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BOARD OF HEALTH:

Bruce DeLong

George Bailey

Adam Petersen

Nicole Fickes

Steven Sopocy

Matt Murray

APPROVED 11/26/2025

MID-MICHIGAN DISTRICT HEALTH DEPARTMENT (MMDHD)

BOARD OF HEALTH

REGULAR MEETING

at

Montcalm Office, Stanton, Michigan

Wednesday, October 22, 2025

9:00 a.m.

MINUTES

We take action to protect, maintain, and improve the health of our community.

Members Present: Adam Petersen, Chairperson; George Bailey, Vice Chairperson; Steven Sopocy, Bruce DeLong and Nicole Fickes

Members Absent: Matt Murray

Staff Present: Mari E. (Liz) Braddock, Health Officer; Melissa Selby, Director of Administrative Services; Sarah Doak, Director of Community Health and Education Division (CHED); Lonnie Smith, Director of Environmental Health (EH); Krishna Santana, Board Secretary

Staff Absent: Jennifer E. Morse, MD, MPH, FAAFP, Medical Director

Guests: Christa Merritt

Adam Petersen called the Regular Meeting of the Mid-Michigan District Board of Health (BOH) to order at 9:00 a.m. on Wednesday, October 22, 2025, at the Montcalm Office of the MMDHD, Stanton, Michigan.

The Pledge of Allegiance was led by A. Petersen.

A. AGENDA NOTES, REVIEW, AND REVISIONS:

A. Petersen asked if there were any additions to the agenda.

Motion made by G. Bailey and seconded by B. DeLong to accept the agenda as presented. Motion carried.

B. CONSENT ITEMS:

1. Meeting Minutes

- a. Michigan Association for Local Public Health (MALPH) Board of Directors Meeting held September 8, 2025
- b. Mid-Michigan District BOH Regular Meeting held September 24, 2025

Motion made by S. Sopocy and seconded by G. Bailey to accept Meeting Minutes B. 1. a. and b. and place on file. Motion carried.

2. Communications – None.

C. PUBLIC COMMENTS: - None.

D. BRANCH OFFICE EMPLOYEES: –

L. Braddock introduced Christa Merritt, Health Educator II.

E. COMMITTEE REPORTS:

1. Finance Committee – George Bailey, Chairperson

- a. MMDHD's Expenses for September 6 through October 4, 2025

The expenses were reviewed for the board by G. Bailey.

Motion made by G. Bailey and seconded by N. Fickes to approve payment of the MMDHD's Expenses for September 6 through October 4, 2025, totaling \$684,314.55. Motion carried.

- b. MMDHD's Monthly Balance Sheet, Revenue and Expenditure Report for September 2025 – delayed due to year-end.

2. Personnel Committee – Nicole Fickes, Chairperson

- a. Health Officer's annual review.

N. Fickes told the board they had a wonderful review for the health officer last month and she was surprised to learn all the duties of the health officer.

3. Program Committee –Matt Murray, Chairperson – No Report.

F. MEDICAL DIRECTOR'S REPORT: Jennifer E. Morse, MD, MPH, FAAFP

1. New World Screwworm

L. Braddock presented an overview of Dr. Morse's report in her absence.

Motion made by S. Sopocy seconded by B. DeLong to accept and place on file the Medical Director's report. Motion carried.

G. HEALTH OFFICER'S REPORT: Mari E. (Liz) Braddock

1. Health Officer's Report

L. Braddock reported that grant funds are beginning to come in and some grants are smaller than in previous years. She spoke on the additional funding from the counties to support the EP's decreased amount that has since been reinstated, the commissioners agreed to set aside the additional amount in the fund balance, to help mitigate any potential funding losses throughout the year.

Braddock noted that the WIC program continues to operate with no interruption in service. There is a federal plan for the program to continue to be funded during the shutdown by tariff funds; however, it is unknown how this will play out in Michigan. As previously discussed, if any program experiences a funding shortfall, the agency will continue to fund it for 30 days, after which a decision will be made regarding continued support.

Braddock discussed changes to the language in the comprehensive agreement related to the wastewater program, New language will restrict the Agency from using local EH Regulation for non-residential site less than 1000 gallons but would need to follow Michigan Criteria. Braddock wanted to make the commissioners aware of new regulations in case they are questioned by constituents.

2. Quarterly Service Report.

L. Braddock presented the Fourth Quarter Service Report and provided highlights from several key programs. The WIC program continues to be strong and robust throughout the district, maintaining high participation and service levels. Family Planning service numbers have remained steady compared to previous quarters. Braddock reviewed the Environmental Health service figures including restaurant inspections, well and septic permits as well as nuisance complaints.

3. Organizational Charts 2025-2026

L. Braddock reviewed the charts for the board explaining these are brought to the board every year for review and approval.

Motion made by S. Sopocy and seconded by B. DeLong to accept and place on file the 2025-2026 Organizational Charts and the Quarterly Service Report. Motion carried.

4. Agreements Signed, September 17 to October 14, 2025

L. Braddock reviewed the agreements this month.

The board was also informed that seasonal vaccines are now available by appointment and that this information has been shared on the agency website.

Motion made by S. Sopocy and seconded by B. DeLong to accept and place the Health Officer's Report on file. Motion carried.

H. OLD BUSINESS: -

1. Delta Dental Grant Foundation

L. Braddock presented a photo of the new dental van purchased by the agency through a grant from Delta Dental. The van will be used to support several school-based oral health initiatives, including the Kindergarten Oral Health Assessment program, the Varnish program, and the Sealant program.

I. NEW BUSINESS: - None.

1. Emerging Issues – None.

J. LEGISLATIVE ACTION: - None.

K. INFORMATIONAL ITEMS:

1. Mid-Michigan District BOH Action Items, August 2025
2. MMDHD Staffing Report

L. RELATED NEWS ARTICLES AND LINKS: - None.

M. Agency Newsletter: <https://conta.cc/4h2hp7d>

A. Peterson asked if there was anything else to come before the board, B. DeLong asked if the Lansing State Journal requested our restaurant inspection reports, L. Braddock said the newspaper submits a FOIA request for this information.

There being no further business to come before the Board, G. Bailey made a motion to adjourn seconded by S. Sopocy, the meeting adjourned at 9:45 a.m.

Respectfully Submitted,

Krishna Santana

Krishna Santana, Board Secretary
For Adam Petersen, Chairperson
Mid-Michigan District Board of Health