



CLINTON OFFICE
1307 E. Townsend Rd.
Saint Johns, MI 48879-9036
(989) 224-2195

GRATIOT OFFICE
151 Commerce Dr.
Ithaca, MI 48847-1627
(989) 875-3681

MONTCALM OFFICE
615 N. State St.
Stanton, MI 48888-9702
(989) 831-5237

BOARD OF HEALTH:	Bruce DeLong David Pohl	George Bailey Steven Sopocy	Phil Kohn Adam Petersen
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APPROVED 8/28/2024

MID-MICHIGAN DISTRICT HEALTH DEPARTMENT (MMDHD)
BOARD OF HEALTH
REGULAR MEETING
at
Montcalm Office, Stanton, Michigan

Wednesday, July 24, 2024
9:00 a.m.

MINUTES

We take action to protect, maintain, and improve the health of our community.

- Members Present: Adam Petersen, Chairperson; George Bailey, Vice Chairperson; Steven Sopocy, David Pohl, Phil Kohn and Bruce DeLong
- Members Absent: None
- Staff Present: Mari E. (Liz) Braddock, Health Officer; Melissa Selby, Director of Administrative Services; Lonnie Smith, Director of Environmental Health (EH); Sarah Doak, Director of Community Health and Education Division (CHED)
- Staff Absent: Jennifer E. Morse, MD, MPH, FAAFP, Medical Director; Krishna Santana, Board Secretary
- Guests: Julia Serafin, Finance Specialist; Paula Loper, Environmental Health PHR

Adam Petersen, Chairperson, called the Regular Meeting of the Mid-Michigan District Board of Health (BOH) to order at 9:01 a.m. on Wednesday, July 24, 2024, at the Montcalm Office of the MMDHD, Stanton, Michigan.

The Pledge of Allegiance was led by A. Petersen.

A. AGENDA NOTES, REVIEW, AND REVISIONS:

Motion made by B. DeLong and seconded by D. Pohl to accept the agenda as presented. Motion carried.

B. CONSENT ITEMS:

1. Meeting Minutes

- a. Michigan Association for Local Public Health (MALPH) Board of Directors Meeting held June 10, 2024
- b. Mid-Michigan District BOH Regular Meeting held June 26, 2024

Motion made by G. Bailey and seconded by S. Sopocy to accept Meeting Minutes B. 1. a. and b. and place on file. Motion carried.

2. Communications –

- a. MI Safer Schools: Health Resource Advocate for Sustained In-Person Learning
- L. Braddock explained the award to the board.

C. PUBLIC COMMENTS: - None

D. BRANCH OFFICE EMPLOYEES:

L. Braddock introduced Julia Serafin, Financial Specialist and Paula Loper, Environmental Health PHR, both located in our Montcalm Branch Office.

E. COMMITTEE REPORTS:

1. Finance Committee – George Bailey, Chairperson

- a. MMDHD’s Expenses for June 18 through July 10, 2024

G. Bailey went over the expenses for the board.

Motion made by G. Bailey and seconded by D. Pohl to approve payment of the MMDHD’s Expenses for June 18 through July 10, 2024, totaling \$580,781.91. Motion carried.

- b. MMDHD’s Monthly Balance Sheet, Revenue and Expenditure Report for June 2024

Motion made by G. Bailey and seconded by B. DeLong to accept the Balance Sheet, Revenue and Expenditure Report for June 2024 and place on file. Motion carried.

- c. FY 24/25 Proposed Budget and Narrative

G. Bailey went over the proposed budget for the board.

Motion made by G. Bailey and seconded by S. Sopocy to approve the FY 24/25 Budget as proposed. Motion carried.

d. FY 24/25 Proposed Agency Fees

1. Proposed Community Health and Education Division (CHED) Fees

2. Proposed Environmental Health Services (EH) Fees

Motion made by G. Bailey and seconded by S. Sopocy to approve the FY 24/25 Community Health and Education Division (CHED) Fees and the Environmental Health Services (EH) Fees as proposed. Motion carried.

D. July 24, 2024

2. Personnel Committee – David Pohl, Chairperson –

a. MNA Negotiation Updates

3. Program Committee – Phil Kohn, Chairperson

F. MEDICAL DIRECTOR’S REPORT: Jennifer E. Morse, MD, MPH, FAAFP

No report this month Dr. Morse is attending the NACCHO Conference.

G. HEALTH OFFICER’S REPORT: Mari E. (Liz) Braddock

1. Report

L. Braddock went over her report addressing Avian Flu and Project Connect.

2. Quarterly Service Report

L. Braddock addressed the quarterly service report for the board.

3. Agreements Signed, June 14 – July 17, 2024

**Motion made by B. DeLong supported by P. Kohn to accept the health officer's report and place on file.
Motion carried.**

H. OLD BUSINESS:

1. Statewide Septic Code
2. Heavy Metals Testing - Wheeler

I. NEW BUSINESS: -

1. Michigan Premier Public Health Conference

L. Braddock told the board this year's conference is being held in Muskegon and they are invited to attend, if they would like to go, please let K. Santana know and arrangements will be made.

J. LEGISLATIVE ACTION: - None

K. INFORMATIONAL ITEMS:

1. MMDHD Staffing Report

L. Braddock went over the staffing report for the board.

L. RELATED NEWS ARTICLES AND LINKS: <https://www.mmdhd.org/2024-board-of-health-meetings-copy/>

1. Montcalm County residents Community Health Survey – Press Release, July 2, 2024

M. AGENCY NEWSLETTERS:

In place of the July newsletter the 2023 Annual Report was sent out, the report can be found at: [Online Flipbook \(heyzine.com\)](#)

There being no further business to come before the Board, G. Bailey made a motion to adjourn seconded by S. Sopocy, the meeting adjourned at 9:43 a.m.

Respectfully Submitted,

Sarah Doak, Acting Board Secretary
For Adam Petersen, Chairperson
Mid-Michigan District Board of Health