\$ 244,011.45**

**AP Payment Register**

Company/Branc MMDHD

Date From: 6/26/2024

Date To: 6/26/2024

Date: 7/12/2024 2:44 PM

User: JULIA SERAFIN

Account	Currency	Description
CASH AP	USD	CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	002595	109063	Closed	6/26/2024	ADAM01	ADAMS OUTDOOR ADVERTISING OF MICHIGAN	0.00	5,080.00

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	004098		0864332	Bulletin 6810, Post	3,400.00	USD	0.00	3,400.00
Bill	004099		0864313	Production Charge	1,680.00	USD	0.00	1,680.00
<b>Document Total:</b>								<b>5,080.00</b>
<b>Payment Method Total:</b>								<b>5,080.00</b>
<b>Cash Account Total:</b>								<b>5,080.00</b>

Account	Currency	Description
CASH AP	USD	CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	002579	109064	Closed	6/26/2024	ALLE01	ALLEY T	0.00	2,182.00

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	004081		54238	MMDHD EMPLOYI	2,182.00	USD	0.00	2,182.00
<b>Document Total:</b>								<b>2,182.00</b>
<b>Payment Method Total:</b>								<b>2,182.00</b>
<b>Cash Account Total:</b>								<b>2,182.00</b>

Account	Currency	Description
CASH AP	USD	CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	002597	109065	Closed	6/26/2024	AMAZON01	AMAZON CAPITAL SERVICES	0.00	105.90

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	004086		1DLM-34NP-9KH6	CORKBOARDS GI	105.90	USD	0.00	105.90
<b>Document Total:</b>								<b>105.90</b>
<b>Payment Method Total:</b>								<b>105.90</b>
<b>Cash Account Total:</b>								<b>105.90</b>

Account	Currency	Description
CASH AP	USD	CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	002580	109066	Closed	6/26/2024	CAP101	CAPITAL AREA UNITED WAY	0.00	20.00

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	004094		JUN 2024	06.2024 EE Donati	20.00	USD	0.00	20.00
<b>Document Total:</b>								<b>20.00</b>
<b>Payment Method Total:</b>								<b>20.00</b>
<b>Cash Account Total:</b>								<b>20.00</b>



CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	002581	109067	Closed	6/26/2024	CDWG01	CDW GOVERNMENT, INC.	0.00	10,450.00

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	004082		RQ72896		10,450.00	USD	0.00	10,450.00
							<b>Document Total:</b>	<b>10,450.00</b>
							<b>Payment Method Total:</b>	<b>10,450.00</b>
							<b>Cash Account Total:</b>	<b>10,450.00</b>

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	002582	109068	Closed	6/26/2024	CENT02	CENTRAL MICHIGAN DIST HEALTH DEPARTMENT	0.00	9,401.20

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	004115		MAY 2024		9,401.20	USD	0.00	9,401.20
							<b>Document Total:</b>	<b>9,401.20</b>
							<b>Payment Method Total:</b>	<b>9,401.20</b>
							<b>Cash Account Total:</b>	<b>9,401.20</b>

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	002600	109069	Closed	6/26/2024	FAN01	Face Addiction Now	0.00	2,500.00

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	004108		SUDAC Grant		2,500.00	USD	0.00	2,500.00
							<b>Document Total:</b>	<b>2,500.00</b>
							<b>Payment Method Total:</b>	<b>2,500.00</b>
							<b>Cash Account Total:</b>	<b>2,500.00</b>

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	002583	109070	Closed	6/26/2024	FIRS01	FIRST NATIONAL BANK OMAHA	0.00	2,705.77

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Debit Adj.	004129		05.16.24	Visa 2593	Comfort Inn Cadille	-5.97 USD	0.00	-5.97
Debit Adj.	004134				Correction to Bill 01	-0.30 USD	0.00	-0.30
Bill	004118		05.22.24	Visa 0609	Dominos for Comn	29.76 USD	0.00	29.76
Bill	004119		05.31.24	Visa 0609	Facebook Fees for	8.50 USD	0.00	8.50
Bill	004120		05.06.24	Visa 8712	UPS - Mailing pack	9.98 USD	0.00	9.98
Bill	004121		05.02.24	Visa 2593	Comfort Inn - Cadil	93.22 USD	0.00	93.22
Bill	004122		05.08.24	Visa 2593	JDRF International	40.00 USD	0.00	40.00
Bill	004123		05.09.24	Visa 2593	Grand Trav Resort	676.00 USD	0.00	676.00
Bill	004124		05.09.24	Visa 2593 a	Courtyard Marriot -	618.30 USD	0.00	618.30
Bill	004125		05.14.24	Visa 2593	GoDaddy.com: 2 y	199.98 USD	0.00	199.98
Bill	004126		05.14.24	Visa 2593 a	Constant Contact:	145.00 USD	0.00	145.00
Bill	004127		05.15.24	Visa 2593	USPS - Stamped e	421.30 USD	0.00	421.30
Bill	004128		05.15.24	Visa 2593 a	Paypal - MPH: WI	45.00 USD	0.00	45.00
Bill	004130		06.01.24	Visa 2593	Indeed: May listing	225.00 USD	0.00	225.00
Bill	004131		06.03.24	Visa 2593	Stamps.com: Auto	200.00 USD	0.00	200.00

<b>Document Total:</b>	<b>2,705.77</b>
<b>Payment Method Total:</b>	<b>2,705.77</b>
<b>Cash Account Total:</b>	<b>2,705.77</b>

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	002584	109071	Closed	6/26/2024	GRAT07	GRATIOT ISABELLA RESD	0.00	15,935.10

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	004092		12259		Health Resource A	15,935.10 USD	0.00	15,935.10

<b>Document Total:</b>	<b>15,935.10</b>
<b>Payment Method Total:</b>	<b>15,935.10</b>
<b>Cash Account Total:</b>	<b>15,935.10</b>

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	002585	109072	Closed	6/26/2024	HEDG01	HEDGEROW SOFTWARE LTD.	0.00	9,000.00

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	004088		1290		Q3.2024 (July 1 - 31)	9,000.00 USD	0.00	9,000.00

<b>Document Total:</b>	<b>9,000.00</b>
<b>Payment Method Total:</b>	<b>9,000.00</b>
<b>Cash Account Total:</b>	<b>9,000.00</b>

CASH AP		USD		CASH ACCOUNT FOR AP					
Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount	
Payment	002599	109073	Closed	6/26/2024	LINT01		0.00	25.00	
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid	
Bill	004103			CLIENT REFUND	25.00	USD	0.00	25.00	
							<b>Document Total:</b>	<b>25.00</b>	
							<b>Payment Method Total:</b>	<b>25.00</b>	
							<b>Cash Account Total:</b>	<b>25.00</b>	

CASH AP		USD		CASH ACCOUNT FOR AP					
Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount	
Payment	002586	109074	Closed	6/26/2024	MCKE01	MCKESSON MEDICAL	0.00	997.18	
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid	
Debit Adj.	004110			22165334	Credit Memo again	-19.58	0.00	-19.58	
Debit Adj.	004111			22201605	Credit against Orig	-127.95	0.00	-127.95	
Bill	004087			22223875	MODERNA SPIKE	1,144.71	0.00	1,144.71	
							<b>Document Total:</b>	<b>997.18</b>	
							<b>Payment Method Total:</b>	<b>997.18</b>	
							<b>Cash Account Total:</b>	<b>997.18</b>	

CASH AP		USD		CASH ACCOUNT FOR AP					
Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount	
Payment	002587	109075	Closed	6/26/2024	MISD01	MISDU - FRIEND OF COURT	0.00	392.19	
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid	
Bill	004093			06.28.24	06.28.24 Payroll Cl	392.19	0.00	392.19	
							<b>Document Total:</b>	<b>392.19</b>	
							<b>Payment Method Total:</b>	<b>392.19</b>	
							<b>Cash Account Total:</b>	<b>392.19</b>	

CASH AP		USD		CASH ACCOUNT FOR AP					
Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount	
Payment	002596	109076	Closed	6/26/2024	MONT04	MONTCALM ALANO CLUB	0.00	2,500.00	
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid	
Bill	004109			SUDAC Grant	SUDAC Grant to M	2,500.00	0.00	2,500.00	
							<b>Document Total:</b>	<b>2,500.00</b>	
							<b>Payment Method Total:</b>	<b>2,500.00</b>	
							<b>Cash Account Total:</b>	<b>2,500.00</b>	

CASH AP		USD		CASH ACCOUNT FOR AP					
Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount	
Payment	002588	109077	Closed	6/26/2024	RICO01	RICOH USA INC	0.00	1,045.25	
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid	
Bill	004100		5069620194	MAY 2024 Printing	1,045.25	USD	0.00	1,045.25	
							<b>Document Total:</b>	<b>1,045.25</b>	
							<b>Payment Method Total:</b>	<b>1,045.25</b>	
							<b>Cash Account Total:</b>	<b>1,045.25</b>	

CASH AP		USD		CASH ACCOUNT FOR AP					
Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount	
Payment	002589	109078	Closed	6/26/2024	STAP01	STAPLES	0.00	276.30	
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid	
Bill	004080		6002867191	COPY PAPER MB	120.48	USD	0.00	120.48	
Bill	004083		6002446212	CBO CHED/EH OF	99.89	USD	0.00	99.89	
Bill	004084		6003803116	ADMIN OFFICE SL	20.85	USD	0.00	20.85	
Bill	004085		6003803115	ADMIN OFFICE SL	35.08	USD	0.00	35.08	
							<b>Document Total:</b>	<b>276.30</b>	
							<b>Payment Method Total:</b>	<b>276.30</b>	
							<b>Cash Account Total:</b>	<b>276.30</b>	

CASH AP		USD		CASH ACCOUNT FOR AP					
Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount	
Payment	002590	109079	Closed	6/26/2024	STAT01	STATCOURIER	0.00	4,806.00	
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid	
Bill	004101		MAY 2024	05.2024 Lab Couri	2,403.00	USD	0.00	2,403.00	
Bill	004102		JUN 2024	06.2024 Lab Couri	2,403.00	USD	0.00	2,403.00	
							<b>Document Total:</b>	<b>4,806.00</b>	
							<b>Payment Method Total:</b>	<b>4,806.00</b>	
							<b>Cash Account Total:</b>	<b>4,806.00</b>	

CASH AP		USD		CASH ACCOUNT FOR AP					
Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount	
Payment	002591	109080	Closed	6/26/2024	STAT03	STATE OF MICHIGAN-EGLE	0.00	1,828.04	
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid	
Bill	004133		LHD2023-4	FY2023 Local Hea	1,828.04	USD	0.00	1,828.04	
							<b>Document Total:</b>	<b>1,828.04</b>	
							<b>Payment Method Total:</b>	<b>1,828.04</b>	
							<b>Cash Account Total:</b>	<b>1,828.04</b>	





# Mid-Michigan District HEALTH DEPARTMENT

CLINTON • GRATIOT • MONTCALM

Expense Voucher #	2037	7/10/2024
<b><u>Payables</u></b>		
109085 - 109106	Acumatica Checks & ACH	\$ 118,997.43
<b><u>Payroll</u></b>		
	Ameriprise NBS	\$ 100.00
	MERS 457	\$ 1,932.00
	Nationwide	\$ 1,680.00
	EFT Payroll Taxes	\$ 41,444.37
	Direct Deposit Payroll	\$ 115,286.41
	Direct Deposit HSA	\$ 7,633.19
	Direct Deposit Payroll - Formula Error on EV 2036 /Correction for 06/28/24 amount	\$ (5,275.87)
	State of Michigan Unemployment	\$ -
	MERS Defined Benefit - Employee	June-24 \$ 9,107.03
	MERS Defined Benefit - Employer	June-24 \$ 45,564.37
<b><u>Fees</u></b>		
	Huntington e-Banking fee	\$ 318.63
	Huntington Bank Interest	\$ (17.10)
<b>TOTAL</b>		<b><u>\$ 336,770.46</u></b>









CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	002614	109095	Closed	7/10/2024	RSNO01	R&S NORTHEAST LLC	0.00	1,584.29
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	004116		465704	FP CONTRACEPT	1,546.94	USD	0.00	1,546.94
Bill	004137		468036	FP CONTRACEPT	37.35	USD	0.00	37.35
<b>Document Total:</b>								<b>1,584.29</b>
<b>Payment Method Total:</b>								<b>1,584.29</b>
<b>Cash Account Total:</b>								<b>1,584.29</b>

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	002615	109096	Closed	7/10/2024	SANO01	SANOFI PASTEUR INC	0.00	1,149.70
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	004112		7141021787	VACCINES SANOI	1,149.70	USD	0.00	1,149.70
<b>Document Total:</b>								<b>1,149.70</b>
<b>Payment Method Total:</b>								<b>1,149.70</b>
<b>Cash Account Total:</b>								<b>1,149.70</b>

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	002616	109097	Closed	7/10/2024	STAP01	STAPLES	0.00	734.94
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	004104		6004513282	GBO OFFICE SUP	176.75	USD	0.00	176.75
Bill	004106		6004858244	COPYPAPER MBC	143.94	USD	0.00	143.94
Bill	004145		6004918525	CBO OFFICE SUP	414.25	USD	0.00	414.25
<b>Document Total:</b>								<b>734.94</b>
<b>Payment Method Total:</b>								<b>734.94</b>
<b>Cash Account Total:</b>								<b>734.94</b>

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	002617	109098	Closed	7/10/2024	THER01	THERACOM, A CAREMARK CO	0.00	5,412.64
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	004113		225300176-301	NEXPLANON IUD'	5,412.64	USD	0.00	5,412.64
<b>Document Total:</b>								<b>5,412.64</b>
<b>Payment Method Total:</b>								<b>5,412.64</b>
<b>Cash Account Total:</b>								<b>5,412.64</b>

CASH AP		USD		CASH ACCOUNT FOR AP					
Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount	
Payment	002618	109099	Closed	7/10/2024	VERI01	VERIZON	0.00	4,578.46	
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid	
Bill	004164		9967428383		06.24.24 - 07.23.24	4,578.46 USD	0.00	4,578.46	
							<b>Document Total:</b>	<b>4,578.46</b>	
							<b>Payment Method Total:</b>	<b>4,578.46</b>	
							<b>Cash Account Total:</b>	<b>4,578.46</b>	

