



**CLINTON OFFICE**  
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**MONTCALM OFFICE**  
 615 N. State St.  
 Stanton, MI 48888-9702  
 (989) 831-5237

<b>BOARD OF HEALTH:</b>	Bruce DeLong Nicole Fickes	George Bailey Steven Sopocy	Adam Petersen Matt Murray
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MID-MICHIGAN DISTRICT HEALTH DEPARTMENT (MMDHD)  
 BOARD OF HEALTH  
 FINANCE COMMITTEE MEETING  
**Montcalm Office, Stanton, Michigan**  
**Conference Rooms A & B**

**Wednesday, April 23, 2025**  
**8:30 a.m.**

**AGENDA**

*We take action to protect, maintain, and improve the health of our community.*

**COMMITTEE MEMBERS:** George Bailey (Chairperson), Bruce DeLong and Adam Petersen

**ABSENT:** None

**STAFF:** Mari E. (Liz) Braddock, Health Officer; Melissa Selby, Director of Administrative Services; Lonnie Smith, Director of Environmental Health Services (EH); Sarah Doak Director of Community Health and Education Division (CHED); Krishna Santana, Board Secretary

**STAFF ABSENT:** None

- A. MMDHD’s Expenses for March 8 through April 4, 2025 – **Included.**
- B. MMDHD’s Monthly Balance Sheet, Revenue and Expenditure Report for March 2025 – **Included.**
- C. Retirement Plan – **Included.**

<b>BOARD OF HEALTH:</b>	Bruce DeLong	George Bailey	Adam Petersen
	Nicole Fickes	Steven Sopocy	Matt Murray

**Board of Health Finance Committee Synopsis of Actions Needed**  
April 23, 2025

Item A.	<b>EXPENSES FOR MARCH 8 THROUGH APRIL 4, 2025</b>
Motion to recommend payment of the Mid-Michigan District Health Department's Expenses for March 8, through April 4, 2025 totaling \$676,546.14.	
Item B.	<b>BALANCE SHEET, REVENUE AND EXPENDITURE REPORT FOR MARCH 2025</b>
Motion to recommend the approval of the Balance Sheet, Revenue and Expenditure Report for March 2025 and place on file.	
Item C.	<b>RETIREMENT PLAN</b>
Motion to recommend the approval of the agency paying \$270,000 to MERS to the surplus account	

**MONTHLY EXPENSES FOR  
March 8, 2025 - April 4, 2025**

<i>EV 2056</i>	<i>3/19/2025</i>	\$	<i>317,636.88</i>
<i>EV 2057</i>	<i>4/2/2025</i>	\$	<i>358,909.26</i>
<b>TOTAL</b>		<b>\$</b>	<b>676,546.14</b>



# Mid-Michigan District HEALTH DEPARTMENT

CLINTON • GRATIOT • MONTCALM

Expense Voucher #	2056	3/19/2025
<b><u>Payables</u></b>		
109549-109577	Acumatica Checks	\$ 80,636.61
ACH000085-ACH000088	Acumatica EFT & ACH Payments	\$ 1,546.79
<b><u>Payroll</u></b>		
	Ameriprise NBS	\$ 100.00
	MERS 457	\$ 1,997.00
	Nationwide	\$ 1,780.00
	EFT Payroll Taxes	\$ 43,143.09
	MERS Defined Benefit - Employee	\$ 9,281.02
	MERS Defined Benefit - Employer	\$ 49,851.38
	MERS Correction 2012&2015	\$ (62.59)
	Direct Deposit Payroll	\$ 124,053.45
	Direct Deposit HSA	\$ 5,134.43
	State of Michigan Unemployment	
<b><u>Fees</u></b>		
	Huntington e-Banking fee	\$ 175.70
	Huntington Bank Interest	
<b>TOTAL</b>		<b><u>\$ 317,636.88</u></b>

**AP Payment Register**

Company/Branch MMDHD

Date From: 3/8/2025  
Date To: 3/19/2025

Date: 3/19/2025 12:35 PM  
User: Ashley Tate

Account	Currency	Description
CASH AP	USD	CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	003132	109549	Closed	3/18/2025	ALPH01	ALPHA FAMILY CENTER	0.00	200.00

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	005002		April 2025	April 2025 Rent: 70	200.00	USD	0.00	200.00
<b>Document Total:</b>								<b>200.00</b>
<b>Payment Method Total:</b>								<b>200.00</b>
<b>Cash Account Total:</b>								<b>200.00</b>

Account	Currency	Description
CASH AP	USD	CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	003133	109550	Closed	3/18/2025	BROM01	BROMBERG & ASSOCIATES	0.00	130.81

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	004988		28017	January 2025 Tran	99.64	USD	0.00	99.64
Bill	004989		28294	February 2025 Tra	31.17	USD	0.00	31.17
<b>Document Total:</b>								<b>130.81</b>
<b>Payment Method Total:</b>								<b>130.81</b>
<b>Cash Account Total:</b>								<b>130.81</b>

Account	Currency	Description
CASH AP	USD	CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	003134	109551	Closed	3/18/2025	CDWG01	CDW GOVERNMENT, INC.	0.00	1,884.55

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	004967		AD1Y59V	YEALINK	1,686.56	USD	0.00	1,686.56
Bill	004968		AD1VS3B	SEAGATE IRONW	197.99	USD	0.00	197.99
<b>Document Total:</b>								<b>1,884.55</b>
<b>Payment Method Total:</b>								<b>1,884.55</b>
<b>Cash Account Total:</b>								<b>1,884.55</b>

Account	Currency	Description
CASH AP	USD	CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	003135	109552	Closed	3/18/2025	CENT02	CENTRAL MICHIGAN DIST HEALTH DEPARTMENT	0.00	6,532.71

