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<b>BOARD OF HEALTH:</b>	Bruce DeLong	George Bailey	Adam Petersen
	David Pohl	Steven Sopocy	Matt Murray

Mid-Michigan District Health Department (MMDHD)  
 BOARD OF HEALTH  
 FINANCE COMMITTEE MEETING  
 Montcalm Office, Stanton, Michigan

Wednesday, October 23, 2024, 8:30 a.m.

MINUTES

*We take action to protect, maintain, and improve the health of our community.*

Members Present: George Bailey (Chair), Adam Petersen, and Bruce DeLong

Members Absent: None

Other Board  
 Members Present: Dave Pohl

Staff Present: Mari E. (Liz) Braddock, Health Officer; Melissa Selby, Director of Administrative Services; Krishna Santana, Board Secretary, Lonnie Smith, Director of Environmental Health (EH)

Staff Absent: None

Guests: None

G. Bailey called the Finance Committee Meeting of the Mid-Michigan District Board of Health (BOH) to order at 8:30 a.m., on Wednesday, October 23, 2024, at the Montcalm Office of the Mid-Michigan District Health Department (MMDHD), Stanton, Michigan.

**Motion made by B. DeLong to approve the agenda seconded by A. Petersen. Motion carried**

A. MMDHD's Expenses for September 14 through October 5, 2024

There were a few charges explained including the Indeed charge as there were multiple jobs posted also the purchase of a translation device which was explained as a handheld translation device that has been medically approved for use with our clients.

Payment number 109 was questions, S. Doak said this was to assist a TB patient who was receiving treatment, this is fully reimbursable from the state of Michigan.

**Motion made by B. DeLong seconded by A. Petersen to recommend the BOH approve and pay the MMDHD's Expenses for September 14 through October 5, 2024, totaling \$603,229.37. Motion carried.**

B. MMDHD's Monthly Balance Sheet, Revenue and Expenditure Report for September 2024 – Delayed due to year-end.

C. Employee Wellness Plan

The board went over the proposed MMDHD Employee Wellness Plan presented as a handout. L. Braddock told the board this was the solution administration came up with upon the request of the board to assist employees with the increase in insurance costs to them in the upcoming year. The request to the board is to release up to \$76,000.00 currently in the health insurance fund to fund this program. M. Selby also noted the agency will also be looking into other ways to fund this program in future years. The board reviewed the proposed program and made additional recommendations.

**Motion made by B. DeLong seconded by A. Petersen to recommend to the full board to approve the MMDHD Employee Wellness Plan with the authority to use up to \$76,000.00 in the Health Insurance fund as a polit program to be revised quarterly by the full board. Motion Carried**

D. WIC Breastfeeding Peer Counselor Rehire

L. Braddock told the board that we recently rehired a person who held this same position for six years, and because of her experience and knowledge we are asking to move her to a step four in the wage band.

**Motion made by A. Petersen and seconded by B. DeLong to recommend to the full board to approve adjusting the recent WIC Breastfeeding Peer Counselor rehire pay to step four. Motion Carried.**

**There being no further business to come before the Finance Committee, B. DeLong motioned to adjourn, seconded by A. Petersen, Motion carried, the meeting adjourned at 8:57 a.m.**

Respectfully Submitted,

*Krishna Santana*

Krishna Santana, Board Secretary for  
George Bailey, Finance Committee Chairperson  
Mid-Michigan District Board of Health