CASH AP		USD		CASH ACCOUNT FOR AP					
Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount	
Payment	002619	109100	Closed	7/10/2024	WOOD01	WOOD SARAH	0.00	82.50	
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid	
Bill	004172		06.06.24-06.07.24	Contractual	06.06.24-06.07.24	15.00 USD	0.00	15.00	
Bill	004173		06.30.24-07.06.24	Contractual	06.30.24-07.06.24	67.50 USD	0.00	67.50	
							<b>Document Total:</b>	<b>82.50</b>	
							<b>Payment Method Total:</b>	<b>82.50</b>	
							<b>Cash Account Total:</b>	<b>82.50</b>	

CASH AP		USD		CASH ACCOUNT FOR AP					
Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount	
Payment	002620	109101	Closed	7/10/2024	MUTU01	MUTUAL OF OMAHA	0.00	5,388.41	
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid	
Bill	004176		001721152222		JUL 2024 ER LIFE	5,388.41 USD	0.00	5,388.41	
							<b>Document Total:</b>	<b>5,388.41</b>	
							<b>Payment Method Total:</b>	<b>5,388.41</b>	
							<b>Cash Account Total:</b>	<b>5,388.41</b>	

CASH AP		USD		CASH ACCOUNT FOR AP					
Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount	
Payment	002621	109102	Closed	7/10/2024	PREIN01	PREIN&NEWHOF	0.00	3,475.00	
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid	
Bill	004174		115996		06.2024 Water Sar	3,475.00 USD	0.00	3,475.00	
							<b>Document Total:</b>	<b>3,475.00</b>	
							<b>Payment Method Total:</b>	<b>3,475.00</b>	
							<b>Cash Account Total:</b>	<b>3,475.00</b>	

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	002622	109103	Closed	7/10/2024	AMAZON01	AMAZON CAPITAL SERVICES	0.00	15.99

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	004090		11GR-3VD7-1JHL	AWARD MEDALS	15.99	USD	0.00	15.99
							<b>Document Total:</b>	<b>15.99</b>
							<b>Payment Method Total:</b>	<b>15.99</b>
							<b>Cash Account Total:</b>	<b>15.99</b>

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	002623	109104	Closed	7/10/2024	VERT01	VERTILOCITY	0.00	933.83

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	004179		31018373	July Monthly Billing	933.83	USD	0.00	933.83
							<b>Document Total:</b>	<b>933.83</b>
							<b>Payment Method Total:</b>	<b>933.83</b>
							<b>Cash Account Total:</b>	<b>933.83</b>

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	002624	109105	Closed	7/10/2024	TOTA03	TOTAL ENERGY SYSTEMS LLC	0.00	403.00

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	004158		INV121703	MBO Onsite Gener	403.00	USD	0.00	403.00
							<b>Document Total:</b>	<b>403.00</b>
							<b>Payment Method Total:</b>	<b>403.00</b>
							<b>Cash Account Total:</b>	<b>403.00</b>

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	002625	109106	Closed	7/10/2024	PAR01		0.00	25.00

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	004167		Client Refund	Client Refund for 0	25.00	USD	0.00	25.00
							<b>Document Total:</b>	<b>25.00</b>
							<b>Payment Method Total:</b>	<b>25.00</b>
							<b>Cash Account Total:</b>	<b>25.00</b>

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	002601	EFT0000034	Closed	7/10/2024	AMAZON01	AMAZON CAPITAL SERVICES	0.00	55.95

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	004091		1PXQ-DWGF-1YFM	LED FLOOR LAMF	55.95	USD	0.00	55.95
<b>Document Total:</b>								<b>55.95</b>
<b>Payment Method Total:</b>								<b>55.95</b>
<b>Cash Account Total:</b>								<b>55.95</b>

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	002602	EFT0000035	Closed	7/10/2024	KOHN01	KOHN PHILLIP	0.00	75.20

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	004168		05.23.24-06.26.24	Per Diem & Mlg 05/23/24-06/26/24	75.20	USD	0.00	75.20
<b>Document Total:</b>								<b>75.20</b>
<b>Payment Method Total:</b>								<b>75.20</b>
<b>Cash Account Total:</b>								<b>75.20</b>

Doc. Type	Count	Amount Paid (USD)
Check	25	118,997.43
Prepayment	0	0.00
Refund	0	0.00
Void Check	0	0.00
<b>Company Total:</b>	<b>25</b>	<b>118,997.43</b>

Balance Sheet

As of June 30, 2024

Assets

Cash & Cash Equivalents	2,815,701.33
Account Receivable	222,519.20
Other Receivables	435,689.39
Prepaid Expenses	69,469.09
VFC Inventory	54,986.42

<b>Total Assets</b>	<b>3,598,365.43</b>
---------------------	---------------------

Liabilities

Employee Deductions	274,440.94
Accounts Payable	127,755.61
Due to Others	196,108.75
VFC Inventory	54,986.42
Trust Funds	17,987.17
Deferred Revenues	0.00
Other Long-term Liabs	175,033.00
38901-FUND BALANCE RESTRICTED DENTAL	95,208.84
39001-FUND BALANCE	206,856.39
39004-FUND BALANCE - TECHNICAL/EQUIP	489,494.46
39005-FUND BALANCE-FACILITY DEV.	137,523.00
39007-FUND BALANCE-SELF INS BONDS	13,949.72
39008-FUND BALANCE-FUTURE RETIREMENT	277,269.58
39009-FUND BALANCE-COMPENSATED LEAVE	511,844.51
39010-FUND BALANCE-UNEMPLOYMENT	55,000.00
39012-FUND BALANCE - TRAINING	35,000.00
39013-FUND BALANCE - BRFS	11,522.00
39014-FUND BALANCE-HEALTH INSURANCE	125,451.00
39015-FUND BALANCE-POTENTIAL CLAIMS	75,457.00
39017-FUND BALANCE CHW	150,000.00
39018-FUND BALANCE OPEB	77,778.00
Net Income / (Loss)	489,699.04

<b>Total Liabilities</b>	<b>3,598,365.43</b>
--------------------------	---------------------

Difference	0.00
------------	------

Mid-Michigan District Health Department

MELISSA SELBY

REVENUE-EXPENSE

1 of 2

30-Jun-24

ALL PROGRAMS

75%

	BUDGET (AMENDMENT #1)	CURRENT MONTH	YEAR TO DATE	BUDGET BALANCE	% YTD
<b>REVENUE</b>					
ELPHS	1,783,702.00	172,176.00	1,273,179.00	510,523.00	71%
MDHHS GRANTS	3,175,076.00	351,638.00	2,946,852.00	228,224.00	93%
MDHHS FEE FOR SERVICE	50,000.00	0.00	20,477.74	29,522.26	41%
EGL E GRANTS	252,000.00	0.00	173,976.77	78,023.23	69%
OTHER GRANTS	822,382.00	31,913.60	298,970.12	523,411.88	36%
VFC SUPPLIES	300,000.00	0.00	101,192.99	198,807.01	34%
MEDICAID FULL COST	125,000.00	0.00	111,408.12	13,591.88	89%
MEDICAID OUTREACH	125,000.00	0.00	6,878.91	118,121.09	6%
MISC INCOME	190,000.00	8,488.13	143,091.18	46,908.82	75%
ADMINISTRATION	200.00	0.00	0.00	200.00	0%
EH ADMIN	1,000.00	375.47	1,188.56	-188.56	119%
EH MISC	40,000.00	-593.00	42,157.00	-2,157.00	105%
SEWAGE PROGRAM	225,000.00	16,100.00	132,223.00	92,777.00	59%
WATER PROGRAM	165,000.00	10,915.00	99,464.42	65,535.58	60%
FOOD PROGRAM	300,000.00	8,120.00	312,470.00	-12,470.00	104%
BODY ART	6,000.00	315.00	5,940.00	60.00	99%
COMMUNICABLE DISEASE	1,000.00	0.00	342.00	658.00	34%
IMMUNIZATIONS	200,000.00	7,504.41	175,296.29	24,703.71	88%
STD/STI	2,000.00	-91.46	846.35	1,153.65	42%
HIV	100.00	0.00	0.00	100.00	0%
BLOOD LEAD	15,000.00	764.57	10,075.46	4,924.54	67%
BCCCP	500.00	0.00	-72.85	572.85	-15%
FAMILY PLANNING	70,000.00	5,449.13	42,668.96	27,331.04	61%
VISION	16,000.00	47.80	11,814.77	4,185.23	74%
HEARING	18,000.00	37.80	13,643.36	4,356.64	76%
BREASTFEEDING PROGRAM	1,500.00	336.00	1,296.94	203.06	86%
CLINICAL VARNISH	6,000.00	1,807.04	6,189.60	-189.60	103%
ORAL HEALTH K-ASSESSMENT	4,000.00	1,005.32	12,293.00	-8,293.00	307%
ORAL HEALTH	9,000.00	0.00	4,800.00	4,200.00	53%
CHED ADMINISTRATION	1,000.00	0.00	0.00	1,000.00	0%
SPACE	375,000.00	30,614.76	244,914.59	130,085.41	65%
APPROPRIATIONS	1,135,478.00	189,246.32	855,615.21	279,862.79	75%
<b>TOTAL REVENUE</b>	<b>9,414,938.00</b>	<b>836,169.89</b>	<b>7,049,193.49</b>	<b>2,365,744.51</b>	<b>75%</b>

Mid-Michigan District Health Department

MELISSA SELBY

REVENUE-EXPENSE

2 of 2

30-Jun-24

75%

ALL PROGRAMS

	BUDGET (AMENDMENT #1)	CURRENT MONTH	YEAR TO DATE	BUDGET BALANCE	% YTD
<b>EXPENSE</b>					
SALARIES	4,305,821.00	316,992.59	3,162,367.34	1,143,453.66	73%
FICA	320,000.00	23,190.71	230,245.27	89,754.73	72%
HEALTH INSURANCE	841,317.00	37,005.65	643,565.01	197,751.99	76%
DENTAL INSURANCE	50,000.00	2,000.22	37,235.66	12,764.34	74%
RETIREMENT	715,000.00	22,873.35	459,320.85	255,679.15	64%
OTHER BENEFITS	30,000.00	0.00	18,270.48	11,729.52	61%
OFFICE SUPPLIES	120,600.00	21,069.54	131,419.36	-10,819.36	109%
COMPUTER SUPPLIES	45,000.00	5,560.94	45,078.65	-78.65	100%
MEDICAL SUPPLIES	72,000.00	8,765.44	60,200.11	11,799.89	84%
BIOLOGICS	265,000.00	7,238.75	224,317.46	40,682.54	85%
VFC	300,000.00	0.00	101,192.98	198,807.02	34%
OTHER SUPPLIES	1,000.00	0.00	850.00	150.00	85%
CAPITAL EXPENSE	10,000.00	0.00	26,013.80	-16,013.80	260%
SOFTWARE PURCHASES	1,000.00	0.00	0.00	1,000.00	0%
CONTRACTUAL	1,282,200.00	33,922.98	659,841.66	622,358.34	51%
LABS	2,000.00	0.00	751.48	1,248.52	38%
COMMUNICATIONS	100,000.00	5,745.86	63,481.69	36,518.31	63%
TRAVEL/TRAINING	165,000.00	13,769.85	131,215.93	33,784.07	80%
MEMBERSHIPS	35,000.00	345.00	23,935.14	11,064.86	68%
ADVERTISING	50,000.00	5,313.50	8,401.31	41,598.69	17%
LIABILITY INSURANCE	67,000.00	17,794.75	57,224.16	9,775.84	85%
LEASE & MAINTENANCE	205,000.00	21,638.85	189,414.56	15,585.44	92%
RENT	37,000.00	3,933.34	28,716.34	8,283.66	78%
SPACE	375,000.00	30,614.76	244,914.59	130,085.41	65%
MISC EXPENSE	20,000.00	3,727.89	11,520.62	8,479.38	58%
<b>TOTAL EXPENSE</b>	<b>9,414,938.00</b>	<b>581,503.97</b>	<b>6,559,494.45</b>	<b>2,855,443.55</b>	<b>70%</b>
<b>Net Income (Loss)</b>	<b>0.00</b>	<b>254,665.92</b>	<b>489,699.04</b>		



<b>BOARD OF HEALTH:</b>	Bruce DeLong	George Bailey	Phil Kohn
	David Pohl	Steven Sopocy	Adam Petersen

## Mid-Michigan District Health Department (MMDHD)

### FY 24/25 Proposed Budget

#### Budget Overview and Comparative Summary

##### **A. MMDHD Budget Process**

Under the Michigan Public Health Code (Section 2415 of P.A. 368 of 1978) and the Agency’s Intergovernmental Agreement, the MMDHD is operated by and serves Clinton, Gratiot and Montcalm Counties. This occurs via a **District Board of Health** comprised of two members each from the three County Boards of Commissioners, with current membership including:

**Bruce DeLong (Clinton)**  
**George Bailey (Gratiot)**  
**Phil Kohn (Montcalm)**

**David Pohl (Clinton)**  
**Steven Sopocy (Gratiot)**  
**Adam Petersen (Montcalm)**

The Michigan Public Health Code (Section 2417) and the Agency’s Intergovernmental Agreement require the District Board of Health to approve all expenditures of the local health department and to use a mutually agreeable funding formula for allocating costs among the participating counties in approving each fiscal year’s budget. Once reviewed and approved by the District Board of Health, the proposed budget allocations are forwarded to the individual County Boards of Commissioners for final approval to set each county’s public health general fund appropriation.

##### **B. Funding Allocation Principles**

- Allocations among the counties need to avoid large swings/shifts in local funding requests from year-to-year and need to be “equitable” related to services received.
- Agency staffing and programs currently meet State Accreditation minimum standards and need a fixed base of funding support to maintain them.
- The Intergovernmental Agreement includes a specific mechanism for determining how the appropriation dollars are allocated among the three counties. The contribution request is allocated with a base amount, and any increments pro-rata among the counties based on average percentages of actual staff time worked by county in each program service area over the most recent five years, applied to the proposed annual budget. (See the attached Local Appropriations Policy approved by the BOH.)