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	004972		Feb 2025	CMDHD MD for Fe	6,532.71	USD	0.00	6,532.71
<b>Document Total:</b>								<b>6,532.71</b>
<b>Payment Method Total:</b>								<b>6,532.71</b>
<b>Cash Account Total:</b>								<b>6,532.71</b>

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	003157	109553	Closed	3/18/2025	CHILD01	CHILD ADVOCACY	0.00	200.00

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	005000		April 2025	April 2025 Rent	200.00	USD	0.00	200.00
<b>Document Total:</b>								<b>200.00</b>
<b>Payment Method Total:</b>								<b>200.00</b>
<b>Cash Account Total:</b>								<b>200.00</b>

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	003136	109554	Closed	3/18/2025	COHL01	COHL, STOKER & TOSKEY, P.C.	0.00	1,061.50

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	004976		56463	09/25/24 and 9/26/	1,000.00	USD	0.00	1,000.00
Bill	004977		56932	1/10/2025 services	61.50	USD	0.00	61.50
<b>Document Total:</b>								<b>1,061.50</b>
<b>Payment Method Total:</b>								<b>1,061.50</b>
<b>Cash Account Total:</b>								<b>1,061.50</b>

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	003137	109555	Closed	3/18/2025	COVE01	COVENANT MEDICAL CENTER	0.00	177.30

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	004996		29353019	Feb labs Account 2	21.42	USD	0.00	21.42
Bill	004997		29353031	Feb labs Account 2	134.46	USD	0.00	134.46
Bill	004998		29352957	Feb labs Account 2	21.42	USD	0.00	21.42
<b>Document Total:</b>								<b>177.30</b>
<b>Payment Method Total:</b>								<b>177.30</b>
<b>Cash Account Total:</b>								<b>177.30</b>

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	003138	109556	Closed	3/18/2025	DARB01	DARBY DENTAL	0.00	175.95

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	004962		3482145	NITRILE GLOVES	175.95	USD	0.00	175.95
<b>Document Total:</b>								<b>175.95</b>
<b>Payment Method Total:</b>								<b>175.95</b>
<b>Cash Account Total:</b>								<b>175.95</b>

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	003159	109557	Closed	3/18/2025	WORD01	GARY WORDEN	0.00	205.00
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	004983		EH Refund	EH Refund	205.00	USD	0.00	205.00
							<b>Document Total:</b>	<b>205.00</b>
							<b>Payment Method Total:</b>	<b>205.00</b>
							<b>Cash Account Total:</b>	<b>205.00</b>

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	003139	109558	Closed	3/18/2025	GLAXO1	GLAXO SMITH KLINE	0.00	665.01
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	004991		8254558612	VACCINES DTAP	665.01	USD	0.00	665.01
							<b>Document Total:</b>	<b>665.01</b>
							<b>Payment Method Total:</b>	<b>665.01</b>
							<b>Cash Account Total:</b>	<b>665.01</b>

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	003140	109559	Closed	3/18/2025	GRAT04	GRATIOT COUNTY HERALD	0.00	114.00
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	004982		122-2	2025 BOARD MEE	114.00	USD	0.00	114.00
							<b>Document Total:</b>	<b>114.00</b>
							<b>Payment Method Total:</b>	<b>114.00</b>
							<b>Cash Account Total:</b>	<b>114.00</b>

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	003141	109560	Closed	3/18/2025	GRAT07	GRATIOT ISABELLA RESD	0.00	35,966.31
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	004995		12620	February 2025 HR	35,966.31	USD	0.00	35,966.31
							<b>Document Total:</b>	<b>35,966.31</b>
							<b>Payment Method Total:</b>	<b>35,966.31</b>
							<b>Cash Account Total:</b>	<b>35,966.31</b>

CASH AP		USD		CASH ACCOUNT FOR AP					
Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount	
Payment	003155	109561	Closed	3/18/2025	VERT01	HBK IT LLC dba VERTILOCITY	0.00	881.25	
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid	
Bill	004973		31024763	March 2025 Month	881.25	USD	0.00	881.25	
							<b>Document Total:</b>	<b>881.25</b>	
							<b>Payment Method Total:</b>	<b>881.25</b>	
							<b>Cash Account Total:</b>	<b>881.25</b>	

CASH AP		USD		CASH ACCOUNT FOR AP					
Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount	
Payment	003156	109562	Closed	3/18/2025	HERI01	HERITAGE UNITED METHODIST CHURCH	0.00	100.00	
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid	
Bill	005001		April 2025	April 2025 Office R	100.00	USD	0.00	100.00	
							<b>Document Total:</b>	<b>100.00</b>	
							<b>Payment Method Total:</b>	<b>100.00</b>	
							<b>Cash Account Total:</b>	<b>100.00</b>	

CASH AP		USD		CASH ACCOUNT FOR AP					
Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount	
Payment	003143	109563	Closed	3/18/2025	MICH06	MDARD-MICHIGAN DEPARTMENT OF AGRICULTURE	0.00	60.00	
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid	
Bill	004994		791-11328377	Food Licenses	60.00	USD	0.00	60.00	
							<b>Document Total:</b>	<b>60.00</b>	
							<b>Payment Method Total:</b>	<b>60.00</b>	
							<b>Cash Account Total:</b>	<b>60.00</b>	

