

BOARD OF HEALTH:	Bruce DeLong David Pohl	George Bailey Steven Sopocy	Adam Petersen Matt Murray
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MID-MICHIGAN DISTRICT HEALTH DEPARTMENT (MMDHD)
BOARD OF HEALTH
REGULAR MEETING
at
Clinton Office, St. Johns, Michigan

Wednesday, August 28, 2024
9:00 a.m.

MINUTES

We take action to protect, maintain, and improve the health of our community.

Members Present: Adam Petersen, Chairperson; George Bailey, Vice Chairperson; Steven Sopocy, David Pohl, Matt Murray and Bruce DeLong

Members Absent: None

Staff Present: Mari E. (Liz) Braddock, Health Officer; Melissa Selby, Director of Administrative Services; Jennifer E. Morse, MD, MPH, FAAFP, Medical Director; Sarah Doak, Director of Community Health and Education Division (CHED); Lonnie Smith, Director of Environmental Health (EH); Krishna Santana, Board Secretary

Staff Absent: None

Guests: Gayle Hood and Nicole Montgomery

Adam Petersen, Chairperson, called the Regular Meeting of the Mid-Michigan District Board of Health (BOH) to order at 9:01 a.m. on Wednesday, August 28, 2024, at the Clinton Office of the MMDHD, St. Johns, Michigan.

The Pledge of Allegiance was led by A. Petersen.

A. AGENDA NOTES, REVIEW, AND REVISIONS:

Motion made by G. Bailey and seconded by B. DeLong to accept the agenda as presented. Motion carried.

B. CONSENT ITEMS:

1. Meeting Minutes

- a. Michigan Association for Local Public Health (MALPH) Board of Directors Meeting held July 8, 2024
- b. Mid-Michigan District BOH Regular Meeting held July 24, 2024

Motion made by S. Sopocy and seconded by B. DeLong to accept Meeting Minutes B. 1. a. and b. and place on file. Motion carried.

2. Communications – None

C. PUBLIC COMMENTS: - None

D. BRANCH OFFICE EMPLOYEES: –

L. Braddock introduced Gayle Hood and Nicole Montgomery to the board. Gayle has been with MMDHD for 15 years as a dietitian and Nicole Montgomery is a hearing and vision technician, Nicole has been with MMDHD in her current position for one year and prior to that she was a breast-feeding peer counselor for a total of ten years with the agency, both are located in the Clinton County branch.

E. COMMITTEE REPORTS:

1. Finance Committee – George Bailey, Chairperson

- a. MMDHD's Expenses for July 11 through August 13, 2024

G. Bailey went over the expenses for the board.

Motion made by G. Bailey and seconded by D. Pohl to approve payment of the MMDHD's Expenses for July 11 through July 13, 2024, totaling \$528,582.88. Motion carried.

- b. MMDHD's Monthly Balance Sheet, Revenue and Expenditure Report for July 2024

G. Bailey asked the board if there were any questions, which there were none.

Motion made by G. Bailey and seconded by S. Sopocy to accept the Balance Sheet, Revenue and Expenditure Report for 2024 and place on file. Motion carried.

- c. Administration Fees for Medicare Covered Vaccines.

L. Braddock said we would like to increase the fee to reflect the amount Medicare and private insurance will reimburse, we would like to increase from \$20.00 to \$30.00.

Motion made by G. Bailey and seconded by S. Sopocy to increase the administration fees for Vaccines G0008, G0009 and G0010 to \$30.00 each. Motion carried.

2. Personnel Committee – David Pohl, Chairperson –

a. MNA Negotiation Updates

It was decided to go into closed session at the end of the meeting to discuss the MNA proposal.

b. Non-Union Proposal

M. Selby said this information was included in the meeting packet; she went over the requests from non-union employees. A. Petersen asked questions concerning the requests, D. Pohl noted these requests are in line with the union contracts.