##### **C. FY 24/25 Budget Information and Assumptions**

- The 24/25 Budget assumes that state/federal funding will remain at level funding for most programs. There are still funding streams for emerging threats and infection prevention responses in the 24/25 fiscal year. There is a grant for Public Health Infrastructure which will be partially use for a capital expense for a needed cabling upgrade in the Gratiot Branch Office that will be covered by the Infrastructure Grant.

- This budget an increase in FTE of 1.85 Time Equivalents (FTE) which includes a Public Health Nurse, an increase in Public Health Representative time and an intern to assist with programs for Environmental Health in the summer.
- There is dedicated funding of \$150,000 for the agency retirement plan, as proposed and approved by the Board of Health, to increase the percentage level of funding.

**D. FY 24/25 Budget Development Summary**

As in past years, efforts to reduce expenses in areas where possible were made. The budget will need to be monitored carefully in the upcoming fiscal year. There have been some increases in operations such as health insurance increases, retirement costs, wage increases, communications, etc. but we have tried to be diligent in attempting to keep costs down and increase revenue streams such as through grant funding and billing commercial insurances, etc. MMDHD is not requesting an overall appropriation increase for the FY 24/25 budget.

**E. Board of Health and County Requested Allocations**

<b><u>FY 24/25 County Allocation Request</u></b>	<b><u>Clinton</u></b>	<b><u>Gratiot</u></b>	<b><u>Montcalm</u></b>
Prior Year (FY 23/24) Appropriation Amount	<b>\$402,994</b>	<b>\$301,527</b>	<b>\$430,957</b>
Changes Based on Service Trends (IGA)	<u>\$7,868</u>	<u>\$(4,212)</u>	<u>\$(3,656)</u>
<b>FY 24/25 Totals = \$1,135,478</b>	<b>\$410,862</b>	<b>\$297,315</b>	<b>\$427,301</b>

# Mid-Michigan District Health Department

**FISCAL YEAR 24-25 BUDGET**  
**10/01/24-09/30/25**

EXPENDITURE CATEGORY	ADMINISTRATIVE SERVICES	INFORMATION TECHNOLOGY	COMMUNITY HEALTH ASSESSMENT	MONTCALM SUBSTANCE USE PREVENTION
Salaries & Wages	596,283	83,249	25,210	184,424
Fringe Benefits	460,932	34,187	8,798	57,976
Capital Expense for Equipment & Facility Devt	-		-	
Contractual (Sub-Contracts)	199,500	125,000	-	47,000
Supplies & Materials	20,400	5,000	300	4,100
Travel /Training	8,500	600	1,100	6,000
Communications	9,000	5,000	1,000	2,000
Reserves/ Facility Development	-	-	-	-
Space Costs	65,000	5,000	1,000	4,200
All Others	175,700	16,000	-	1,100
<b>Total Direct Expenditures</b>	<b>1,535,315</b>	<b>274,036</b>	<b>37,408</b>	<b>306,800</b>
Administrative Overhead	(1,222,554.11)	25,625	7,421	52,893
Information Technology (IT) Overhead	-	(294,661)	1,827	13,021
EH Administrative Overhead	-		-	
CHED Administrative Overhead	-		-	
<b>Total Expenditures</b>	<b>312,761</b>	<b>5,000</b>	<b>46,655</b>	<b>372,715</b>

## REVENUE CATEGORY

Fees 1st & 2nd Party	200			
Fees & Collections - 3rd Party				
Federal/State Funding - NON MDHHS				
MA Full Cost Reimbursement				
VFC 317				
Space	50,000	5,000	1,000	4,200
Interest	80,000			
Deferred Revenue	15,000			
Community Support & Other Grants	-	-	15,000	339,442
Other Grants				25,000
Other Grants				
Shared Services - Health Departments	50,000			
Local Stabilization	65,167		25,000	
MDHHS - CPBC	52,394			
MDHHS - CPBC				
MDHHS -FFS				
MCH Block Grant				
Essential Local Public Health Services				
<b>Total Revenues:</b>	<b>312,761</b>	<b>5,000</b>	<b>41,000</b>	<b>368,642</b>
<b>Local Funds</b>	<b>0</b>	<b>0</b>	<b>5,655</b>	<b>4,073</b>

# Mid-Michigan District Health Department

**FISCAL YEAR 24-25 BUDGET**  
**10/01/24-09/30/25**

<b>EXPENDITURE CATEGORY</b>	DRUG FREE COMMUNITIES CLINTON	EMERGENCY PREPAREDNESS	INFECTION PREVENTION	EMERGING THREATS IMMS/HRA
Salaries & Wages	65,769	69,043	380,813	53,751
Fringe Benefits	23,201	39,828	150,705	22,238
Capital Expense for Equipment & Facility Devt			30,000	
Contractual (Sub-Contracts)	16,000	1,500	20,000	1,033,000
Supplies & Materials	5,500	2,000	17,000	2,000
Travel /Training	5,000	5,500	10,000	1,000
Communications	1,000	1,000	1,000	1,000
Reserves/ Facility Development	-	-	-	-
Space Costs	4,200	6,000	5,000	5,000
All Others	14,000	-	2,000	1,000
<b>Total Direct Expenditures</b>	<b>134,670</b>	<b>124,872</b>	<b>616,518</b>	<b>1,118,989</b>
Administrative Overhead	19,414	23,756	115,980	16,581
Information Technology (IT) Overhead	4,779	5,848	28,552	4,082
EH Administrative Overhead				
CHED Administrative Overhead				
<b>Total Expenditures</b>	<b>158,862</b>	<b>154,476</b>	<b>761,050</b>	<b>1,139,653</b>

## REVENUE CATEGORY

Fees 1st & 2nd Party		-		
Fees & Collections - 3rd Party				
Federal/State Funding - NON MDHHS				
MA Full Cost Reimbursement				
VFC 317				
Space	4,200	6,000	5,000	5,000
Interest				
Deferred Revenue				
Community Support & Other Grants	125,000			
Other Grants			-	
Other Grants				
Shared Services - Health Departments				
Local Stabilization				
MDHHS - CPBC		101,774	750,000	95,443
MDHHS - CPBC		28,443		1,035,000
MDHHS -FFS				
MCH Block Grant				
Essential Local Public Health Services				
<b>Total Revenues:</b>	<b>129,200</b>	<b>136,217</b>	<b>755,000</b>	<b>1,135,443</b>
<b>Local Funds</b>	<b>29,662</b>	<b>18,259</b>	<b>6,050</b>	<b>4,210</b>

# Mid-Michigan District Health Department

**FISCAL YEAR 24-25 BUDGET**  
**10/01/24-09/30/25**

<b>EXPENDITURE CATEGORY</b>	PUBLIC HEALTH WORKFORCE DEVT & INFRASTRUCTURE	ENVIRONMENTAL HEALTH ADMINISTRATION	ENVIRONMENTAL HEALTH - GENERAL	NUISANCE
Salaries & Wages	127,383	355,087	24,766	16,854
Fringe Benefits	45,763	187,477	11,590	7,264
Capital Expense for Equipment & Facility Devt	150,000			
Contractual (Sub-Contracts)	20,000	3,000	-	-
Supplies & Materials	67,500	11,200	1,100	100
Travel /Training	4,000	59,000	2,000	200
Communications	1,000	15,000	500	100
Reserves/ Facility Development	-	-	-	-
Space Costs	1,000	30,000	3,000	400
All Others	1,000	34,300	500	-
<b>Total Direct Expenditures</b>	<b>417,646</b>	<b>695,064</b>	<b>43,457</b>	<b>24,918</b>
Administrative Overhead	37,781	118,390	7,933	5,263
Information Technology (IT) Overhead	9,301	29,145	1,953	1,296
EH Administrative Overhead		(812,600)	27,153	18,013
CHED Administrative Overhead				
<b>Total Expenditures</b>	<b>464,728</b>	<b>30,000</b>	<b>80,496</b>	<b>49,489</b>

## REVENUE CATEGORY

Fees 1st & 2nd Party			50,000	-
Fees & Collections - 3rd Party				
Federal/State Funding - NON MDHHS			20,000	
MA Full Cost Reimbursement				
VFC 317				
Space	1,000	30,000	3,000	400
Interest				
Deferred Revenue				
Community Support & Other Grants				
Other Grants				
Other Grants				
Shared Services - Health Departments				
Local Stabilization				
MDHHS - CPBC	352,000			
MDHHS - CPBC	110,000			
MDHHS -FFS				
MCH Block Grant				
Essential Local Public Health Services				
<b>Total Revenues:</b>	<b>463,000</b>	<b>30,000</b>	<b>73,000</b>	<b>400</b>

<b>Local Funds</b>	<b>1,728</b>	<b>0</b>	<b>7,496</b>	<b>49,089</b>
--------------------	--------------	----------	--------------	---------------

# Mid-Michigan District Health Department

**FISCAL YEAR 24-25 BUDGET  
10/01/24-09/30/25**

EXPENDITURE CATEGORY	SEWAGE	EH HEALTH EDUCATION	DRINKING WATER	TYPE II WATER
Salaries & Wages	221,286	-	186,537	80,447
Fringe Benefits	111,455	-	91,565	37,302
Capital Expense for Equipment & Facility Devt				
Contractual (Sub-Contracts)	-	-	52,000	-
Supplies & Materials	2,200	-	3,000	2,700
Travel /Training	8,000	-	4,000	2,000
Communications	2,000	-	2,000	1,000
Reserves/ Facility Development	-	-	-	-
Space Costs	15,000	-	13,000	11,200
All Others	200	-	1,500	1,200
<b>Total Direct Expenditures</b>	<b>360,142</b>	<b>0</b>	<b>353,602</b>	<b>135,849</b>
Administrative Overhead	72,606	-	60,683	25,693
Information Technology (IT) Overhead	17,874	-	14,939	6,325
EH Administrative Overhead	248,512	-	207,704	87,942
CHED Administrative Overhead				
<b>Total Expenditures</b>	<b>699,134</b>	<b>0</b>	<b>636,928</b>	<b>255,809</b>

## REVENUE CATEGORY

Fees 1st & 2nd Party	225,000		165,000	
Fees & Collections - 3rd Party				
Federal/State Funding - NON MDHHS				228,923
MA Full Cost Reimbursement				
VFC 317				
Space	15,000		13,000	11,200
Interest				
Deferred Revenue				
Community Support & Other Grants				
Other Grants				
Other Grants				
Shared Services - Health Departments				
Local Stabilization	50,000		50,000	
MDHHS - CPBC				
MDHHS - CPBC				
MDHHS -FFS				
MCH Block Grant				
Essential Local Public Health Services	312,273		312,273	
<b>Total Revenues:</b>	<b>602,273</b>	<b>0</b>	<b>540,273</b>	<b>240,123</b>
<b>Local Funds</b>	<b>96,861</b>	<b>0</b>	<b>96,655</b>	<b>15,686</b>

## Mid-Michigan District Health Department

FISCAL YEAR 24-25 BUDGET  
10/01/24-09/30/25

EXPENDITURE CATEGORY	FOOD	BODY ART	BEACH MONITORING	VECTOR
Salaries & Wages	203,094	3,547	4,513	8,918
Fringe Benefits	72,647	2,041	2,089	2,103
Capital Expense for Equipment & Facility Devt				
Contractual (Sub-Contracts)	-	-	25,000	3,000
Supplies & Materials	5,700	-	100	1,000
Travel /Training	2,000	100	100	100
Communications	1,000	100	100	1,000
Reserves/ Facility Development	-	-	-	-
Space Costs	11,200	200	300	1,000
All Others	1,200	-	100	-
<b>Total Direct Expenditures</b>	<b>296,841</b>	<b>5,987</b>	<b>32,302</b>	<b>17,121</b>
Administrative Overhead	60,168	1,219	1,441	2,405
Information Technology (IT) Overhead	14,812	300	355	592
EH Administrative Overhead	205,941	4,173	4,931	8,231
CHED Administrative Overhead				
<b>Total Expenditures</b>	<b>577,762</b>	<b>11,679</b>	<b>39,028</b>	<b>28,350</b>

### REVENUE CATEGORY

Fees 1st & 2nd Party	300,000	1,000		
Fees & Collections - 3rd Party				
Federal/State Funding - NON MDHHS			37,000	
MA Full Cost Reimbursement				
VFC 317				
Space	11,200	200	300	1,000
Interest				
Deferred Revenue				
Community Support & Other Grants				
Other Grants				
Other Grants				
Shared Services - Health Departments				
Local Stabilization				
MDHHS - CPBC				18,000
MDHHS - CPBC				
MDHHS -FFS				-
MCH Block Grant				
Essential Local Public Health Services	264,490			
<b>Total Revenues:</b>	<b>575,690</b>	<b>1,200</b>	<b>37,300</b>	<b>19,000</b>
<b>Local Funds</b>	<b>2,072</b>	<b>10,479</b>	<b>1,728</b>	<b>9,350</b>

# Mid-Michigan District Health Department

**FISCAL YEAR 24-25 BUDGET  
10/01/24-09/30/25**

EXPENDITURE CATEGORY	COMMUNICABLE DISEASE/TB	IMMUNIZATION	SEXUALLY TRANSMITTED INFECTION	IMMUNIZATION ACTION PROGRAM
Salaries & Wages	94,375	95,832	57,266	88,717
Fringe Benefits	34,766	52,744	25,972	47,307
Capital Expense for Equipment & Facility Devt				
Contractual (Sub-Contracts)	-	-	-	-
Supplies & Materials	8,000	402,700	5,000	300
Travel /Training	2,200	4,000	1,500	5,000
Communications	3,000	1,000	200	500
Reserves/ Facility Development	-	-	-	-
Space Costs	4,500	8,100	4,500	8,000
All Others	2,200	2,500	2,200	-
<b>Total Direct Expenditures</b>	<b>149,041</b>	<b>566,877</b>	<b>96,638</b>	<b>149,825</b>
Administrative Overhead	28,179	32,420	18,163	29,681
Information Technology (IT) Overhead	6,937	7,981	4,471	7,307
EH Administrative Overhead				
CHED Administrative Overhead	33,496	38,537	21,590	35,281
<b>Total Expenditures</b>	<b>217,653</b>	<b>645,815</b>	<b>140,862</b>	<b>222,094</b>