CASH AP		USD		CASH ACCOUNT FOR AP					
Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount	
Payment	003142	109564	Closed	3/18/2025	MERC01	MERCK SHARP & DOHME LLC	0.00	9,078.24	
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid	
Bill	004959		7018019674	GARDASIL VACCI	3,076.05	USD	0.00	3,076.05	
Bill	004969		7018069950	MMR,GARDASIL,F	4,098.27	USD	0.00	4,098.27	
Bill	004980		7018070215	MMR	1,903.92	USD	0.00	1,903.92	
							<b>Document Total:</b>	<b>9,078.24</b>	
							<b>Payment Method Total:</b>	<b>9,078.24</b>	
							<b>Cash Account Total:</b>	<b>9,078.24</b>	



CASH AP		USD		CASH ACCOUNT FOR AP					
Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount	
Payment	003144	109565	Closed	3/18/2025	MICH11	MICHIGAN NURSES ASSOCIATION	0.00	677.20	
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description		Original Amount Currency	Discount Taken	Amount Paid	
Bill	005004		March 2025		Feb 2025 MNA Un	677.20 USD	0.00	677.20	
							<b>Document Total:</b>	<b>677.20</b>	
							<b>Payment Method Total:</b>	<b>677.20</b>	
							<b>Cash Account Total:</b>	<b>677.20</b>	

CASH AP		USD		CASH ACCOUNT FOR AP					
Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount	
Payment	003145	109566	Closed	3/18/2025	NATI01	NACCHO LOCKBOX PROCESSING	0.00	1,020.00	
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description		Original Amount Currency	Discount Taken	Amount Paid	
Bill	004984		408093		LHD MEMBERSHI	1,020.00 USD	0.00	1,020.00	
							<b>Document Total:</b>	<b>1,020.00</b>	
							<b>Payment Method Total:</b>	<b>1,020.00</b>	
							<b>Cash Account Total:</b>	<b>1,020.00</b>	

CASH AP		USD		CASH ACCOUNT FOR AP					
Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount	
Payment	003146	109567	Closed	3/18/2025	RSNO01	R&S NORTHEAST LLC	0.00	353.25	
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description		Original Amount Currency	Discount Taken	Amount Paid	
Bill	004963		511837		TRUVADA	99.75 USD	0.00	99.75	
Bill	004964		511981		APRI	253.50 USD	0.00	253.50	
							<b>Document Total:</b>	<b>353.25</b>	
							<b>Payment Method Total:</b>	<b>353.25</b>	
							<b>Cash Account Total:</b>	<b>353.25</b>	

CASH AP		USD		CASH ACCOUNT FOR AP					
Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount	
Payment	003147	109568	Closed	3/18/2025	SANO01	SANOFI PASTEUR INC	0.00	9,627.52	
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description		Original Amount Currency	Discount Taken	Amount Paid	
Bill	004966		7142597243		IMOVAX VACCINE	794.69 USD	0.00	794.69	
Bill	004987		7142627363		VACCINE SANOFI	414.51 USD	0.00	414.51	
Bill	004990		7142627365		VACCINE SANOFI	400.19 USD	0.00	400.19	
Bill	004992		7142627362		VACCINE SANOFI	8,018.13 USD	0.00	8,018.13	
							<b>Document Total:</b>	<b>9,627.52</b>	
							<b>Payment Method Total:</b>	<b>9,627.52</b>	
							<b>Cash Account Total:</b>	<b>9,627.52</b>	

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	003158	109569	Closed	3/18/2025	STLOUIS	St. Louis Community Schools Preschool c/o West Midland Famil	0.00	320.00

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	005006		EH Reissue Refund	EH Refund	320.00	USD	0.00	320.00
							<b>Document Total:</b>	<b>320.00</b>
							<b>Payment Method Total:</b>	<b>320.00</b>
							<b>Cash Account Total:</b>	<b>320.00</b>

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	003148	109570	Closed	3/18/2025	STAT01	STATCOURIER	0.00	2,403.00

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	004974		1019-3792	02.2025 Lab Couri	2,403.00	USD	0.00	2,403.00
							<b>Document Total:</b>	<b>2,403.00</b>
							<b>Payment Method Total:</b>	<b>2,403.00</b>
							<b>Cash Account Total:</b>	<b>2,403.00</b>

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	003149	109571	Closed	3/18/2025	STAT04	STATE OF MICHIGAN-LAB	0.00	34.50

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	004981		20250301-6	State of Michigan L	11.50	USD	0.00	11.50
Bill	005003		20250301-9	State of Michigan L	23.00	USD	0.00	23.00
							<b>Document Total:</b>	<b>34.50</b>
							<b>Payment Method Total:</b>	<b>34.50</b>
							<b>Cash Account Total:</b>	<b>34.50</b>

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	003150	109572	Closed	3/18/2025	TEAM02	TEAMSTERS LOCAL 214	0.00	1,890.05

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	004975		Mar 2025	March 2025 Team:	1,890.05	USD	0.00	1,890.05
							<b>Document Total:</b>	<b>1,890.05</b>
							<b>Payment Method Total:</b>	<b>1,890.05</b>
							<b>Cash Account Total:</b>	<b>1,890.05</b>

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	003151	109573	Closed	3/18/2025	THER01	THERACOM, A CAREMARK CO	0.00	5,401.86
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	004970		225898628-301		NEXPLANON	5,401.86 USD	0.00	5,401.86
							<b>Document Total:</b>	<b>5,401.86</b>
							<b>Payment Method Total:</b>	<b>5,401.86</b>
							<b>Cash Account Total:</b>	<b>5,401.86</b>

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	003152	109574	Closed	3/18/2025	UNIT03	UNITED WAY OF MONTCALM COUNTY	0.00	140.00
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	005005		March 2025		March 2025 Emplo	140.00 USD	0.00	140.00
							<b>Document Total:</b>	<b>140.00</b>
							<b>Payment Method Total:</b>	<b>140.00</b>
							<b>Cash Account Total:</b>	<b>140.00</b>

