



**CLINTON OFFICE**  
1307 E. Townsend Rd.  
Saint Johns, MI 48879-9036  
(989) 224-2195

**GRATIOT OFFICE**  
151 Commerce Dr.  
Ithaca, MI 48847-1627  
(989) 875-3681

**MONTCALM OFFICE**  
615 N. State St.  
Stanton, MI 48888-9702  
(989) 831-5237

<b>BOARD OF HEALTH:</b>	Bruce DeLong David Pohl	George Bailey Steven Sopocy	Adam Petersen Matt Murray
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APPROVED 11/27/2024

MID-MICHIGAN DISTRICT HEALTH DEPARTMENT (MMDHD)  
BOARD OF HEALTH  
REGULAR MEETING  
at  
**Stanton Office, Stanton, Michigan**

**Wednesday, October 23, 2024**  
**9:00 a.m.**

**MINUTES**

*We take action to protect, maintain, and improve the health of our community.*

- Members Present: Adam Petersen, Chairperson; George Bailey, Vice Chairperson; Steven Sopocy, David Pohl, Matt Murray and Bruce DeLong
- Members Absent: None
- Staff Present: Mari E. (Liz) Braddock, Health Officer; Melissa Selby, Director of Administrative Services; Sarah Doak, Director of Community Health and Education Division (CHED); Lonnie Smith, Director of Environmental Health (EH); Krishna Santana, Board Secretary
- Staff Absent: Jennifer E. Morse, MD, MPH, FAAFP, Medical Director
- Guests: Ashely Tate

Adam Petersen, Chairperson, called the Regular Meeting of the Mid-Michigan District Board of Health (BOH) to order at 9:00 a.m. on Wednesday, October 23, 2024, at the Stanton Office of the MMDHD, Ithaca, Michigan.

The Pledge of Allegiance was led by A. Petersen.

A. AGENDA NOTES, REVIEW, AND REVISIONS:

**Motion made by G. Bailey seconded by S. Sopocy to accept the agenda as presented. Motion carried.**

B. CONSENT ITEMS:

1. Meeting Minutes

- a. Michigan Association for Local Public Health (MALPH) Board of Directors Meeting held September 9, 2024
- b. Mid-Michigan District BOH Regular Meeting held September 25, 2024

**Motion made by B. DeLong and seconded by D. Pohl to accept Meeting Minutes B. 1. a. and b. and place on file. Motion carried.**

2. Communications – None

C. PUBLIC COMMENTS: - None

D. BRANCH OFFICE EMPLOYEES: –

1. Ashley Tate – Finance Specialist

L. Braddock introduced Ashley to the board. She has been with the agency for 6.5 years and has recently moved to a new position as finance specialist.

E. COMMITTEE REPORTS:

1. Finance Committee – George Bailey, Chairperson

- a. MMDHD’s Expenses for September 14 through October 5, 2024

The expenses were discussed by G. Bailey.

**Motion made by G. Bailey and seconded by B. DeLong to approve payment of the MMDHD’s Expenses for August 14 through September 13, 2024, totaling \$603,229.37. Motion carried.**

- b. MMDHD’s Monthly Balance Sheet, Revenue and Expenditure Report for September 2024 – Delayed due to year-end. – No Action.
- c. Employee Wellness Plan

The board went over the proposed MMDHD Employee Wellness Plan presented as a handout. L. Braddock told the board this was the solution administration came up with upon the request of the board to assist employees with their increased insurance costs in the upcoming year. It is requested the board release up to \$76,000.00 currently in the health insurance fund for this program. M. Selby also noted the agency will be looking into other ways to fund this program in future years. The board reviewed and discussed the proposed program and made additional recommendations including making the requirements everchanging as it is reviewed.

**Motion made by G. Bailey seconded by B. DeLong to approve the MMDHD Employee Wellness Plan as a pilot program, to be reviewed quarterly, taking into consideration the boards suggestions, also including the authority to use up to \$76,000.00 in the Health Insurance fund. Motion Carried.**

d. WIC Breastfeeding Peer Counselor Rehire

L. Braddock asked the board to approve increasing the recent rehire from a step two on the pay scale to a step four as she has six years of experience and knowledge.

**Motion made by G. Bailey and seconded by D. Pohl to approve adjusting the recent WIC Breastfeeding Peer Counselor rehire pay to T1 step four. Motion Carried.**

2. Personnel Committee – David Pohl, Chairperson – No Report.

3. Program Committee –Matt Murray, Chairperson - No Report.

F. MEDICAL DIRECTOR’S REPORT: Jennifer E. Morse, MD, MPH, FAAFP

1. The Public Health of Halloween

In Dr. Morse’s absence L. Braddock went over the report, highlighting the Dr. Morse’s suggestions of adding reflective features to costumes, to monitor alcohol and drug use especially at college campuses and to consider alternatives to candy.

**Motion made by B. DeLong seconded by D. Pohl accepting and placing the medical director’s report on file. Motion Carried.**

G. HEALTH OFFICER’S REPORT: Mari E. (Liz) Braddock

1. Quarterly Service Report

L. Braddock reviewed the fourth-quarter quality service reports for the Environmental Health and Community Health and Education Division. She brought attention to Hearing & Vision and Oral Health stating they are doing very well. She also noted there will be an additional award of \$50,000.00 each for the Hearing & Vision program. She went on to inform the board there has been discussion of sharing an additional dental hygienist with Shiawassee County to meet the need for Kindergarten Oral Health Assessments, that is now required by the state of Michigan.

2. Organizational Charts 2024-2025

L. Braddock went over the 2024 – 2025 organizational charts for the agency.

3. Agreements Signed

L. Braddock explained the four agreements signed this month included an agreement with MyMichigan Medical Center to provide health care to indigent, uninsured and under insured individuals as well as contracts with each of the counties Intermediate school districts that provide funding for health resource advocate positions.

**Motion made by B. DeLong supported by D. Pohl to accept the health officer’s report and place on file.  
Motion carried.**

H. OLD BUSINESS:

Statewide Septic Code

L. Smith said the state septic code is currently looking at draft nine.

The recent food recalls were discussed, L. Braddock informed the board we routinely monitor all recalls.

S. Sopocy asked if the medical plant damaged in South Carolina has affected us, S. Doak responded no we have not had any issues at this time.

I. NEW BUSINESS: -

1. Emerging Issues – None.

J. LEGISLATIVE ACTION: - None.

K. INFORMATIONAL ITEMS:

1. MMDHD Staffing Report

L. RELATED NEWS ARTICLES AND LINKS: <https://www.mmdhd.org/2024-board-of-health-meetings-copy/>

1. Whooping cough cases increasing – The Daily News – October 15, 2024
2. Highly Pathogenic Avian Influenza – MDARD Press Release – October 16, 2024

The news articles were reviewed by L. Braddock.

AGENCY NEWSLETTERS:  
<https://conta.cc/3ZWYp3u>

**There being no further business to come before the Board, S. Sopocy made a motion to adjourn seconded by D. Pohl, the meeting adjourned at 9:45 a.m.**

Respectfully Submitted,

*Krishna Santana*

Krishna Santana, Board Secretary  
For Adam Petersen, Chairperson  
Mid-Michigan District Board of Health