## REVENUE CATEGORY

Fees 1st & 2nd Party	500	10,000		
Fees & Collections - 3rd Party	500	140,000	7,000	
Federal/State Funding - NON MDHHS				
MA Full Cost Reimbursement		50,000		50,000
VFC 317		300,000		
Space	4,500	8,100	4,500	8,000
Interest				
Deferred Revenue				
Community Support & Other Grants				
Other Grants				
Other Grants				
Shared Services - Health Departments				
Local Stabilization				
MDHHS - CPBC		26,833		85,075
MDHHS - CPBC				
MDHHS -FFS				15,000
MCH Block Grant				
Essential Local Public Health Services	206,029	105,000	125,000	50,000
<b>Total Revenues:</b>	<b>211,529</b>	<b>639,933</b>	<b>136,500</b>	<b>208,075</b>
<b>Local Funds</b>	<b>6,124</b>	<b>5,882</b>	<b>4,362</b>	<b>14,019</b>



# Mid-Michigan District Health Department

**FISCAL YEAR 24-25 BUDGET**  
**10/01/24-09/30/25**

EXPENDITURE CATEGORY	HIV	BLOOD LEAD TESTING	BLOOD LEAD CASE MANAGEMENT	CHILDREN'S SPECIAL HEALTH CARE SERVICES
Salaries & Wages	7,577	12,190	6,568	163,422
Fringe Benefits	2,573	4,166	1,665	67,273
Capital Expense for Equipment & Facility Devt				
Contractual (Sub-Contracts)	-	-	-	-
Supplies & Materials	7,850	9,100	2,000	1,100
Travel /Training	100	100	100	200
Communications	100	100	100	2,000
Reserves/ Facility Development	-	-	-	-
Space Costs	400	300	-	9,500
All Others	500	100	-	800
<b>Total Direct Expenditures</b>	<b>19,101</b>	<b>26,056</b>	<b>10,433</b>	<b>244,296</b>
Administrative Overhead	2,215	3,569	1,796	50,339
Information Technology (IT) Overhead	545	879	442	12,392
EH Administrative Overhead				
CHED Administrative Overhead	2,633	4,242	2,135	59,836
<b>Total Expenditures</b>	<b>24,493</b>	<b>34,746</b>	<b>14,807</b>	<b>366,863</b>

## REVENUE CATEGORY

Fees 1st & 2nd Party				
Fees & Collections - 3rd Party		11,000		
Federal/State Funding - NON MDHHS				
MA Full Cost Reimbursement				75,000
VFC 317				
Space	400	300	-	9,500
Interest				
Deferred Revenue				
Community Support & Other Grants				
Other Grants				
Other Grants				
Shared Services - Health Departments				
Local Stabilization				
MDHHS - CPBC	15,000			142,409
MDHHS - CPBC				
MDHHS -FFS			2,000	25,000
MCH Block Grant		20,000		
Essential Local Public Health Services				
<b>Total Revenues:</b>	<b>15,400</b>	<b>31,300</b>	<b>2,000</b>	<b>251,909</b>

<b>Local Funds</b>	<b>9,093</b>	<b>3,446</b>	<b>12,807</b>	<b>114,954</b>
--------------------	--------------	--------------	---------------	----------------

# Mid-Michigan District Health Department

**FISCAL YEAR 24-25 BUDGET**  
**10/01/24-09/30/25**

<b>EXPENDITURE CATEGORY</b>	IMMUNIZATION WAIVERS (MCH)	COMMUNITY HEALTH WORKERS PROGRAM	BREAST AND CERVICAL CANCER CONTROL PROGRAM	FAMILY PLANNING
Salaries & Wages	42,778	48,116	11,109	138,140
Fringe Benefits	18,133	29,883	5,436	65,183
Capital Expense for Equipment & Facility Devt				
Contractual (Sub-Contracts)	-	-	-	-
Supplies & Materials	2,100	300	2,000	33,500
Travel /Training	100	600	100	7,000
Communications	100	1,500	100	1,500
Reserves/ Facility Development	-	-	-	-
Space Costs	800	2,000	-	8,000
All Others	300	750	-	3,900
<b>Total Direct Expenditures</b>	<b>64,311</b>	<b>83,149</b>	<b>18,745</b>	<b>257,223</b>
Administrative Overhead	13,291	17,020	3,610	44,366
Information Technology (IT) Overhead	3,272	4,190	889	10,922
EH Administrative Overhead				
CHED Administrative Overhead	15,799	20,231	4,291	52,736
<b>Total Expenditures</b>	<b>96,672</b>	<b>124,589</b>	<b>27,536</b>	<b>365,248</b>

## REVENUE CATEGORY

Fees 1st & 2nd Party				10,000
Fees & Collections - 3rd Party			5,000	80,000
Federal/State Funding - NON MDHHS				
MA Full Cost Reimbursement				50,000
VFC 317				
Space	800	2,000	-	8,000
Interest				
Deferred Revenue				
Community Support & Other Grants				
Other Grants		75,000		
Other Grants				
Shared Services - Health Departments				
Local Stabilization				
MDHHS - CPBC				174,000
MDHHS - CPBC				
MDHHS -FFS				
MCH Block Grant	24,000			
Essential Local Public Health Services	50,000			
<b>Total Revenues:</b>	<b>74,800</b>	<b>77,000</b>	<b>5,000</b>	<b>322,000</b>
<b>Local Funds</b>	<b>21,872</b>	<b>47,589</b>	<b>22,536</b>	<b>43,248</b>

# Mid-Michigan District Health Department

**FISCAL YEAR 24-25 BUDGET**  
**10/01/24-09/30/25**

<b>EXPENDITURE CATEGORY</b>	VISION	HEARING	MEDICAID OUTREACH	WIC
Salaries & Wages	53,623	53,623	95,450	412,148
Fringe Benefits	15,458	15,458	46,159	143,889
Capital Expense for Equipment & Facility Devt				
Contractual (Sub-Contracts)	-	-	-	-
Supplies & Materials	100	2,100	100	10,600
Travel /Training	6,000	5,000	100	7,000
Communications	1,000	1,000	100	4,500
Reserves/ Facility Development	-	-	-	-
Space Costs	3,000	8,000	1,500	26,500
All Others	200	200	-	1,100
<b>Total Direct Expenditures</b>	<b>79,382</b>	<b>85,382</b>	<b>143,409</b>	<b>605,738</b>
Administrative Overhead	15,074	15,074	30,900	121,330
Information Technology (IT) Overhead	3,711	3,711	7,607	29,869
EH Administrative Overhead				
CHED Administrative Overhead	17,918	17,918	36,729	144,221
<b>Total Expenditures</b>	<b>116,084</b>	<b>122,084</b>	<b>218,645</b>	<b>901,158</b>

## REVENUE CATEGORY

Fees 1st & 2nd Party	1,000	1,000		
Fees & Collections - 3rd Party	13,000	13,000		
Federal/State Funding - NON MDHHS				
MA Full Cost Reimbursement		1,000	109,322	-
VFC 317				
Space	3,000	8,000	1,500	2,000
Interest				
Deferred Revenue				
Community Support & Other Grants				
Other Grants				
Other Grants				
Shared Services - Health Departments				
Local Stabilization				
MDHHS - CPBC				705,097
MDHHS - CPBC				
MDHHS -FFS				
MCH Block Grant				
Essential Local Public Health Services	84,235	84,235		
<b>Total Revenues:</b>	<b>101,235</b>	<b>107,235</b>	<b>110,822</b>	<b>707,097</b>
<b>Local Funds</b>	<b>14,849</b>	<b>14,849</b>	<b>107,822</b>	<b>194,061</b>

## Mid-Michigan District Health Department

**FISCAL YEAR 24-25 BUDGET**  
**10/01/24-09/30/25**

EXPENDITURE CATEGORY	WIC PEER COUNSELING	BREASTFEEDING	FLUORIDE VARNISH- CLINIC	ORAL HEALTH KINDEGARTEN PROGRAM
Salaries & Wages	64,890	7,577	31,542	49,211
Fringe Benefits	46,849	4,002	15,140	23,104
Capital Expense for Equipment & Facility Devt				
Contractual (Sub-Contracts)	-	-	-	-
Supplies & Materials	3,200	-	-	1,000
Travel /Training	3,500	-	1,000	1,000
Communications	2,000	-	200	100
Reserves/ Facility Development	-	-	-	-
Space Costs	4,000	-	-	1,500
All Others	100	-	-	200
<b>Total Direct Expenditures</b>	<b>124,539</b>	<b>11,580</b>	<b>47,881</b>	<b>76,115</b>
Administrative Overhead	24,382	2,527	10,186	15,779
Information Technology (IT) Overhead	6,002	622	2,508	3,885
EH Administrative Overhead				
CHED Administrative Overhead	28,982	3,003	12,108	18,756
<b>Total Expenditures</b>	<b>183,906</b>	<b>17,732</b>	<b>72,683</b>	<b>114,535</b>

### REVENUE CATEGORY

Fees 1st & 2nd Party				
Fees & Collections - 3rd Party		6,000	13,000	13,000
Federal/State Funding - NON MDHHS				
MA Full Cost Reimbursement				
VFC 317				
Space	1,000	-	-	1,500
Interest				
Deferred Revenue			10,000	
Community Support & Other Grants				
Other Grants				
Other Grants				
Shared Services - Health Departments				
Local Stabilization				
MDHHS - CPBC	125,721			91,537
MDHHS - CPBC				
MDHHS -FFS				
MCH Block Grant			41,204	-
Essential Local Public Health Services				
<b>Total Revenues:</b>	<b>126,721</b>	<b>6,000</b>	<b>64,204</b>	<b>106,037</b>
<b>Local Funds</b>	<b>57,185</b>	<b>11,732</b>	<b>8,479</b>	<b>8,498</b>

# Mid-Michigan District Health Department

**FISCAL YEAR 24-25 BUDGET**  
10/01/24-09/30/25

EXPENDITURE CATEGORY	COMMUNITY HEALTH AND EDUCATION ADMINISTRATION	COMMUNITY HEALTH AND EDUCATION GENERAL	TOTAL	PRIOR YEAR (23-24)
Salaries & Wages	240,163	21,670	4,486,964	4,137,063
Fringe Benefits	130,917	7,793	2,173,032	1,815,089
Capital Expense for Equipment & Facility Devt			180,000	50,000
Contractual (Sub-Contracts)	5,000	-	1,550,000	1,302,550
Supplies & Materials	22,100	1,200	665,250	535,800
Travel /Training	15,000	3,500	182,300	121,200
Communications	12,000	3,000	78,900	103,500
Reserves/ Facility Development	-	-	-	-
Space Costs	25,000	500	297,800	291,000
All Others	52,000	200	317,050	336,500
<b>Total Direct Expenditures</b>	<b>502,180</b>	<b>37,863</b>	<b>9,931,297</b>	<b>8,692,702</b>
Administrative Overhead	80,971	6,429	(0)	0
Information Technology (IT) Overhead	19,934	1,583	(0)	0
EH Administrative Overhead			0	-
CHED Administrative Overhead	(578,085)	7,642	0	(0)
<b>Total Expenditures</b>	<b>25,000</b>	<b>53,517</b>	<b>9,931,297</b>	<b>8,692,702</b>

## REVENUE CATEGORY

Fees 1st & 2nd Party			763,700	779,300
Fees & Collections - 3rd Party			301,500	316,500
Federal/State Funding - NON MDHHS			285,923	93,015
MA Full Cost Reimbursement			335,322	357,366
VFC 317			300,000	300,000
Space	25,000	500	255,300	286,000
Interest			80,000	25,000
Deferred Revenue			25,000	-
Community Support & Other Grants			479,442	612,000
Other Grants			100,000	478,000
Other Grants			-	-
Shared Services - Health Departments			50,000	50,000
Local Stabilization			190,167	-
MDHHS - CPBC			2,735,283	1,999,853
MDHHS - CPBC			1,173,443	955,105
MDHHS -FFS			42,000	72,570
MCH Block Grant			85,204	85,204
Essential Local Public Health Services			1,593,535	1,147,311
<b>Total Revenues:</b>	<b>25,000</b>	<b>500</b>	<b>8,795,819</b>	<b>7,557,224</b>

<b>Local Funds</b>	<b>0</b>	<b>53,017</b>	<b>1,135,478</b>	<b>1,135,478</b>
--------------------	----------	---------------	------------------	------------------

## Mid-Michigan District Health Department

FISCAL YEAR 24-25 BUDGET  
10/01/24-09/30/25

EXPENDITURE CATEGORY	Difference
Salaries & Wages	349,901
Fringe Benefits	357,944
Capital Expense for Equipment & Facility Devt	130,000
Contractual (Sub-Contracts)	247,450
Supplies & Materials	129,450
Travel /Training	61,100
Communications	(24,600)
Reserves/ Facility Development	-
Space Costs	6,800
All Others	(19,450)
<b>Total Direct Expenditures</b>	<b>1,238,595</b>
Administrative Overhead	(0)
Information Technology (IT) Overhead	(0)
EH Administrative Overhead	0
CHED Administrative Overhead	0
<b>Total Expenditures</b>	<b>1,238,595</b>

### REVENUE CATEGORY

Fees 1st & 2nd Party	(15,600)
Fees & Collections - 3rd Party	(15,000)
Federal/State Funding - NON MDHHS	192,908
MA Full Cost Reimbursement	(22,044)
VFC 317	-
Space	(30,700)
Interest	55,000
Deferred Revenue	25,000
Community Support & Other Grants	(132,558)
Other Grants	(378,000)
Other Grants	-
Shared Services - Health Departments	-
Local Stabilization	190,167
MDHHS - CPBC	735,430
MDHHS - CPBC	218,338
MDHHS -FFS	(30,570)
MCH Block Grant	-
Essential Local Public Health Services	446,224
<b>Total Revenues:</b>	<b>1,238,595</b>
<b>Local Funds</b>	<b>(0)</b>