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	003153	109575	Closed	3/18/2025	UPPE01	UPPER PENINSULA HEALTH CARE SOLUTIONS	0.00	150.00
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	004985		264005		2025 BASIC SERV	150.00 USD	0.00	150.00
							<b>Document Total:</b>	<b>150.00</b>
							<b>Payment Method Total:</b>	<b>150.00</b>
							<b>Cash Account Total:</b>	<b>150.00</b>

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	003154	109576	Closed	3/18/2025	WOOD01	WOOD SARAH	0.00	268.00
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	004978		3.1.25		03.01.2025 Contra	35.00 USD	0.00	35.00
Bill	004979		3.8.25		03.08.2025 Contra	110.00 USD	0.00	110.00
Bill	004999		3.15.25		03.15.2025 Contra	123.00 USD	0.00	123.00
							<b>Document Total:</b>	<b>268.00</b>
							<b>Payment Method Total:</b>	<b>268.00</b>
							<b>Cash Account Total:</b>	<b>268.00</b>

CASH AP		USD		CASH ACCOUNT FOR AP				
Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	003160	109577	Closed	3/18/2025	ZEN01	ZENLIGHTENMENT WELLNESS CENTER	0.00	918.60
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	004986		Apr.-Jun. 2025	Chair yoga 2025	918.60	USD	0.00	918.60
							<b>Document Total:</b>	<b>918.60</b>
							<b>Payment Method Total:</b>	<b>918.60</b>
							<b>Cash Account Total:</b>	<b>918.60</b>

CASH AP		USD		CASH ACCOUNT FOR AP				
Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	003128	ACH000085	Closed	3/19/2025	MCKE01	MCKESSON MEDICAL	0.00	581.13
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	004958		23315214	BD VACUTAINER	238.24	USD	0.00	238.24
Bill	004960		23386935	SPECULUMS MEI	76.65	USD	0.00	76.65
Bill	004961		23388245	GLOVES SHELLE'	266.24	USD	0.00	266.24
							<b>Document Total:</b>	<b>581.13</b>
							<b>Payment Method Total:</b>	<b>581.13</b>
							<b>Cash Account Total:</b>	<b>581.13</b>

CASH AP		USD		CASH ACCOUNT FOR AP				
Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	003129	ACH000086	Closed	3/19/2025	MISD01	MISDU - FRIEND OF COURT	0.00	369.20
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	004993		3.21.25 payroll	3.21.25 Payroll - C	369.20	USD	0.00	369.20
							<b>Document Total:</b>	<b>369.20</b>
							<b>Payment Method Total:</b>	<b>369.20</b>
							<b>Cash Account Total:</b>	<b>369.20</b>

CASH AP		USD		CASH ACCOUNT FOR AP				
Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	003130	ACH000087	Closed	3/19/2025	STAP01	STAPLES	0.00	413.37
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Credit Adj.	004917		3530421781	item return 2/11/23	265.04	USD	0.00	265.04
Bill	004965		6025498610	MBO CHED OFFIC	148.33	USD	0.00	148.33
							<b>Document Total:</b>	<b>413.37</b>
							<b>Payment Method Total:</b>	<b>413.37</b>
							<b>Cash Account Total:</b>	<b>413.37</b>

**CASH AP      USD      CASH ACCOUNT FOR AP**

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	003131	ACH000088	Closed	3/19/2025	AMAZON01	AMAZON CAPITAL SERVICES	0.00	183.09

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	004971		1QWX-PMHF-34VM	HDMI EXTENDER,	183.09	USD	0.00	183.09
							<b>Document Total:</b>	<b>183.09</b>
							<b>Payment Method Total:</b>	<b>183.09</b>
							<b>Cash Account Total:</b>	<b>183.09</b>

Doc. Type	Count	Amount Paid (USD)
Check	33	82,183.40
Prepayment	0	0.00
Refund	0	0.00
Void Check	0	0.00
<b>Company Total:</b>	<b>33</b>	<b>82,183.40</b>



# Mid-Michigan District HEALTH DEPARTMENT

CLINTON • GRATIOT • MONTCALM

Expense Voucher #	2057	4/2/2025
<b><u>Payables</u></b>		
109578-109594	Acumatica Checks	\$ 142,198.15
ACH000089-ACH000093	Acumatica EFT & ACH Payments	\$ 12,864.30
<b><u>Payroll</u></b>		
	Ameriprise NBS	\$ 100.00
	MERS 457	\$ 1,997.00
	Nationwide	\$ 1,780.00
	EFT Payroll Taxes	\$ 41,339.28
	MERS Defined Benefit - Employee	\$ 4,746.43
	MERS Defined Benefit - Employer	\$ 25,515.22
	Direct Deposit Payroll	\$ 123,251.75
	Direct Deposit HSA	\$ 5,134.43
	State of Michigan Unemployment	
<b><u>Fees</u></b>		
	Huntington e-Banking fee	
	Huntington Bank Interest	\$ (17.30)
<b>TOTAL</b>		<b><u>\$ 358,909.26</u></b>

AP Payment Register

Company/Branch MMDHD

Date From: 4/1/2025

Date To: 4/2/2025

Date:

4/2/2025 2:17 PM

User:

Ashley Tate

Account	Currency	Description
CASH AP	USD	CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	003181	109578	Closed	4/2/2025	KENYON	Caleb Kenyon	0.00	205.00

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	005022		EH Refund	EH Refund	205.00	USD	0.00	205.00
<b>Document Total:</b>								<b>205.00</b>
<b>Payment Method Total:</b>								<b>205.00</b>
<b>Cash Account Total:</b>								<b>205.00</b>