Motion made by D. Pohl to approve the Non-Union proposal as presented, seconded by S. Sopocy. Motion carried.

c. Health Officer Annual Review

D. Pohl said S. Sopocy, P. Kohl and himself met with L. Braddock last month for her annual evaluation and discussed her contract, he noted they received a proposal from L. Braddock which he reviewed for the board. He said he feels it is a very reasonable proposal and it was expressed that the board is pleased with her performance as Health Officer.

Motion made by D. Pohl to approve the Health Officer contract as presented, seconded by S. Sopocy. Motion carried.

3. Program Committee –Phil Kohn, Chairperson

It was noted this position as chair will be discussed later in the agenda

F. MEDICAL DIRECTOR'S REPORT: Jennifer E. Morse, MD, MPH, FAAFP

1. Dengue Fever

J. Morse reviewed her report for the board noting Michigan has had more cases so far this year than all last year, all of which were from travel. Her recommendations are to be aware of health risks with travel, take steps to prevent mosquito bites and if you become ill after traveling be sure to tell your health care provider where you have traveled.

Motion made by D. Pohl and B. DeLong supported to accept and place the Medical Director’s report on file. Motion Carried.

G. HEALTH OFFICER’S REPORT: Mari E. (Liz) Braddock

1. Report

L. Braddock spoke on her report concerning vaccine rates for children, noting our districts immunization numbers are above the state average. She also spoke on the beach monitoring program that has recently wrapped up for the year. Her report also included information on mosquitos. Lastly as a side note she told the board the department has taken in a lot of bats lately, to be tested for rabies, which at this time all have come back negative for rabies.

2. Agreements Signed, July 17 – August 19, 2024

L. Braddock went over the agreements signed this month.

Motion made by B. DeLong supported by S. Sopocy to accept the health officer’s report and place on file. Motion carried.

H. OLD BUSINESS:

1. Statewide Septic Code

L. Smith said a new version of the state sanitary code has come out, draft seven, with some notable changes with this version, such as moving away from the mandatory five-year inspection and going more along the lines of point-of-sale inspections as well as new regulations concerning septic systems near bodies of water.

I. NEW BUSINESS: -

1. Montcalm Commissioner Appointment

Liz welcomed Matt Murray and requested he fill the vacant spots from P. Kohn, A. Petersen appointed commissioner Murray to the Personnel Committee and as chair of the Program Committee.

J. LEGISLATIVE ACTION: - None

K. INFORMATIONAL ITEMS:

1. MMDHD Staffing Report

L. RELATED NEWS ARTICLES AND LINKS: <https://www.mmdhd.org/2024-board-of-health-meetings-copy/>

1. Sharps Disposal Program – *Gratiot County Herald* – July 31, 2024

M. AGENCY NEWSLETTERS: <https://conta.cc/3X5IQEW>

Motion made by G. Bailey seconded by D. Pohl to go into closed session to discuss the MNA Contract. Roll call vote to go into closed session. Motion carried.

Board Member	Yes	No
G. Bailey	x	
B. DeLong	x	
S. Soposy	x	
M. Murray	x	
D. Pohl	x	
A. Petersen	X	

The board went into closed session at 9:43 a.m.

Motion made at 9:48 a.m. by D. Pohl and seconded by G. Bailey to adjourn closed session. Roll call vote to go back into open session. Motion carried.

Board Member	Yes	No
G. Bailey	x	
B. DeLong	x	
S. Soposy	x	
M. Murray	x	
D. Pohl	x	
A. Petersen	X	

Motion made by D. Pohl and seconded by S. Soposy to accept the MNA tentative contract as presented and allow for the appropriate signatures. Roll call vote. Motion carried.

Board Member	Yes	No
G. Bailey	x	
B. DeLong	x	
S. Soposy	x	
M. Murray	x	
D. Pohl	x	
A. Petersen	X	

There being no further business to come before the Board, G. Bailey made a motion to adjourn seconded by S. Sopocy, the meeting adjourned at 9:51 a.m.

Respectfully Submitted,

Krishna Santana

Krishna Santana, Board Secretary
For Adam Petersen, Chairperson
Mid-Michigan District Board of Health

DRAFT