CPTCode	CPT Title	2024 Approved Charges	2025 Proposed Charges
11420	Removal of growth (0.5 centimeters or less) of the scalp, neck, hands, feet, or genitals	120	120
11421	Removal of growth (0.6 to 1.0 centimeters) of the scalp, neck, hands, feet, or genitals	150	150
11981	Insertion of drug implant, non-biodegradable	200	200
11982	Removal of drug delivery implant from tissue	225	225
11983	Removal with reinsertion of drug delivery implant into tissue	321	321
36415	Insertion of needle into vein for collection of blood sample	30	30
36416	Puncture of skin for collection of blood sample	10	10
46900	Chemical destruction of anal growths	365	365
54050	Chemical destruction of growths of penis	200	200
54065	Destruction of multiple penile growths	325	325
56501	Destruction of external female genital growths	155	155
56515	Destruction of extensive growths of external female genitals	335	335
58300	Placement of intra-uterine device (IUD) for pregnancy prevention	100	100
58301	Removal of intra-uterine device (IUD) for pregnancy prevention	135	135
81025	Urine pregnancy test	10	10
82120	Vaginal fluid chemical analysis for bacteria	6	6
83655	Lead level	15	15
83986	Body fluid pH level	3	3

86580	Skin test for tuberculosis	25	25
87210	Smear for infectious agents	13	13
87273	Detection test for herpes simplex virus type 2	15	15
87661	Detection test for Trichomonas vaginalis (genital parasite)	11.5	11.5
87800	Detection test for multiple organisms	0	0
87808	Detection test for Trichomonas vaginal (genital parasite)	16	16
90380	RSV MONOCLONAL ANTIB SEASONAL DOSE 0.5ML IM USE	0	*
90381	RSV MONOCLONAL ANTIB SEASONAL DOSE 1 ML IM USE	0	*
90471	Administration of 1 vaccine	20	20
90472	Administration of vaccine	20	20
90473	Administration of 1 nasal or oral vaccine	20	20
90474	Administration of nasal or oral vaccine	20	20
90480	Immunization administration by intramuscular injection of severe acute respiratory syndrome coronavirus 2 (SARS-CoV-2) (coronavirus disease [COVID-19]) vaccine, single dose	40	44
90611	Smallpox and monkeypox vaccine, attenuated vaccinia virus, live, nonreplicating, preservative free, 0.5 mL dosage, suspension, for subcutaneous injection	0	*
90619	Meningococcal conjugate vaccine, serogroups A, C, W, Y, quadrivalent, tetanus toxoid carrier (MenACWY-TT), for IM use	153	167*
90620	Meningococcal recombinant protein and outer membrane vesicle vaccine, serogroup B (MenB), 2 dose schedule, for intramuscular use	206	*



90632	Vaccine for Hepatitis A injection into muscle, adult dosage	74	*
90633	Vaccine for Hepatitis A (2 dose schedule) injection into muscle, pediatric or adolescent dosage	39	*
90647	Vaccine for Hemophilus influenza B (3 dose schedule) injection into muscle	319	*
90651	Vaccine for human papilloma virus (3 dose schedule) injection into muscle	296	*
90662	Vaccine for influenza for injection into muscle	65	*
90670	Pneumococcal vaccine for injection into muscle	297	*
90671	Pneumococcal conjugate vaccine, 15 valent (PCV15), for intramuscular use	333	*
90672	Vaccine for influenza for nasal administration	25	*
90675	Vaccine for rabies injection into muscle	433	*
90677	Pneumococcal conjugate vaccine, 20 valent (PCV20), for intramuscular use	333	*
90678	Respiratory syncytial virus vaccine, preF, subunit, bivalent, or intramuscular use	299	*
90681	Vaccine for Rotavirus (2 dose schedule) for oral administration	0	vfc only
90686	Influenza virus vaccine, quadrivalent (IIV4), split virus, preservative free, 0.5 mL dosage, for intramuscular use	0	*
90688	Vaccine for influenza administered into muscle to individuals 3 years of age and older	25	*
90698	Vaccine for diphtheria, tetanus toxoids, acellular pertussis (whooping cough), haemophilus influenza type B, and polio for injection into muscle	81	*
90700	Vaccine for diphtheria, tetanus, and acellular pertussis (whooping cough) injection into muscle, child younger than 7 years	245	*
90707	Vaccine for measles, mumps, and rubella (German measles) injection beneath skin	99	*

90713	Vaccine for polio injection beneath the skin or into muscle	41	*
90714	Vaccine for tetanus and diphtheria toxoids injection into muscle, patient 7 years or older	29	*
90715	Vaccine for tetanus, diphtheria toxoids and acellular pertussis (whooping cough) for injection into muscle, patient 7 years or older	44	*
90716	Vaccine for varicella (chicken pox) injection beneath skin	176	*
90732	Vaccine for pneumococcal polysaccharide for injection beneath the skin or into muscle, patient 2 years or older	163	*
90734	Vaccine for meningococcus injection into muscle	140	*
90736	Vaccine for shingles injection beneath skin	242	*
90739	Vaccine for Hepatitis B adult dosage (2 dose schedule) injection into muscle	170	*
90744	Vaccine for Hepatitis B (3 dose schedule) for injection into muscle, pediatric and adolescent patients	22	31*
90746	Vaccine for Hepatitis B adult dosage (3 dose schedule) injection into muscle	53	71*
90750	Zoster (shingles) vaccine (HZV), recombinant, sub-unit, adjuvanted, for intramuscular use	202	*
91304	2) (coronavirus disease [COVID-19]) vaccine, recombinant spike protein nanoparticle, saponin-based adjuvant, preservative free, 5 mcg/0.5mL dosage, for intramuscular use	0	*
91318	Severe acute respiratory syndrome coronavirus 2 (SARS-CoV-2) (coronavirus disease [COVID-19]) vaccine, mRNA-LNP, spike protein, 3 mcg/0.3 mL dosage, tris-sucrose formulation, for intramuscular use	0	*
91319	Severe acute respiratory syndrome coronavirus 2 (SARS-CoV-2) (coronavirus disease [COVID-19]) vaccine, mRNA-LNP, spike protein, 10 mcg/0.3 mL dosage, tris-sucrose formulation, for intramuscular use	0	*
91320	Severe acute respiratory syndrome coronavirus 2 (SARS-CoV-2) (coronavirus disease [COVID-19]) vaccine, mRNA-LNP, spike protein, 30 mcg/0.3 mL dosage, tris-sucrose formulation, for intramuscular use	0	*

91321	Severe acute respiratory syndrome coronavirus 2 (SARS-CoV-2) (coronavirus disease [COVID-19]) vaccine, mRNA-LNP, 25 mcg/0.25 mL dosage, for intramuscular use	126	126*
91322	Severe acute respiratory syndrome coronavirus 2 (SARS-CoV-2) (coronavirus disease [COVID-19]) vaccine, mRNA-LNP, 50 mcg/0.5 mL dosage, for intramuscular use	126	146*
96372	Injection beneath the skin or into muscle for therapy, diagnosis, or prevention	35	35
96381	Administration of respiratory syncytial virus, monoclonal antibody, seasonal dose by intramuscular injection	0	20
98960	Education and training for patient self-management, each 30 minutes	11	11
98961	Education and training for patient self-management, 2-4 patients, each 30 minutes	6	6
98962	Education and training for patient self-management, 5-8 patients, each 30 minutes	5	5
99172	Automated or semi-automated visual function screening of both eyes	10	10
99195	Court Ordered Testing	170	170
99201	New patient office or other outpatient visit, typically 10 minutes	75	75
99202	New patient office or other outpatient visit, typically 20 minutes	115	115
99203	New patient office or other outpatient visit, typically 30 minutes	160	160
99211	Established patient office or other outpatient visit, typically 5 minutes	28	28
99212	Established patient office or other outpatient visit, typically 10 minutes	60	60
99213	Established patient office or other outpatient visit, typically 15 minutes	105	105
99214	Established patient office or other outpatient, visit typically 25 minutes	150	150
99383	Initial new patient preventive medicine evaluation, age 5 through 11 years	160	160
99384	Initial new patient preventive medicine evaluation, age 12 through 17 years	190	190

99385	Initial new patient preventive medicine evaluation age 18-39 years	185	185
99386	Initial new patient preventive medicine evaluation age 40-64 years	215	215
99387	Initial new patient preventive medicine evaluation, age 65 years and older	225	225
99393	Established patient periodic preventive medicine examination, age 5 through 11 years	140	140
99394	Established patient periodic preventive medicine examination, age 12 through 17 years	165	165
99395	Established patient periodic preventive medicine examination age 18-39 years	170	170
99396	Established patient periodic preventive medicine examination age 40-64 years	185	185
99397	Established patient periodic preventive medicine examination, age 65 years and older	195	195
99401	Preventive medicine counseling, approximately 15 minutes	55	55
99402	Preventive medicine counseling, approximately 30 minutes	135	135
99403	Preventive medicine counseling, approximately 45 minutes	150	150
99404	Preventive medicine counseling, approximately 60 minutes	171	171
A4267	Contraceptive supply, condom, male, each	0.3	0.3
A4268	female condom	NA	0.7
A4269	Contraceptive supply, spermicide (e.g., foam, gel), each	10	10
D0190	Oral Screening of Patient	15	20
D0191	Oral Assessment of Patient	30	35
D1206	Topical fluoride varnish;Dental Varnish	35	40
G0008	Administration of influenza virus vaccine	20	20

G0009	Administration of pneumococcal vaccine	20	20
G0010	Administration of hepatitis b vaccine	20	20
G0402	Initial preventive physical examination; face-to-face visit, services limited to new beneficiary during the first 12 months of medicare enrollment	305	305
J0696	Injection, ceftriaxone sodium, per 250 mg	0	0
J1050	Injection, medroxyprogesterone acetate, 1 mg	0.48	0.48
J7298	Levonorgestrel-releasing intrauterine contraceptive system, 52 mg, 5 year duration	670	670
J7300	Intrauterine copper contraceptive	485	485
J7303	Contraceptive supply, hormone containing vaginal ring, each	30	30
J7307	Etonogestrel (contraceptive) implant system, including implant and supplies	850	850
J8499	Prescription drug, oral, non chemotherapeutic, nos	0	0
Q0091	Screening papanicolaou smear; obtaining, preparing and conveyance of cervical or vaginal smear to laboratory	15	15
Q0144	Azithromycin dihydrate, oral, capsules/powder, 1 gram	0	0
S0612	Annual gynecological examination, established patient	150	150
S4993	Contraceptive pills for birth control	20	20
S9443	Lactation classes, non-physician provider, per session	55	60
V5008	Hearing screening	10	10

\* All vaccines will change to market + 10% or current MA reimbursement rate, whichever is higher

**ENVIRONMENTAL HEALTH DIVISION  
FEE SCHEDULE  
Fiscal Year 24-25 Proposal**

	Approved 23/24	Proposed 24/25
<b>Sewage Program Fees</b>		
Vacant Land Evaluation	200.00	205.00
New Sewage Disposal Permit (Vacant Land Evaluation Required)	230.00	235.00
Alternate System Review/Gravity Mound Inspection	95.00	100.00
Replacement Sewage System	260.00	265.00
Reissuance of Alternative Permit	95.00	100.00
Permit Renewal Prior to Expiration	55.00	55.00
Revisit Vacant Land/Relocation	160.00	160.00
Re-inspection fee for septic systems	105.00	110.00
<b>Non-Residential Sewage Fees</b>		
0 - 1,000 gpd - New	535.00	545.00
>1,000 gpd<10,000 gpd - New	700.00	715.00
>10,000 gpd<20,000 gpd - New	900.00	915.00
0 - 1,000 gpd - Repair	535.00	545.00
>1,000 gpd<10,000 gpd - Repair	700.00	715.00
>10,000 gpd<10,000 gpd - Repair	900.00	915.00
<b>Septic Waste Hauler Program</b>		
New Evaluation - per 20 acres	240.00	245.00
Annual Site Inspection Fee	240.00	245.00
Truck Inspection Fee	90.00	95.00
<b>Water Supply Program</b>		
Water Supply Permit - New	260.00	265.00
Water Supply Permit - Replacement	260.00	265.00
Type II - New	325.00	335.00
Type II - Repair	325.00	335.00
Type III - New	370.00	380.00
Type III - Repair	370.00	380.00
Irrigation Well	370.00	380.00
<b>Sewage/Well Evaluations</b>		
Sewage Evaluation	205.00	210.00
Water Evaluation	220.00	225.00
Sewage Evaluation - Combined	150.00	150.00
Water Evaluation - Combined	195.00	200.00
Lead Water Sample	0.00	0.00
Existing Site Septic/Well Evaluation	120.00	125.00
<b>D.H.S. Facility Inspection</b>		
Partial Inspection Request	220.00	225.00
Full Inspection Request	315.00	320.00
Plan Review - Full Facility	320.00	325.00
<b>Campgrounds</b>		
Inspection Fee Annual Campgrounds	110.00	115.00
<b>Public Swimming Pools</b>		
Inspection Fee - MMDHD (Per Pool)	110.00	115.00
<b>Plats/Subdivisions</b>		
On-Site Sewage & Private Water System Application Fee	695.00	710.00
Per Lot Fee	40.00	40.00
Sanitary Sewer & Private Water System Application Fee	560.00	570.00
Per Lot Fee	25.00	25.00
On-Site Sewage & Public Water System Application Fee	560.00	570.00
Per Lot Fee	40.00	40.00
<b>Food Services Program</b>		

Fixed Foods: Type I	205.00	210.00
Fixed Foods: Type II	215.00	220.00
Fixed Foods: Type III	590.00	605.00
Fixed Foods: Type IV	615.00	630.00
Fixed Foods: Type V	650.00	660.00
Mobile Food	385.00	390.00
Transitory Food Units	155.00	160.00
Site Consultation Fee	205.00	210.00
Late License Fee 0-30 days	145.00	145.00
Late License Fee 31-60 days	280.00	285.00
Late License Fee 61-90 days	425.00	430.00
Late License Fee 91 & over days	560.00	570.00
Enforcement Increased Inspection Frequency	245.00	250.00
Re-Inspection After Hearing	245.00	250.00
Enforcement Informal Hearing Fee	345.00	355.00
Enforcement Formal Hearing Fee	580.00	595.00
Temporary Food - Profit	90.00	95.00
Temporary Food - Non-Profit	90.00	95.00
Temporary Food - Late License Fee	35.00	35.00
Food Establishment - Full Review/Major Remodel	640.00	650.00
Food Establishment - Partial Review/Minor Remodel	315.00	320.00
Advanced Food Training	135.00	135.00
Food Handler Class	20.00	20.00
Re-Certification Class	135.00	135.00
<b>Body Art</b>		
Routine Inspection	295.00	300.00
Follow-up Inspection	180.00	185.00
Plan Review	315.00	320.00
BBP Certification	25.00	25.00
Temporary Body Art License	235.00	240.00
<b>Other</b>		
Septic Installers Registration 2 Years	100.00	105.00
Septic Installers Registration - Test/Late Fees	70.00	70.00
Appeal to Board of Health	195.00	200.00
Disinterment/Reinterment	25.00	25.00
Radon Test Kit - Alpha	25.00	25.00
Mercury Spill Kit	20.00	20.00
AOI Inspection Fee	115.00	120.00
Type II Water Sampling	65.00	65.00
E.H. Service Late Fee - after 60 days; applied each month thereafter	55.00	55.00
E.H. Enforcement Fee	215.00	220.00
Water Sample - Courier Service	5.00	5.00
F.O.I.A - (\$ based on time and supplies used)		

\*Campgrounds and pool licensing fees are determined and collected by the State of Michigan not included above.