Account	Currency	Description
CASH AP	USD	CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	003166	109579	Closed	4/2/2025	CDWG01	CDW GOVERNMENT, INC.	0.00	1,283.15

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Debit Adj.	005033		ADVQ9W	YEALINK	-249.21	USD	0.00	-249.21
Bill	005013		AD3LW7M	LENOVO THINKP/	988.36	USD	0.00	988.36
Bill	005028		ZR00677299	Feb 2025 CISCO \	294.00	USD	0.00	294.00
Bill	005034		ZR00668505	March 2025 Webe:	250.00	USD	0.00	250.00
<b>Document Total:</b>								<b>1,283.15</b>
<b>Payment Method Total:</b>								<b>1,283.15</b>
<b>Cash Account Total:</b>								<b>1,283.15</b>

Account	Currency	Description
CASH AP	USD	CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	003167	109580	Closed	4/2/2025	CLIN01	CLINTON COUNTY ADMINISTRATION/ACCOUNTING	0.00	1,966.67

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	005017		Ac-2025-035	MAY 2025 Rent - C	1,966.67	USD	0.00	1,966.67
<b>Document Total:</b>								<b>1,966.67</b>
<b>Payment Method Total:</b>								<b>1,966.67</b>
<b>Cash Account Total:</b>								<b>1,966.67</b>

Account	Currency	Description
CASH AP	USD	CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	003168	109581	Closed	4/2/2025	CLIN02	CLINTON COUNTY RESA	0.00	64,684.54

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	005029		20250331	HRA	64,684.54	USD	0.00	64,684.54
<b>Document Total:</b>								<b>64,684.54</b>
<b>Payment Method Total:</b>								<b>64,684.54</b>
<b>Cash Account Total:</b>								<b>64,684.54</b>

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	003177	109582	Closed	4/2/2025	COUS01	COUSINEAU JENNIFER	0.00	100.00

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	005025		3125		100.00	USD	0.00	100.00
							<b>Document Total:</b>	<b>100.00</b>
							<b>Payment Method Total:</b>	<b>100.00</b>
							<b>Cash Account Total:</b>	<b>100.00</b>

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	003169	109583	Closed	4/2/2025	ENVI01	ENVIRO-MASTER	0.00	95.00

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	005018		NMI-44054		95.00	USD	0.00	95.00
							<b>Document Total:</b>	<b>95.00</b>
							<b>Payment Method Total:</b>	<b>95.00</b>
							<b>Cash Account Total:</b>	<b>95.00</b>

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	003182	109584	Closed	4/2/2025	GARY01	GARY KIMBLE	0.00	1,838.00

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	005032		04022025		1,838.00	USD	0.00	1,838.00
							<b>Document Total:</b>	<b>1,838.00</b>
							<b>Payment Method Total:</b>	<b>1,838.00</b>
							<b>Cash Account Total:</b>	<b>1,838.00</b>

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	003170	109585	Closed	4/2/2025	GLAXO1	GLAXO SMITH KLINE	0.00	2,109.86

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	005024		8254566492		2,109.86	USD	0.00	2,109.86
							<b>Document Total:</b>	<b>2,109.86</b>
							<b>Payment Method Total:</b>	<b>2,109.86</b>
							<b>Cash Account Total:</b>	<b>2,109.86</b>



CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	003176	109586	Closed	4/2/2025	VERT01	HBK IT LLC dba VERTILOCITY	0.00	350.00
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	005036		31025424		350.00	USD	0.00	350.00
							<b>Document Total:</b>	<b>350.00</b>
							<b>Payment Method Total:</b>	<b>350.00</b>
							<b>Cash Account Total:</b>	<b>350.00</b>

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	003171	109587	Closed	4/2/2025	NURS01	NURSE ADMINISTRATORS FORUM	0.00	180.00
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	005031			conference fee	2025 NAF CONFEI	180.00	USD	180.00
							<b>Document Total:</b>	<b>180.00</b>
							<b>Payment Method Total:</b>	<b>180.00</b>
							<b>Cash Account Total:</b>	<b>180.00</b>

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	003179	109588	Closed	4/2/2025	OVERDO	OVERDOSE LIFELINE	0.00	382.50
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	005016		3404		Overdose Lifeline t	382.50	USD	382.50
							<b>Document Total:</b>	<b>382.50</b>
							<b>Payment Method Total:</b>	<b>382.50</b>
							<b>Cash Account Total:</b>	<b>382.50</b>

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	003174	109589	Closed	4/2/2025	PREIN01	PREIN&NEWHOF	0.00	1,520.00
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	005026		121884		March 2025 Water	1,520.00	USD	1,520.00
							<b>Document Total:</b>	<b>1,520.00</b>
							<b>Payment Method Total:</b>	<b>1,520.00</b>
							<b>Cash Account Total:</b>	<b>1,520.00</b>

CASH AP		USD		CASH ACCOUNT FOR AP					
Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount	
Payment	003175	109590	Closed	4/2/2025	RYAN01	RYAN ANDREA	0.00	3,350.00	
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid	
Bill	005037		1of3		Oct. 2024-Feb. 202	3,350.00 USD	0.00	3,350.00	
							<b>Document Total:</b>	<b>3,350.00</b>	
							<b>Payment Method Total:</b>	<b>3,350.00</b>	
							<b>Cash Account Total:</b>	<b>3,350.00</b>	

CASH AP		USD		CASH ACCOUNT FOR AP					
Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount	
Payment	003172	109591	Closed	4/2/2025	SANO01	SANOVI PASTEUR INC	0.00	5,687.93	
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid	
Bill	005011		7142666117		HPELISAV/PCV V/	5,687.93 USD	0.00	5,687.93	
							<b>Document Total:</b>	<b>5,687.93</b>	
							<b>Payment Method Total:</b>	<b>5,687.93</b>	
							<b>Cash Account Total:</b>	<b>5,687.93</b>	

