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<b>BOARD OF HEALTH:</b>	Bruce DeLong	George Bailey	Adam Petersen
	David Pohl	Steven Sopocy	Matt Murray

MID-MICHIGAN DISTRICT HEALTH DEPARTMENT (MMDHD)  
 BOARD OF HEALTH  
 REGULAR MEETING  
 at  
**Gratiot Office, Ithaca, Michigan**

**Wednesday, December 18, 2024**  
**9:00 a.m.**

**MINUTES**

*We take action to protect, maintain, and improve the health of our community.*

- Members Present: Adam Petersen, Chairperson; George Bailey, Vice Chairperson; Steven Sopocy, David Pohl and Bruce DeLong
- Members Absent: Matt Murray
- Staff Present: Mari E. (Liz) Braddock, Health Officer; Melissa Selby, Director of Administrative Services; Jennifer E. Morse, MD, MPH, FAAFP, Medical Director; Sarah Doak, Director of Community Health and Education Division (CHED); Lonnie Smith, Director of Environmental Health (EH); Krishna Santana, Board Secretary; Hailey Hutchen, Administrative Services Supervisor
- Staff Absent: None
- Guests: None

Adam Petersen, Chairperson, called the Regular Meeting of the Mid-Michigan District Board of Health (BOH) to order at 9:00 a.m. on Wednesday, December 18, 2024, at the Gratiot Office of the MMDHD, Ithaca, Michigan.

The Pledge of Allegiance was led by A. Petersen.

A. AGENDA NOTES, REVIEW, AND REVISIONS:

Petersen requested MCDC St Johns Dental Clinic to be added under New Business.

**Motion made by G. Bailey seconded by B. DeLong to accept the agenda as amended. Motion carried.**

B. CONSENT ITEMS:

1. Meeting Minutes

- a. Michigan Association for Local Public Health (MALPH) Board of Directors Meeting held November 12, 2024
- b. Mid-Michigan District BOH Regular Meeting held November 27, 2024

**Motion made by G. Bailey and seconded by D. Pohl to accept Meeting Minutes B. 1. a. and b. and place on file. Motion carried.**

2. Communications

- a. Local Sharing Award Letter

L. Braddock told the board \$34,000.00 has been awarded for a project with Dr. Morse working on bringing health awareness to the Amish community.

C. PUBLIC COMMENTS: - None

D. BRANCH OFFICE EMPLOYEES: – None

E. COMMITTEE REPORTS:

1. Finance Committee – George Bailey, Chairperson

- a. MMDHD's Expenses for November 14 through December 11, 2024

An overview of the expenses was given by G. Bailey.

**Motion made by G. Bailey and seconded by D. Pohl to approve payment of the MMDHD's Expenses for November 14 through December 11, 2024, totaling \$585,211.36. Motion carried.**

- b. MMDHD's Monthly Balance Sheet, Revenue and Expenditure Report.

**Motion made by G. Bailey seconded by D. Pohl to approve the Balance Sheet and Revenue and Expenditure report. Motion carried.**

- c. Cabling Project – Gratiot County Branch

H. Hutchens gave an overview of the cabling project, noting some of the work that was included in the quote from DataCom; the server rack would be upgraded to a four post, the cabling would be upgraded to a Cat6A (which will improve connectivity and speed throughout the building), and all

new patch panels and cords. She then went over the three quotes obtained, noting the agency would like to go with DataCom at a quote of \$43,000 with a 25-year warranty, however it is requested to approve up to \$50,000 for possible unexpected expenses. G. Bailey asked where this money would come from, L. Braddock told the board funds would come from a Public Health Infrastructure Grant. B. DeLong brought up for discussion that there may be benefits in using fiber instead of Cat6A, S. Sopocy asked if H. Hutchens knew the difference in costs, she said she did not know that number, but the quote is for Cat6A because that is what has been recommended by DataCom. The commissioners discussed the pros and cons of the different cabling.

**Motion made by G. Bailey seconded by D. Pohl to approve the cabling project as presented for an amount not to exceed \$50,000.00. Motion carried.**

2. Personnel Committee – David Pohl, Chairperson – No Report.
3. Program Committee – Matt Murray, Chairperson - No Report.

F. MEDICAL DIRECTOR'S REPORT: Jennifer E. Morse, MD, MPH, FAAFP

1. Listeria

J. Morse went over her report for the board, saying it is a bacteria that can cause food borne illness. She talked about ways to avoid contracting Listeria including not using raw milk products, keeping food cold, knowing what foods are prone to listeria as well as knowing how long food can be safely stored in your refrigerator. The recommendations are to be aware of Listeria as a food borne illness, follow the four steps to food safety, which include clean, separate, cook and chill, lastly consider signing up to be alerted of food recalls.

**Motion made by B. DeLong seconded by G. Bailey accepting and placing the medical director's report on file. Motion Carried.**

G. HEALTH OFFICER'S REPORT: Mari E. (Liz) Braddock

1. Agreements Signed

L. Braddock went over the four contracts signed that included an agreement with District Health Department #10, Patagonia Health, CMU and Michigan Public Health Institute.

**Motion made by S. Sopocy supported by B. DeLong to accept the health officer's report and place on file. Motion carried.**

H. OLD BUSINESS:

Statewide Septic Code

L. Smith told the board there is not a lot to report this month, the bill was passed through the senate committee then on to the senate floor and is now at the house and there has been no report on the progress from there.

I. NEW BUSINESS: -

1. Recognition of Commissioner David Pohl

L. Braddock said the agency has been very lucky to have Commissioner Pohl on the board for two years, he came to the board in January 2023 and has served on the personnel committee where he worked with two unions. He has also been part of the Program Committee. She asked the board to put in place Resolution No. 1-2024 commending David Pohl for his commitment and support of public health not only in Clinton County but throughout the entire district.

D. Pohl told the board he's enjoyed working with everyone and he likes the commitment people make, whatever area they are in, because it's not a self-serving commitment.

**Motion made by B. DeLong seconded by S. Sopocy to approve Resolution No. 1-2024 commending Commissioner David Pohl's service to the MMDHD. Motion carried.**

2. Emerging Issues – None.

3. **MCDC St Johns Dental Clinic**

L. Braddock notified the board My Community Dental Clinic (MCDC), that is hosted in the Clinton Branch Office by the MMDHD, will be closing effective January 23, 2025. The MCDC will be closing six of its locations across the state. Braddock referenced how unfortunate the closure is for the community because of the dental services they provided. She wanted to make the board aware of this closure because of the Agency's contract with MCDC and the lease agreement with Clinton County for the dental space in the building.

J. LEGISLATIVE ACTION: - None.

K. INFORMATIONAL ITEMS:

1. MMDHD Staffing Report

L. RELATED NEWS ARTICLES AND LINKS: <https://www.mmdhd.org/2024-board-of-health-meetings-copy/>

1. Montcalm County awards nearly \$400K towards addiction recovery services, *Daily News*, November 30, 2024
2. Farmworkers Flu Vaccines – Press Release and Flyers / Postcards

AGENCY NEWSLETTERS: <https://conta.cc/3Dbz90c->

**There being no further business to come before the Board, S. Sopocy made a motion to adjourn seconded by D. Pohl, the meeting adjourned at 9:58 a.m.**

Respectfully Submitted,

*Krishna Santana*

Krishna Santana, Board Secretary  
For Adam Petersen, Chairperson  
Mid-Michigan District Board of Health

DRAFT