Mid-Michigan District HEALTH DEPARTMENT
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BOARD OF HEALTH:	Bruce DeLong	George Bailey	Phil Kohn
	David Pohl	Steven Sopocy	Adam Petersen

APPROVED 7/28/24

Mid-Michigan District Health Department (MMDHD)
BOARD OF HEALTH
FINANCE COMMITTEE MEETING
Gratiot Office, Ithaca, Michigan

Wednesday, June 26, 2024, 8:30 a.m.

MINUTES

We take action to protect, maintain, and improve the health of our community.

Members Present: Adam Petersen, and Bruce DeLong

Members Absent: George Bailey (Chair)

Other Board Members Present: None

Staff Present: Mari E. (Liz) Braddock, Health Officer; Melissa Selby, Director of Administrative Services; Krishna Santana, Board Secretary

Staff Absent: None

Guests: None

B. DeLong called the Finance Committee Meeting of the Mid-Michigan District Board of Health (BOH) to order at 8:30 a.m., on Wednesday, June 26, 2024, at the Gratiot Office of the Mid-Michigan District Health Department (MMDHD), Ithaca, Michigan.

A. MMDHD's Expenses for May 18 through June 17, 2024

B. DeLong went over the monthly expenses for the committee.

Motion made by B. DeLong seconded by A. Petersen to recommend the BOH approve and pay the MMDHD's Expenses for May 18 through June 17, 2024, totaling $594,788.86. Motion carried.

B. MMDHD's Monthly Balance Sheet, Revenue and Expenditure Report for May 2024

B. DeLong asked if M. Selby had anything to say regarding the expenses, she stated we do have a surplus at this time and are running very well.

Motion made by B. DeLong and seconded by A. Petersen to recommend the board accept and place on file the Balance Sheet, Revenue and Expenditure Report for April 2024. Motion carried.

C. Private stock DTaP and PedvaxHIB.

L. Braddock told the committee that we'd like to add these vaccines in hopes of offering additional services to the community especially with pharmacies closing, we can offer vaccines to additional private pay clients.

Motion made by A. Petersen and seconded by B. DeLong to recommend the board approve adding DTaP and PedvaxHIB and fees to the current schedule at market price plus 10%.

M. Selby requested to add another item to the agenda concerning next month's meeting.

D. July 24, 2024, Finance committee meeting time

M. Selby suggested we start the next meeting at 8:00 a.m. to have extra time to go over the 2025 budget. The budget will be sent out at least a week prior to the meeting to give the committee time to review.

Motion made by A. Petersen to recommend the full board change the July 24, 2024, Finance Committee meeting start time to 8:00 a.m. to accommodate the added budget material, seconded by B. DeLong. Motion Carried.

There being no further business to come before the Finance Committee, B. DeLong motioned to adjourn, seconded by A. Petersen, Motion carried, the meeting adjourned at 8:37 a.m.

Respectfully Submitted,

Krishna Santana

Krishna Santana, Board Secretary for
George Bailey, Finance Committee Chairperson
Mid-Michigan District Board of Health