CASH AP		USD		CASH ACCOUNT FOR AP					
Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount	
Payment	003173	109592	Closed	4/2/2025	STAT04	STATE OF MICHIGAN-LAB	0.00	23.00	
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid	
Bill	005021		20250301-10		State of Michigan L	11.50 USD	0.00	11.50	
Bill	005035		20250327-14		State of Michigan L	11.50 USD	0.00	11.50	
							<b>Document Total:</b>	<b>23.00</b>	
							<b>Payment Method Total:</b>	<b>23.00</b>	
							<b>Cash Account Total:</b>	<b>23.00</b>	

CASH AP		USD		CASH ACCOUNT FOR AP					
Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount	
Payment	003180	109593	Closed	4/2/2025	SUP01	SUPER DUPER PUBLICATIONS	0.00	347.50	
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid	
Bill	005023		2973785A		HEARING STICKE	347.50 USD	0.00	347.50	
							<b>Document Total:</b>	<b>347.50</b>	
							<b>Payment Method Total:</b>	<b>347.50</b>	
							<b>Cash Account Total:</b>	<b>347.50</b>	

CASH AP		USD		CASH ACCOUNT FOR AP					
Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount	
Payment	003178	109594	Closed	4/2/2025	DATACOM	The DataCom Group, Inc.	0.00	58,075.00	
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid	
Bill	005030		2703075	Cabling Infrastruct	58,075.00	USD	0.00	58,075.00	
							<b>Document Total:</b>	<b>58,075.00</b>	
							<b>Payment Method Total:</b>	<b>58,075.00</b>	
							<b>Cash Account Total:</b>	<b>58,075.00</b>	

CASH AP		USD		CASH ACCOUNT FOR AP					
Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount	
Payment	003161	ACH000089	Closed	4/2/2025	MCKE01	MCKESSON MEDICAL	0.00	2,405.61	
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid	
Bill	005008		23434511	MODERNA COVID	1,298.69	USD	0.00	1,298.69	
Bill	005010		23482240	TOWELS,GAUZE,	268.14	USD	0.00	268.14	
Bill	005014		23511711	Pregnancy controls	838.78	USD	0.00	838.78	
							<b>Document Total:</b>	<b>2,405.61</b>	
							<b>Payment Method Total:</b>	<b>2,405.61</b>	
							<b>Cash Account Total:</b>	<b>2,405.61</b>	

CASH AP		USD		CASH ACCOUNT FOR AP					
Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount	
Payment	003162	ACH000090	Closed	4/2/2025	MISD01	MISDU - FRIEND OF COURT	0.00	369.20	
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid	
Bill	005015		4.2.25 payroll	4.2.25 Payroll - Ch	369.20	USD	0.00	369.20	
							<b>Document Total:</b>	<b>369.20</b>	
							<b>Payment Method Total:</b>	<b>369.20</b>	
							<b>Cash Account Total:</b>	<b>369.20</b>	

CASH AP		USD		CASH ACCOUNT FOR AP					
Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount	
Payment	003163	ACH000091	Closed	4/2/2025	VERI01	VERIZON	0.00	4,697.86	
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid	
Bill	005019		6109334259	Verizon Feb 24- M:	4,697.86	USD	0.00	4,697.86	
							<b>Document Total:</b>	<b>4,697.86</b>	
							<b>Payment Method Total:</b>	<b>4,697.86</b>	
							<b>Cash Account Total:</b>	<b>4,697.86</b>	

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	003164	ACH000092	Closed	4/2/2025	MUTU01	MUTUAL OF OMAHA	0.00	5,158.78

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	005020		001863728334	Apr 2025 ER Life/A	5,158.78	USD	0.00	5,158.78
							<b>Document Total:</b>	<b>5,158.78</b>
							<b>Payment Method Total:</b>	<b>5,158.78</b>
							<b>Cash Account Total:</b>	<b>5,158.78</b>

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	003165	ACH000093	Closed	4/2/2025	AMAZON01	AMAZON CAPITAL SERVICES	0.00	232.85

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	005007		147W-4NPT-NKX4	LIGHT BLUE FOLI	9.99	USD	0.00	9.99
Bill	005009		1DJP-4PCT-J6CJ	LAPTOP BATTER'	5.59	USD	0.00	5.59
Bill	005012		1G67-7VCQ-HMN6	ROLLING CARTS	165.30	USD	0.00	165.30
Bill	005027		1KMT-X6WX-KML3	LAPTOP BATTER'	51.97	USD	0.00	51.97
							<b>Document Total:</b>	<b>232.85</b>
							<b>Payment Method Total:</b>	<b>232.85</b>
							<b>Cash Account Total:</b>	<b>232.85</b>

Doc. Type	Count	Amount Paid (USD)
Check	22	155,062.45
Prepayment	0	0.00
Refund	0	0.00
Void Check	0	0.00
<b>Company Total:</b>	<b>22</b>	<b>155,062.45</b>