\*\*Food licensing has a surcharge determined by the State of Michigan, collected by MMDHD which is not included above.

\*\*\*STFU License and Inspection Fees are determined by the State of Michigan collected by MMDHD. A portion of the set fee is sent to the state.

## Avian Flu Response Update


Communicable Disease (CD) Nurses are in contact with dairy farms reported to have HPAI positive cows. We monitor dairy workers that have been exposed to sick cows and according to State partners it is unclear when the monitoring period should end. We have filled farm request for Personal Protection Equipment (PPE).

According to the Center for Diseases Control (CDC) At least 1,390 people have been monitored since March 2024 with 61 persons tested for novel influenza A. Four (4) cases of avian flu were identified in dairy workers in the US and five (5) associated with poultry workers. The risk of human exposure to HPAI remains low and those working around animals should consider using appropriate PPE. Information regarding the risks of consuming raw milk has been shared with our community.


**Table 1: Count of HPAI Positive Farms in the District of MMDHD, by County, as of July 17, 2024**

County	Dairy Farms	Poultry Farms
Clinton	5	0
Gratiot	6	2*
Montcalm	2	0

*\*2 poultry farms cleared from monitoring*

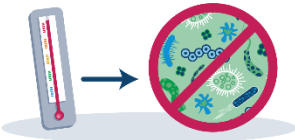



## Raw Milk Risks



Eating or drinking raw (or unpasteurized) milk products can make you sick because the milk can contain harmful germs.  
**We advise you to avoid eating or drinking unpasteurized milk products.**

Pasteurized milk has a proven track record of safety and has undergone a heating process that kills disease-causing germs like Campylobacter, E. coli and Salmonella.





Raw milk can get contaminated in many ways. People who consume raw milk or other dairy products created from raw milk are at risk for a variety of illnesses.  
**While good safety practices can reduce the chance of germs getting in raw milk, they cannot eliminate risk.**

**Take the following steps to reduce risk:**

- Choose pasteurized milk and dairy products.
- Refrigerate milk, dairy products and other perishable food at 40°F or colder.
- Throw away expired food, including milk and dairy products.



For more information, visit [CDC.gov/foodsafety/rawmilk](https://www.cdc.gov/foodsafety/rawmilk).



**Community Outreach Events: Back To School Initiatives in Clinton & Gratiot Counties**

**Project Connect**



Helping **CLINTON COUNTY** families in need  
**CONNECT** to resources and get kids  
**READY FOR SCHOOL**

**Registration Information**

**Registration Deadline:** Sunday, July 21, 2024

Use registration link below or scan QR code with your cell phone camera.

➔ <https://forms.gle/NUmT7oxLrLdHQUUr6>

**For more information/help with registration:**

- ✉ clintonprojectconnect@gmail.com
- 989-224-1010 (Caring & Sharing)
- ☎ 989-224-0328 (Beacon of Hope)



Backpacks,  
school supplies,  
socks and  
underwear  
are for  
school age  
children  
only.

All locations are walk-through only. Registration is required.

**Bath Middle School**

**Tuesday, August 6, 2024 | 9:00-11:00 am**

Backpacks \* School Supplies \* Haircuts \* Food  
New Socks and Underwear \* Hygiene Kits  
Vendor Tables \* Community Resource Information Bags  
Sparrow Mobile Health Clinic

**Ovid-Elsie High School**

**Thursday, August 8, 2024 | 9:00-11:00 am**

Backpacks \* School Supplies \* Haircuts \* Food  
New Socks and Underwear \* Hygiene Kits  
Vendor Tables \* Community Resource Information Bags  
Sparrow Mobile Health Clinic

**Maple Rapids Community Ball Park**

**Tuesday, August 13, 2024 | 5:00-7:00 pm**

Backpacks \* School Supplies \* Haircuts \* Food  
New Socks and Underwear \* Hygiene Kits  
Vendor Tables \* Community Resource Information Bags

**St. Johns-Clinton County Fairgrounds \***

**Thursday, August 15, 2024 | 4:00-6:00 pm**

Backpacks \* School Supplies \* Haircuts \* Food  
New Socks and Underwear \* Hygiene Kits  
Community Resource Information \* Vendor Tables  
Dental Prevention/Fluoride \* Hearing/Vision Screening  
MI Bridges Navigators \* Sparrow Mobile Health Clinic



\* **FREE transportation for the St. Johns event is available through Clinton Transit. Call (989) 224-8127 by August 8, 2024 to schedule a ride.**



<https://www.facebook.com/clintoncountymichiganprojectconnect>

# Project Connect: Health, Safety, and Back to School Fair

Come join us for an afternoon filled with fun activities focusing on back to school, health and wellness resources. Parents and children will have the opportunity to visit local vendor booths and tour emergency response vehicles.

*Generously Sponsored By*



**Backpacks and socks for children will be available first come, first serve.**



**Wed., August 14 ■ 4 - 6 p.m.**

**Gratiot County  
Fair For Youth Fairgrounds**

701 S. Lincoln Avenue • Alma, Michigan 48801

When you first arrive, go to the registration booth to receive your booth passport. Once you've completed your passport by visiting the listed vendor booths, return to the registration booth to put your name in a drawing to win a prize!

*Register to be a vendor here!*



In partnership with



For additional information, call Sydney Zuke at **(989) 466-3378** or email **sydney.zuke@mymichigan.org**.



## National Association of County and City Health Officials (NACCHO)

**NACCHO360** is the largest convening of local health department leaders and public health professionals in the United States, offering the opportunity to learn, network, and share experiences and best practices across local health departments. The event occurs this week in Detroit, and as part of a NACCHO Rural Health Grant, our Agency can send four staff members.



Mid-Michigan District  
HEALTH DEPARTMENT

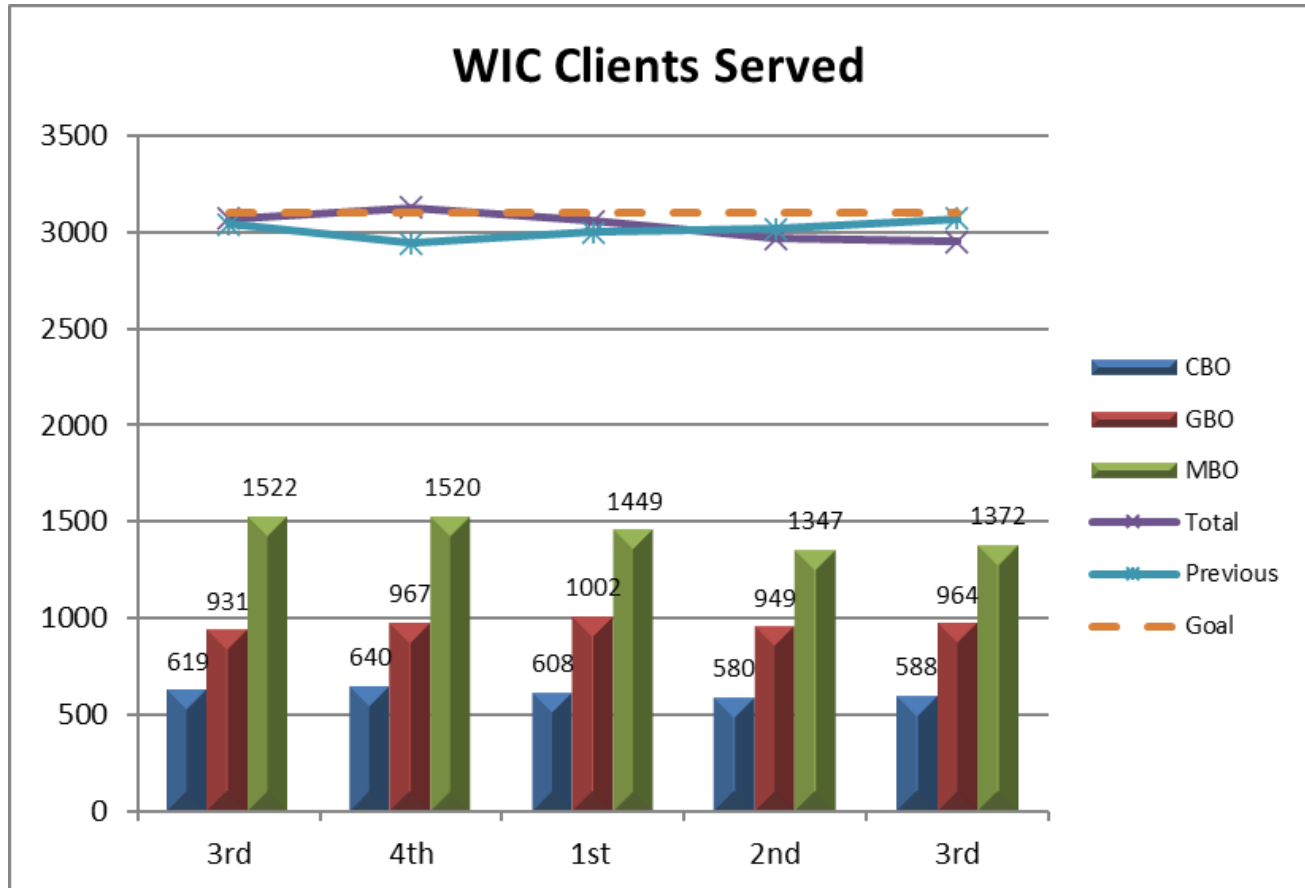
CLINTON • GRATIOT • MONTCALM

# Quarterly Service Report

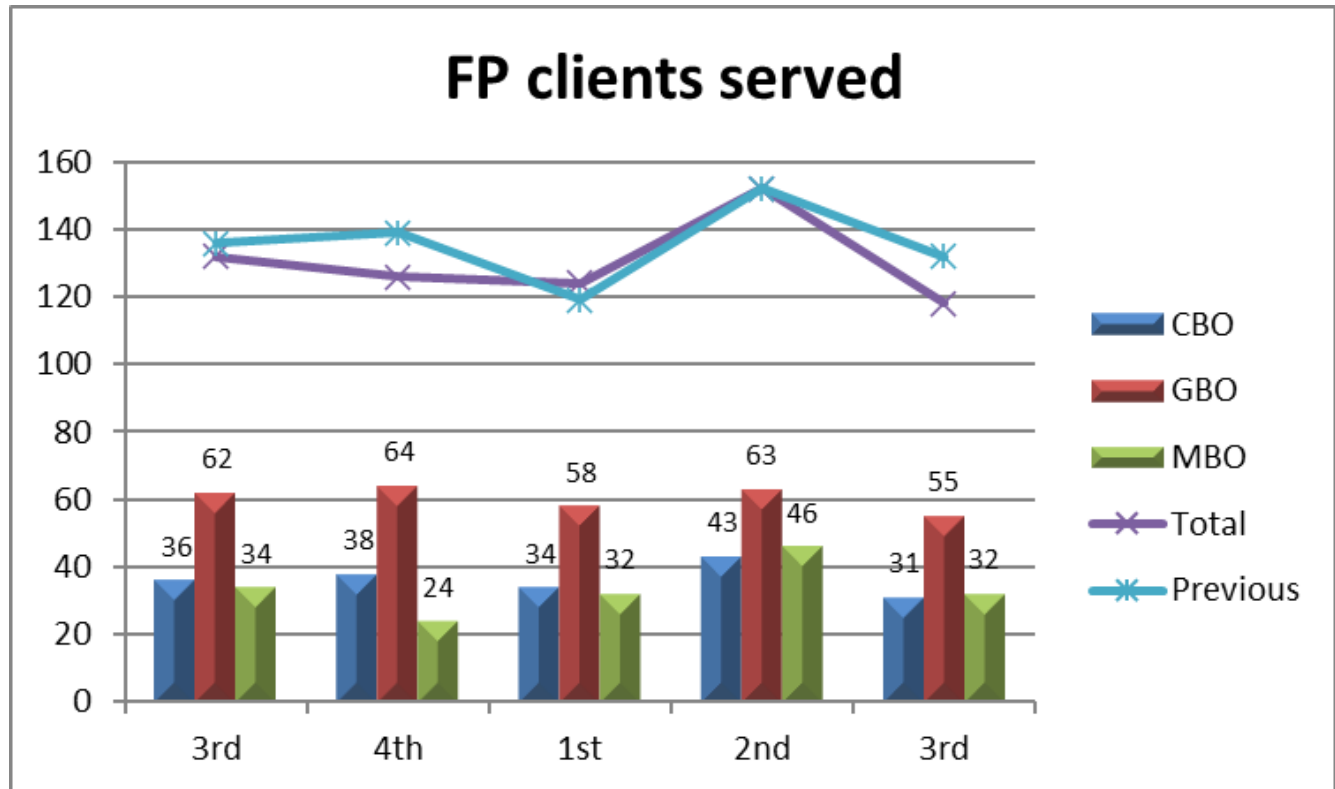
3<sup>rd</sup> Quarter 2023-2024 Totals  
presented to BOH

