

CLINTON OFFICE

1307 E. Townsend Rd.
Saint Johns, MI 48879-9036
(989) 224-2195

GRATIOT OFFICE

151 Commerce Dr.
Ithaca, MI 48847-1627
(989) 875-3681

MONTCALM OFFICE

615 N. State St.
Stanton, MI 48888-9702
(989) 831-5237

BOARD OF HEALTH:	Bruce DeLong	George Bailey	Adam Petersen
	Nicole Fickes	Steven Sopocy	Matt Murray

Mid-Michigan District Health Department (MMDHD)
BOARD OF HEALTH
FINANCE COMMITTEE MEETING
Montcalm Office, Stanton, Michigan

Wednesday, October 22, 2025, 8:30 a.m.

MINUTES

We take action to protect, maintain, and improve the health of our community.

Members Present: George Bailey (Chair), Adam Petersen and Bruce DeLong

Members Absent: None

Other Board
Members Present: None

Staff Present: Mari E. (Liz) Braddock, Health Officer; Melissa Selby, Director of Administrative Services; Lonnie Smith, Director of Environmental Health (EH); Sarah Doak Director of Community Health and Education Division (CHED); Krishna Santana, Board Secretary

Staff Absent: None

Guests: None

G. Bailey called the Finance Committee Meeting of the Mid-Michigan District Board of Health (BOH) to order at 8:31 a.m., on Wednesday, October 22, 2025, at the Montcalm Office of the Mid-Michigan District Health Department (MMDHD), Stanton, Michigan.

Motion made by B. DeLong to approve the agenda as presented A. Petersen seconded. Motion carried.

A. MMDHD's Expenses for September 6 through October 4, 2025

G. Bailey went over the expenses, asking the board if there were any questions.

B. DeLong questioned a couple outgoing payments; a check made out to an individual was explained by S. Doak this is a person contracted to run a coalition for Drug Free Community in Clinton County noting there will be a 1099 issued. Payment to Winn Telecom Communication was questioned as to what the service was provided and why it indicated multiple months, M. Selby explained this was a telephone service and the multiple months are due to our account having a credit in months past. A. Peterson also questioned what STAT Courier service was for L. Smith said this is how the water

samples are transported to the lab for testing and noted the service saves the agency on postage and ensures the samples are received in the required timeframe for testing.

Motion made by B. DeLong to recommend the BOH approve and pay the MMDHD's Expenses for September 6 through October 4, 2025, totaling \$684,314.55, A. Petersen seconded. Motion carried.

- B. MMDHD's Monthly Balance Sheet, Revenue and Expenditure Report for September 2025

Delayed due to year-end.

There being no further business to come before the Finance Committee, B. DeLong mentioned to adjourn, seconded by A. Petersen, Motion carried, the meeting adjourned at 8:40 a.m.

Respectfully Submitted,

Krishna Santana, Board Secretary for
George Bailey, Finance Committee Chairperson
Mid-Michigan District Board of Health