## REVENUE-EXPENSE

As of March 31, 2025

ALL PROGRAMS

	BUDGET	CURRENT MONTH	YEAR TO DATE	BUDGET BALANCE	% YTD
<b>REVENUE</b>					
ELPHS LCSA	190,167.00	0.00	190,167.00	0.00	100%
ELPHS	1,593,535.00	132,794.00	743,737.00	849,798.00	47%
MDHHS GRANTS	3,993,930.00	367,600.00	2,193,685.00	1,800,245.00	55%
MDHHS FEE FOR SERVICE	42,000.00	0.00	0.00	42,000.00	0%
EGL E GRANTS	285,923.00	0.00	0.00	285,923.00	0%
OTHER GRANTS	631,642.00	15,485.59	93,469.22	538,172.78	15%
VFC SUPPLIES	300,000.00	0.00	0.00	300,000.00	0%
MEDICAID FULL COST	151,000.00	0.00	65,403.00	85,597.00	43%
MEDICAID OUTREACH	184,322.00	6,024.17	6,024.17	178,297.83	3%
MISC INCOME	105,000.00	2,342.22	97,579.27	7,420.73	93%
EH ADMIN	0.00	83.53	548.40	-548.40	
EH MISC	50,000.00	2,053.75	19,289.25	30,710.75	39%
SEWAGE PROGRAM	225,000.00	22,270.00	85,270.00	139,730.00	38%
WATER PROGRAM	165,000.00	11,195.00	64,291.53	100,708.47	39%
FOOD PROGRAM	300,000.00	281,492.00	304,510.00	-4,510.00	102%
BODY ART	1,000.00	300.00	6,900.00	-5,900.00	690%
COMMUNICABLE DISEASE	1,000.00	0.00	0.00	1,000.00	0%
IMMUNIZATIONS	149,000.00	19,643.17	204,711.65	-55,711.65	137%
STD/STI	7,000.00	325.42	811.20	6,188.80	12%
BLOOD LEAD	11,000.00	795.96	4,292.62	6,707.38	39%
WOMENS HEALTH PROGRAM	0.00	207.33	757.40	-757.40	
BCCCP	5,000.00	-213.88	98.42	4,901.58	2%
FAMILY PLANNING	89,000.00	-168.83	19,412.31	69,587.69	22%
VISION	14,000.00	1,198.12	6,952.20	7,047.80	50%
HEARING	14,000.00	1,189.11	7,447.70	6,552.30	53%
BREASTFEEDING PROGRAM	6,000.00	0.00	55.00	5,945.00	1%
CLINICAL VARNISH	13,000.00	-76.28	2,322.98	10,677.02	18%
ORAL HEALTH K-ASSESSMENT	13,000.00	1,952.48	13,784.06	-784.06	106%
SPACE	255,300.00	0.00	94,512.73	160,787.27	37%
APPROPRIATIONS	1,135,677.00	94,623.17	565,772.01	569,904.99	50%
<b>TOTAL REVENUE</b>	<b>9,931,496.00</b>	<b>961,116.03</b>	<b>4,791,804.12</b>	<b>5,139,691.88</b>	<b>48%</b>

## REVENUE-EXPENSE

As of March 31, 2025

ALL PROGRAMS

	BUDGET	CURRENT MONTH	YEAR TO DATE	BUDGET BALANCE	% YTD
<b>EXPENSE</b>					
SALARIES	4,486,964.00	136,131.32	2,161,685.24	2,325,278.76	48%
FICA	343,249.00	28,175.66	157,052.66	186,196.34	46%
HEALTH INSURANCE	868,256.00	62,011.52	405,211.66	463,044.34	47%
DENTAL INSURANCE	72,344.00	4,529.16	26,109.83	46,234.17	36%
RETIREMENT	831,681.00	50,900.19	323,804.54	507,876.46	39%
OTHER BENEFITS	57,502.00	493.56	3,277.86	54,224.14	6%
OFFICE SUPPLIES	103,150.00	5,422.28	48,481.49	54,668.51	47%
COMPUTER SUPPLIES	102,500.00	5,796.95	66,112.37	36,387.63	64%
MEDICAL SUPPLIES	52,600.00	1,391.59	36,239.54	16,360.46	69%
BIOLOGICS	105,000.00	25,713.27	109,656.57	-4,656.57	104%
VFC	300,000.00	0.00	0.00	300,000.00	0%
OTHER SUPPLIES	0.00	0.00	0.00	0.00	
CAPITAL EXPENSE	180,000.00	0.00	36,262.80	143,737.20	20%
SOFTWARE PURCHASES	2,000.00	0.00	561.80	1,438.20	28%
CONTRACTUAL/PROFESSIONAL SERVICES	1,574,500.00	175,374.98	596,688.78	977,811.22	38%
COMMUNICATIONS	79,000.00	6,325.01	57,534.99	21,465.01	73%
TRAVEL/TRAINING	182,400.00	-6,273.13	64,525.27	117,874.73	35%
MEMBERSHIPS	39,100.00	475.00	20,007.95	19,092.05	51%
ADVERTISING	15,650.00	415.25	7,499.17	8,150.83	48%
LIABILITY INSURANCE	65,000.00	0.00	65,933.25	-933.25	101%
LEASE & MAINTENANCE	153,800.00	10,854.36	46,287.62	107,512.38	30%
RENT	28,400.00	4,433.34	18,409.67	9,990.33	65%
SPACE	269,400.00	0.00	94,512.73	174,887.27	35%
MISC EXPENSE	19,000.00	-244.54	14,016.98	4,983.02	74%
<b>TOTAL EXPENSE</b>	<b>9,931,496.00</b>	<b>511,925.77</b>	<b>4,359,872.77</b>	<b>5,571,623.23</b>	<b>44%</b>
<b>Net Income (Loss)</b>	<b>0.00</b>	<b>449,190.26</b>	<b>431,931.35</b>	<b>-431,931.35</b>	

Balance Sheet

As of March 31, 2025

Assets

Cash & Cash Equivalents	2,736,276.32
Account Receivable	653,251.37
Other Receivables	293,876.56
Prepaid Expenses	127,900.14
VFC Inventory	83,063.29