July 24, 2024

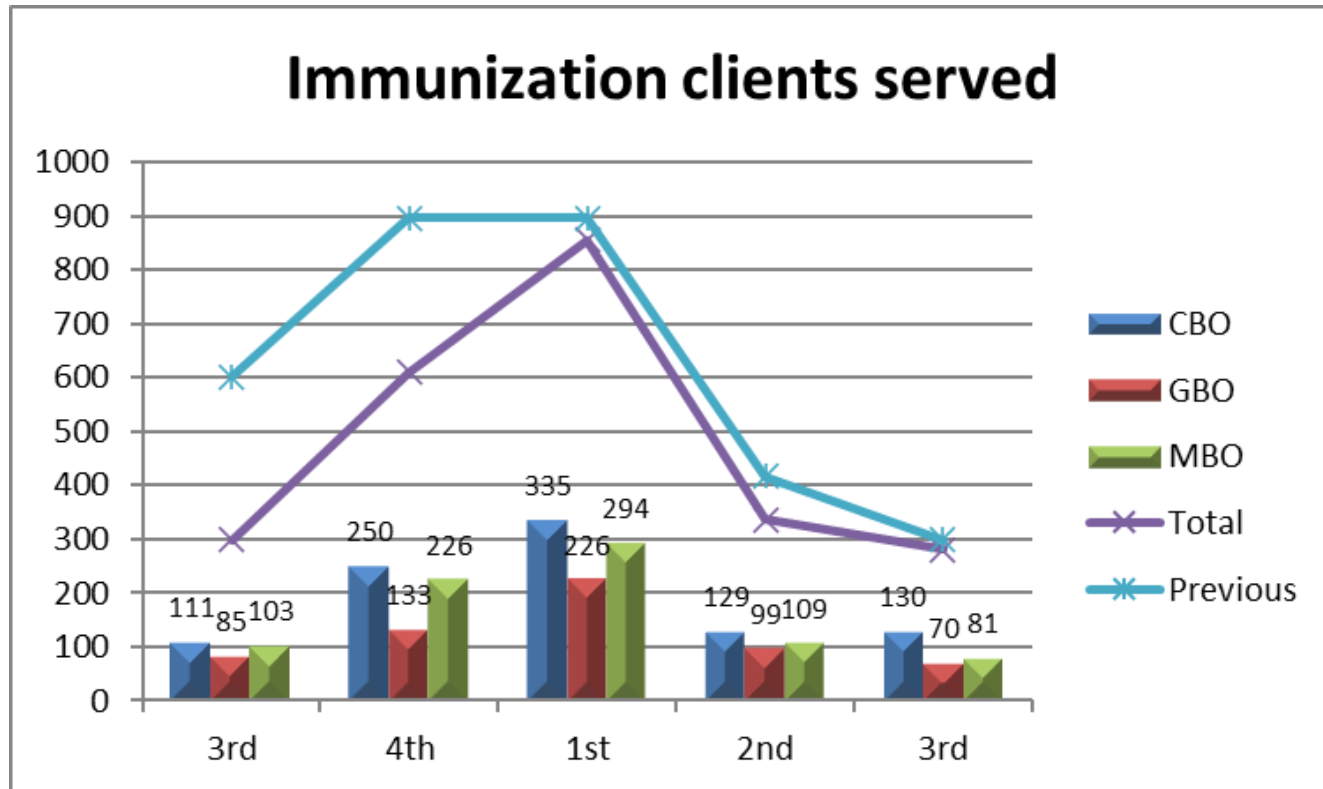
# WIC



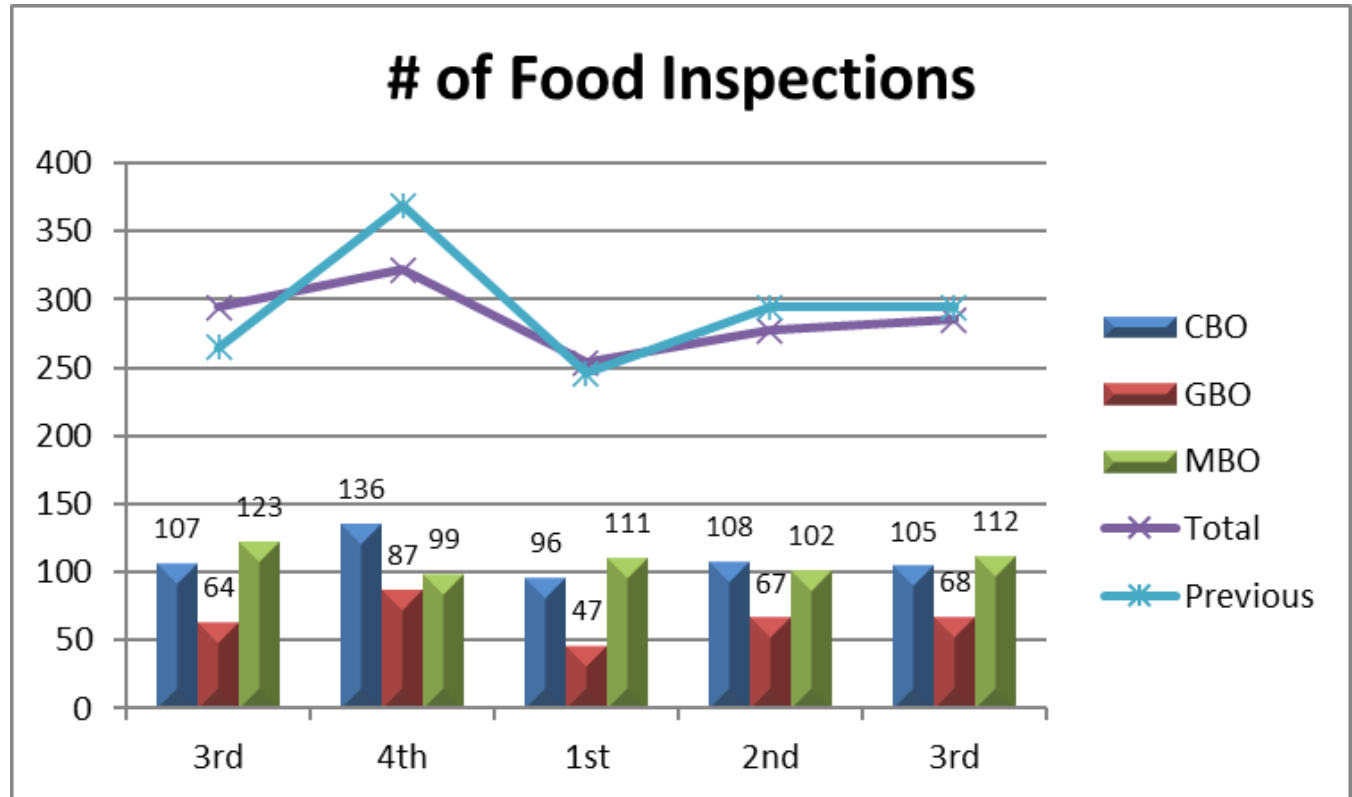
# Family Planning



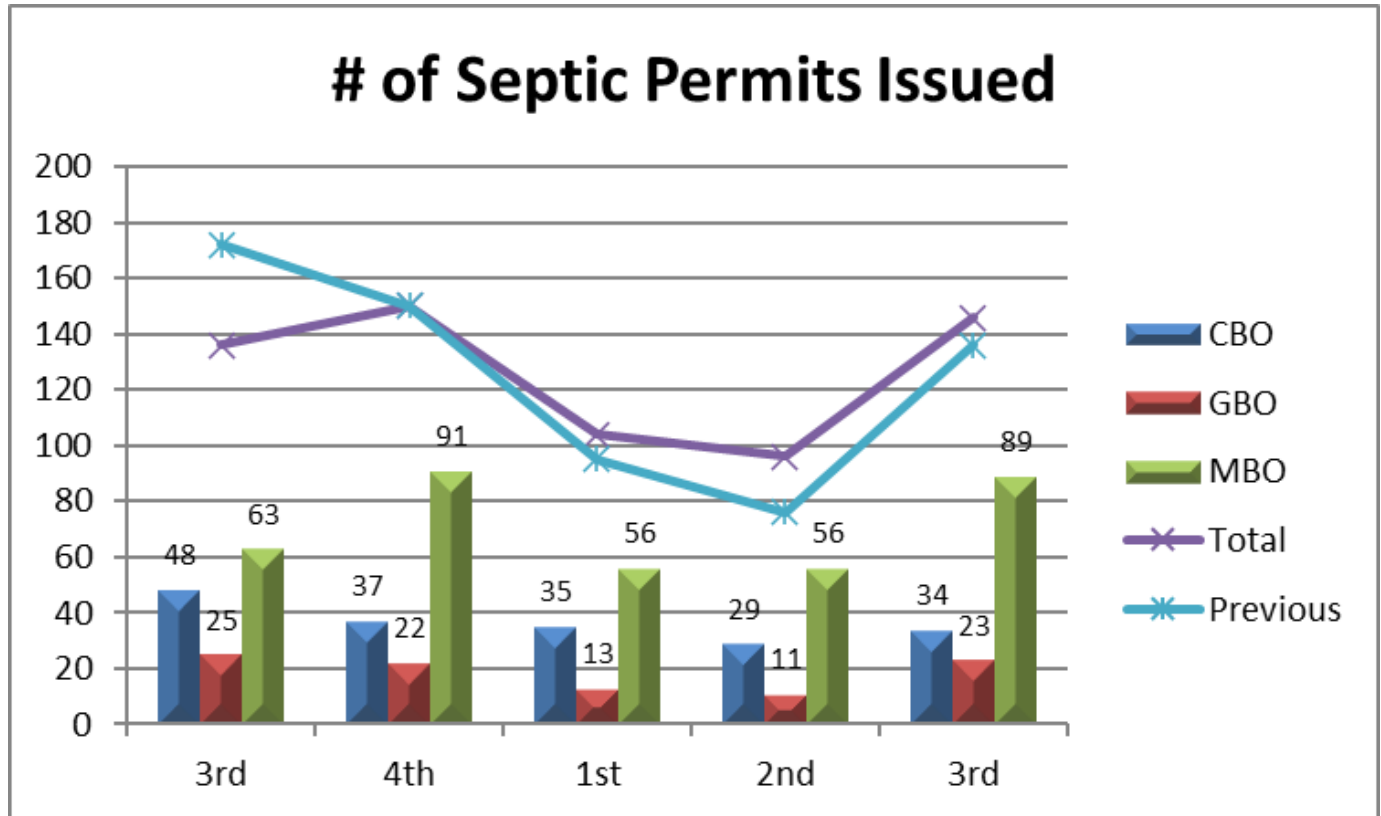
# Immunizations



# Food Service Sanitation Program

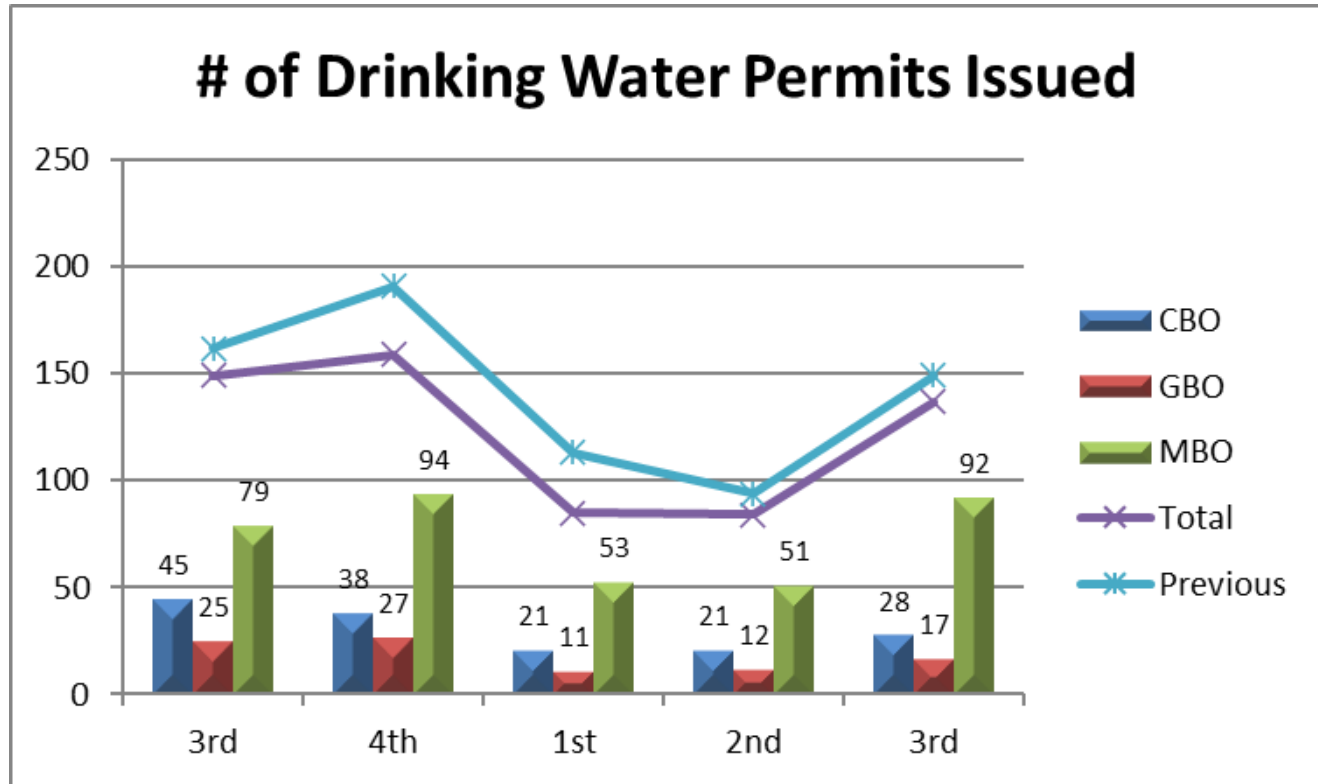


# Onsite Wastewater Program



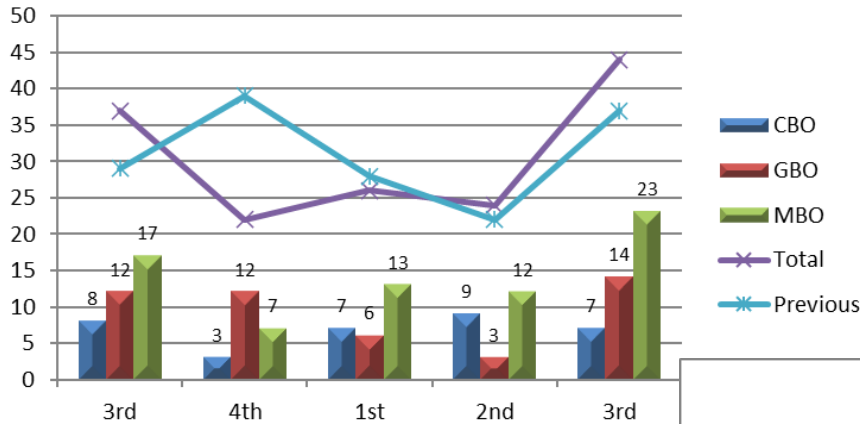


# Drinking Water Program

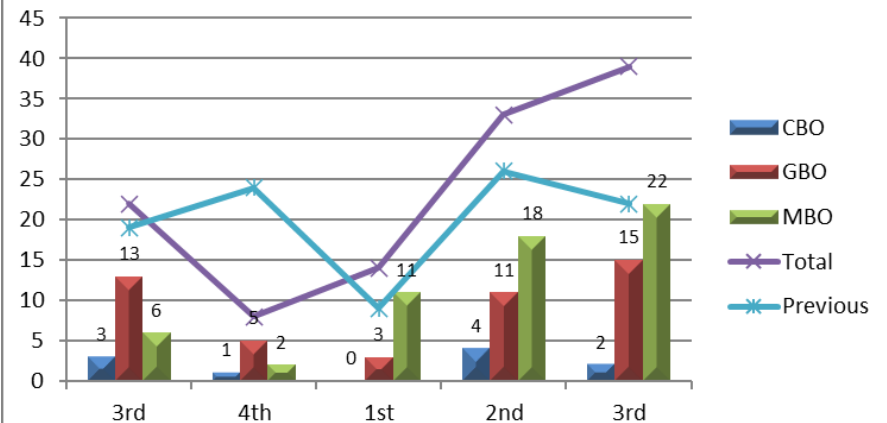


# Nuisance Complaints

## # of Initial Visits



## # of Follow-up Visits



**Quarterly Service Report**  
 Mid-Michigan District Health Department  
 Community Health & Education Services  
 District Wide (DW)

QTR Verified by Div Dir			
1st	2nd	3rd	4th
x	x	x	

COMMUNITY HEALTH & EDUCATION PROGRAMS	Clinton 2023/2024				Gratiot 2023/2024				Montcalm 2023/2024				DW Year To Date 2023/2024				YTD FY Total	FY Goal	DW Prev. Year to Date 2022/2023			
	1st	2nd	3rd	4th	1st	2nd	3rd	4th	1st	2nd	3rd	4th	1st	2nd	3rd	4th			1st	2nd	3rd	4th
<b>WOMEN, INFANTS &amp; CHILDREN</b>																						
A. Clients Served	608	580	588		1002	949	964		1449	1347	1372		3059	2876	2924	0	2953	3099	3003	3032	3072	3127
B. Client Visits	562	578	764		770	775	985		1410	1591	1658		2742	2944	3407	0	9093	12000	2847	3132	3439	3242
<b>FAMILY PLANNING</b>																						
A. Clients Served	34	43	31		58	63	55		32	46	32		124	152	118	0	301	600	119	152	132	126
B. Client Visits	37	53	34		63	70	60		32	50	34		132	173	128	0	433	700	129	158	148	133
<b>IMMUNIZATION</b>																						
A. Clients Served	335	129	130		226	99	70		294	109	81		855	337	281	0	1350	2500	933	416	299	609
B. Client Visits	366	143	140		254	113	83		321	124	87		941	380	310	0	1631	3000	1113	512	335	632
C. Waivers Provided	43	20	43		8	6	4		44	17	12		95	43	59	0	197	N/A	94	42	53	241
D. Immunizations Administered	709	392	333		520	273	206		550	295	264		1779	960	803	0	3542	5000	1951	1097	692	1105
<b>CHILDREN SPECIAL HEALTH CARE</b>																						
A. Clients Served	159	213	210		105	107	108		244	269	260		508	589	578	0	1082	720	437	454	426	493
B. Billable Client Contacts	37	58	67		16	13	14		30	25	45		83	96	126	0	305	360	62	60	53	95
C. Non-Billable Client Contacts	493	694	787		229	301	265		484	596	699		1206	1591	1751	0	4548	2500	937	1012	1029	1236
<b>COMMUNICABLE DISEASE/TB CONTROL</b>																						
A. Case Count	1221	958	352		727	568	192		748	580	287		2696	2106	831	0	5633	N/A	3690	2694	1103	1602
<b>SEXUALLY TRANSMITTED DISEASE CONTROL</b>																						
A. Clients Served	7	12	8		18	14	17		15	14	7		40	40	32	0	80	N/A	35	45	34	28
B. Client Visits	7	12	8		18	14	17		15	14	7		40	40	32	0	112	N/A	35	55	34	28

**Quarterly Service Report**  
 Mid-Michigan District Health Department  
 Community Health & Education Services  
 District Wide (DW)

QTR Verified by Div Dir			
1st	2nd	3rd	4th
x	x		

COMMUNITY HEALTH & EDUCATION PROGRAMS	Clinton 2023/2024				Gratiot 2023/2024				Montcalm 2023/2024				DW Year To Date 2023/2024				YTD FY Goal	FY Goal	DW Prev. Year to Date 2022/2023			
	1st	2nd	3rd	4th	1st	2nd	3rd	4th	1st	2nd	3rd	4th	1st	2nd	3rd	4th			1st	2nd	3rd	4th
<b>HEARING SCREENING</b>																						
A. # of Screenings	1250	1393	358		915	642	156		1734	1080	600		3899	3115	1114	0	<b>8128</b>	<b>8000</b>	2843	3016	1874	836
<b>VISION SCREENING</b>																						
A. # of Screenings	970	2239	1200		1060	1329	608		1792	2060	793		3822	5628	2601	0	<b>12051</b>	<b>12200</b>	3714	5453	3528	969
<b>ORAL HEALTH</b>																						
A. # of fluoride varnish Clients Served during Clinic	0	0	14		43	9	19		49	62	23		92	71	56	0	<b>219</b>	<b>400</b>	5	38	11	53
B. # of kindergarten assessments	173	62	155		128	148	61		215	32	406		516	242	622	0	<b>1380</b>	<b>1600</b>	811	92	339	262
<b>BLOOD LEAD</b>																						
A. # of elevated BL levels (VBLL ≥3.5)	14	21	9		5	15	9		35	50	17		54	86	35	0	<b>140</b>	<b>N/A</b>	6	2	10	53
B. # in case management	5	3	2		4	1	3		15	1	3		24	5	8	0	<b>24</b>	<b>N/A</b>	2	10	4	12
<b>BREAST &amp; CERVICAL CANCER CONTROL</b>																						
A. Clients Served	2	1	4		4	3	2						6	4	6	0	<b>16</b>	<b>30</b>	7	2	1	4
<b>HIV SCREENING</b>																						
A. Clients Served	9	16	7		14	16	12		16	12	9		39	44	28	0	<b>111</b>	<b>N/A</b>	26	36	31	25

**NOTES**

**STI:** there were 1 clients served & 1 visits from Shiawassee that were not included in the data.  
**FP:** there were 7 clients & 7 visits from Shiawassee that were not included in the data.

**Quarterly Service Report**  
 Mid-Michigan District Health Department  
 Environmental Health Services  
 District Wide (DW)

QTR Verified by Div Dir			
1st	2nd	3rd	4th
x	x	x	

ENVIRONMENTAL HEALTH PROGRAMS	Clinton 2023/2024				Gratiot 2023/2024				Montcalm 2023/2024				DW Year To Date 2023/2024				YTD FY Total	FY Goal	DW Prev. Year to Date 2022/2023			
	1st	2nd	3rd	4th	1st	2nd	3rd	4th	1st	2nd	3rd	4th	1st	2nd	3rd	4th			1st	2nd	3rd	4th
<b>FOOD SERVICE SANITATION</b>																						
A. # of Licensed Establishments (Fixed, Mobile)	207	208	213		138	138	136		207	210	214		552	556	563	0	563	535	540	540	535	549
B. # of Temporary Food Licenses	8	3	3		14	1	7		6	2	31		28	6	41	0	75	176	33	8	60	100
C. # of Completed Inspections (Fixed, Mobile)	96	108	105		47	67	68		111	102	112		254	277	285	0	816	N/A	246	294	294	322
1. Routine	81	97	93		40	63	59		100	84	106		221	244	258	0	723	N/A	203	257	272	199
2. Follow-up	15	11	12		7	4	9		11	18	6		33	33	27	0	93	N/A	33	37	22	23