<b>Total Assets</b>	<b>3,894,367.68</b>
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Liabilities

Employee Deductions	202,291.40
Accounts Payable	210,847.46
Due to Others	457,359.93
Taxes Payable	79,833.57
VFC Inventory	83,063.29
Trust Funds	17,987.17
Deferred Revenues	14,752.74
Other Long-term Liabs	151,433.00
38901-FUND BALANCE RESTRICTED DENTAL	95,208.84
39000-FUND BALANCE END OF YEAR	(17,486.73)
39001-FUND BALANCE	206,856.39
39004-FUND BALANCE - TECHNICAL/EQUIP	489,494.46
39005-FUND BALANCE-FACILITY DEV.	137,523.00
39007-FUND BALANCE-SELF INS BONDS	13,949.72
39008-FUND BALANCE-FUTURE RETIREMENT	277,269.58
39009-FUND BALANCE-COMPENSATED LEAVE	511,844.51
39010-FUND BALANCE-UNEMPLOYMENT	55,000.00
39012-FUND BALANCE - TRAINING	35,000.00
39013-FUND BALANCE - BRFS	11,522.00
39014-FUND BALANCE-HEALTH INSURANCE	125,451.00
39015-FUND BALANCE-POTENTIAL CLAIMS	75,457.00
39017-FUND BALANCE CHW	150,000.00
39018-FUND BALANCE OPEB	77,778.00
Net Income / (Loss)	431,931.35

<b>Total Liabilities</b>	<b>3,894,367.68</b>
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Difference	0.00
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**Mid-Michigan District Health Department  
March 2025**

**Summary and Special Notes**

The Mid-Michigan District Health Department has been notified by the Michigan Department of Health and Human Services (MDHHS) that three of our current grants have been paused as of March 31, 2025. These grants will likely be terminated in the future.

The following are the grants that were impacted:

**Infection Prevention and Healthcare-Associated Infections Response Support:** There was a \$325,000 cut for the remaining six months of the year. This grant covered staff time related to communicable disease and infection prevention as well as related travel, supplies and overhead.

**Reopening Schools Health Resource Advocates (HRA):** There was approximately a \$600,000 cut for the remaining six months of the year. This grant was used to cover school-related clinical and non-clinical related activities. The schools invoiced us for the expenses related to the grant and were paid by MMDHD. These contracts with the school district will be terminated within 60 days. The MDHHS has used alternative funding to allow the program to continue to the end of the school year.

**Farmworker Healthcare Associated Infections Response Support:** There was approximately a \$15,000 cut for the remaining six months of the year. This grant supported activities related to the vaccinating farm workers for influenza due to the increased risk posed by avian flu. This funding was not in the original budget. These activities have ceased.

In order to balance the budget factoring in the above funding cuts the agency will need to do the following:

There was one vacancy for a Public Health Representative that has been placed on hold. This will result in approximately \$20,000 savings.

The extra retirement funding that would have been recommended to pay at the end of the fiscal year will not be available, which was budgeted at \$150,000.

The contracts with the schools related to HRA have been terminated. This funding cut has an expense that can be directly cut as well.

There has been some staffing turnover that has resulted in approximately \$60,000 savings for the year.

The proposed use of the reserved fund balance for the Behavioral Risk Factor Survey to cover \$11,000 of the associated costs.

Other expenses such as travel, training and supplies are being closely monitored, and cuts are being made where feasible to balance the budget.

These are not long-term fixes but will balance the budget through the end of the fiscal year. The budget planning for the next fiscal year will begin and factor in the loss of the funding including the \$750,000 Infection Prevention grant and other expected cuts.



<b>BOARD OF HEALTH:</b>	Bruce DeLong	George Bailey	Adam Petersen
	Nicole Fickes	Steven Sopocy	Matt Murray

February 26, 2025

ADMINISTRATOR: Melissa Selby

SUBJECT: Payment for Retirement Plan

Information Only  Action Needed

I. Authority For This Action:

- Local Policy
- Law or Rule Public Health Code, Act 368 of 1978, MCL 333.2417

II. Summary:

*(Previous board action relating to this item? Background information and if any future action anticipated.)*

The Mid-Michigan District Health Department (MMDHD) currently has a fund balance of \$277,289.58 that has been reserved for future retirement costs. This fund balance amount is to partially compensate for the unfunded liabilities of the Municipal Employment Retirement System (MERS) that the MMDHD has for their retirement. The MMDHD is striving toward decreasing the unfunded liability by building one-time payments into their operational budget annually.

III. Strategic Objective, Health Issue, or other Need Addressed:

*(What priority should be given in relation to goals? Include reasons for recommending change in priorities and how the need will be introduced into planning process.)*

The MMDHD strives to be fiscally responsible to ensure that both long-term and short-term obligations can be met.

IV. Fiscal Impact and Cost:

*(Immediate, ongoing, and future impact.)*

The funding has already been reserved and will not impact on the current year's financial obligations. The payment will go toward the unfunded liability from our MERS retirement plans.

V. Alternatives Considered:

*(Scope of options reviewed. Reasons for rejecting alternatives.)*

No alternatives were considered as this software is something MMDHD has been using for the past 4 years.

VI. Recommendation:

*(Advantages/benefits of proposal. Expected results. Possible problems or disadvantages of proposal. Effect of action on agency. Consequences of not approving recommendation or taking action.)*

Recommend that the Board of Health authorize the agency to pay \$270,000 to MERS to our surplus account which overall partially compensates the unfunded liabilities.

VII. Monitoring and Reporting Timeline:

*(Evaluation method and timeline. Next report to the Board.)*

No monitoring will be necessary.