E. Licensed Establishment Plan Review	9	1	6		1	2	3		3	3	8		13	6	17	0	36	24	7	13	21	18
F. Enforcement Activities	1	0	2		0	0	2		0	1	0		1	1	4	0	6	N/A	0	0	4	0
G. # of Advanced Food Training Participants	35	17	22		0	0	20		11	0	12		46	17	54	0	117	100	73	31	76	41
<b>ON-SITE SEWAGE DISPOSAL</b>																						
A. # of Permit Applications Issued	35	29	34		13	11	23		56	56	89		104	96	146	0	346	553	95	76	136	150
B. Parcels Evaluated	36	35	39		16	13	27		83	76	101		135	124	167	0	426	612	129	120	182	173
C. Inspections Conducted during and/or after construction	54	21	47		51	10	45		82	78	90		187	109	182	0	478	N/A	146	67	150	172
<b>WATER QUALITY CONTROL (Private, Public, Non-Comm)</b>																						
A. # of Permit Applications Issued	21	21	28		11	12	17		53	51	92		85	84	137	0	306	686	113	94	149	159
B. # of Site Inspections of Completed Water Well Systems	11	12	4		16	8	15		39	44	49		66	64	68	0	198	100%	87	84	96	97
C. # of Approvals Issued for Newly Completed Water Well Systems	0	6	2		6	13	12		19	27	24		25	46	38	0	109	80%	116	63	18	53
<b>NUISANCE ABATEMENT</b>																						
A. # of Complaints Submitted	13	11	11		6	8	19		12	13	22		31	32	52	0	115	N/A	36	28	58	42
1. Initial Visit	7	9	7		6	3	14		13	12	23		26	24	44	0	94	N/A	28	22	37	22
2. Follow-up Visit	0	4	2		3	11	15		11	18	22		14	33	39	0	86	N/A	9	26	22	8

## Agreements Signed 6/14/24 to 7/16/24

Date Signed	Organization	Purpose	Amount	Signed By
6/14/2024	Healthy Capital Counties / Barry Eaton Health Department	Amendment to original increasing the amount	\$11,000.00	Liz Braddock
6/19/2024	Region 6	Region 6 Public Health Mutual Aid Agreement	n/a	Liz Braddock
7/16/2024	Sheridan Community Hospital	Emergency Vaccine Storage	n/a	Sara Doak

June 2024

- The BOH approved the addition of DTaP and PedvaxHIB and fees the current schedule at market price plus 10%.
- The BOH approved to change the start time of July's Finance Committee Meeting to 8:00 a.m. to allow time to discuss the 2025 budget.
- The BOH approved the use of ALT system as an alternative product for the construction of onsite septic systems within the MMDHD district.
- The BOH approved the 2023 Annual Report.



**STAFFING REPORT – JULY 2024**

***Administration/Administrative Services Division***

<b>STATUS</b>	<b>POSITION</b>	<b>BRANCH OFFICE</b>
	No changes	

***Community Health and Education Division***

<b>STATUS</b>	<b>POSITION</b>	<b>BRANCH OFFICE</b>
	No changes	

***Environmental Health Division***

<b>STATUS</b>	<b>POSITION</b>	<b>BRANCH OFFICE</b>
VACANCY	FT E.H. Specialist I/II, Gratiot Branch Office effective June 3, 2024	Gratiot
NEW HIRE	Katrina Thomsen, FT E.H. Specialist I, Montcalm Branch Office effective July 15, 2024	Montcalm



**Contact Information:**

Mid-Michigan District Health Department  
Brady Guilbault  
(616) 788-3008  
bguilbault@mmdhd.org



**Release Date:**

7/2/2024

## **Montcalm County Residents are Invited to Identify Community Health Concerns Through a Community Health Survey**

**Montcalm County, MI** – Healthy Montcalm, in partnership with the Mid-Michigan District Health Department, Sheridan Community Hospital, and Corewell Health, have launched the next cycle of the Community Health Needs Assessment, aimed at understanding and identifying the most pressing health concerns within Montcalm County. One of the first stages of this assessment is a community survey that can be completed until July 12<sup>th</sup> by anyone who lives or works in Montcalm County. This initiative underscores the commitment of the local health department and hospitals to promoting the well-being of all community members in the area.

As part of the ongoing efforts to enhance community health, Healthy Montcalm recognizes the importance of gathering input from the community to identify areas for improvement and to tailor programs and services accordingly. The survey is designed to gather insights directly from residents, healthcare providers, and community members, to better understand the primary health concerns impacting the communities of Montcalm County.

The survey covers a wide range of topics, including but not limited to access to care, barriers to receiving care, health concerns, community resources, social determinants of health (housing, neighborhood, transportation, education, etc.), and emergency preparedness.

Healthy Montcalm encourages all community members, partners, and healthcare providers to participate in the survey. By sharing their perspectives and experiences, residents can help shape the future of health in the community and contribute to building a healthier, more resilient Montcalm County.

The Community Health Needs Assessment Survey is available online at:

<https://tinyurl.com/montcalmhealthsurvey> and will remain open until July 12<sup>th</sup>. To complete an English paper survey, please visit MMDHD Office: 615 N State St. Stanton, MI 48888.

For more information about the survey, to receive a version in Spanish, or to request accommodations for participation, please contact Matthew Kelley at: [mkelley@mmdhd.org](mailto:mkelley@mmdhd.org). Thank you for your commitment to helping and improving our communities. We look forward to positive change and improvement.

###

*The Mid-Michigan District Health Department has proudly served the residents of Clinton, Gratiot, and Montcalm Counties since 1966. We take action to protect, maintain and improve the health of our community.*