



**CLINTON OFFICE**  
 1307 E. Townsend Rd.  
 Saint Johns, MI 48879-9036  
 (989) 224-2195

**GRATIOT OFFICE**  
 151 Commerce Dr.  
 Ithaca, MI 48847-1627  
 (989) 875-3681

**MONTCALM OFFICE**  
 615 N. State St.  
 Stanton, MI 48888-9702  
 (989) 831-5237

<b>BOARD OF HEALTH:</b>	Bruce DeLong	George Bailey	Adam Petersen
	Nicole Fickes	Steven Sopocy	Matt Murray

Mid-Michigan District Health Department (MMDHD)  
 BOARD OF HEALTH  
 ORGANIZATIONAL MEETING  
 at  
 Montcalm Office, Stanton, Michigan

**Wednesday, January 28, 2026**  
**9:00 a.m.**

**AGENDA**

*We take action to protect, maintain, and improve the health of our community.*

Pledge of Allegiance

**No Finance Committee Meeting; topics considered at the Organizational Meeting.**

A. AGENDA NOTES, REVIEW, AND REVISIONS:

Note: Traditionally, the Board of Health (BOH) has directed the Health Officer to open the Organizational Meeting. Once the election of a Chairperson is complete, the meeting is turned over to the Chairperson.

B. ELECTION OF OFFICERS FOR 2026:

1. Chairperson
2. Vice Chairperson

C. APPOINTMENTS TO THE BOH FOR 2026:

1. Appointment of BOH Secretary

Note: Traditionally, the position of Executive Administrative Assistant is appointed to serve as the Board Secretary and designated to post public notices for the Board.

2. Appointment of BOH Standing Committees, Chairpersons, and Membership Assignments for 2026
  - a. Finance Committee
  - b. Personnel Committee
  - c. Program Committee

3. Appointments of BOH Representatives to External Organizations and Committees, Assignments for 2026
  - a. Mid-Central Coordinating Committee

D. CONSENT ITEMS:

1. Meeting Minutes
  - a. Michigan Association for Local Public Health (MALPH) Board of Directors Meetings held October 27, 2025, and December 8, 2025– **Included.**
  - b. Mid-Michigan District BOH Regular Meeting held December 17, 2025- **Included.**
2. Communications
  - a. FY2026 Local Sharing Grant Notice of Award – **Included.**
  - b. Special Funding request Approval – **Included.**

E. PUBLIC COMMENTS:

*Limit three minutes per person*

F. BRANCH OFFICE EMPLOYEES:

G. COMMITTEE REPORTS:

1. Finance Committee
  - a. MMDHD’s Expenses for December 14,2025 through January 10,2026- **Included.**
  - b. MMDHD’s Monthly Balance Sheet, Revenue and Expenditure Report for December 2025 – **Included.**
  - c. BOH Per Diem Compensation and Travel Reimbursement Policy – **Included.**
2. Personnel Committee
3. Program Committee

H. MEDICAL DIRECTOR’S REPORT: Jennifer E. Morse, MD, MPH, FAAFP:

1. Influenza- **Included**

I. HEALTH OFFICER'S REPORT: Mari E. (Liz) Braddock

1. Health Officer's Report – **Included.**
2. Quarterly Service Report (QSR), First Quarter FY 25/26 – **Included.**
3. Plan of Organization – **Included.**
4. Agreements Signed – **Included.**

J. OLD BUSINESS:

- 1.

K. NEW BUSINESS:

1. Adoption of Proposed 2026 BOH Finance Committee and Regular Meeting Schedule **Included.**
2. NALBOH (National Association of Local Boards of Health) Renewal of annual membership for \$350.00.
3. Emerging Issues:

L. LEGISLATIVE ACTION:

M. INFORMATIONAL ITEMS:

1. Mid-Michigan District BOH Action Items, December 2025 - **Included.**
2. Staffing Report, January 2026 - **Included.**

N. RELATED NEWS ARTICLES AND LINKS: <https://www.mmdhd.org/2026-board-of-health-meetings/>

1. January is National Radon Action Month 2026 – Press Release – January 5, 2026
2. Free Narcan vending machine now available at UM Health – *Daily News* – January 10, 2026
3. Local medical director says vaccine changes will cause confusion, risk more infection – *Daily News* – January 12, 2026

O. AGENCY NEWSLETTERS:

1. January Newsletter – <https://conta.cc/3LmuJlt> - **Included.**

<b>BOARD OF HEALTH:</b>	Bruce DeLong	George Bailey	Adam Petersen
	Nicole Fickes	Steven Sopocy	Matt Murray

**Board of Health (BOH) Synopsis of Actions Needed**  
January 28, 2026 Organizational Meeting

Item A. 1.	<b>AGENDA NOTES, REVIEW, AND REVISIONS</b>
Motion to approve the Agenda as presented.	
Item B. 1.	<b>ELECTION OF OFFICERS FOR 2026; CHAIRPERSON</b>
Motion to nominate Chairperson. Motion to close the nominations and cast a ballot for Chairperson.	
Item B. 2.	<b>ELECTION OF OFFICERS FOR 2026; VICE CHAIRPERSON</b>
Motion to nominate Vice Chairperson. Motion to close the nominations and cast a ballot for Vice Chairperson.	
Items C. 1. through 4. a.	<b>APPOINTMENTS TO THE BOH; EXTERNAL AND INTERNAL COMMITTEES FOR 2026</b>
Motion to accept the committee, external and internal appointments for 2026.	
Item D. 1. & 2.	<b>CONSENT ITEMS (MEETING MINUTES &amp; COMMUNICATIONS)</b>
Motion to accept Meeting Minutes B. 1. a. and b. and place on file.	
Item G. 1. a.	<b>EXPENSES FOR DECEMBER 14, 2025 THROUGH JANUARY 10, 2026</b>
Motion to approve payment of the Mid-Michigan District Health Department's Expenses for December 14, 2025 through January 10, 2026, totaling \$ 418,743.96.	
Item G. 1. b.	<b>BALANCE SHEET, REVENUE AND EXPENDITURE REPORT FOR DECEMBER 2025</b>
Motion to approve and place on file the Balance Sheet, Revenue and Expenditure Report for December 2025.	
Item G. 1. c.	<b>BOH PER DIEM COMPENSATION AND TRAVEL REIMBURSEMENT</b>
Motion to approve the BOH Per Diem Compensation and Travel Reimbursement Policy #042.0 as proposed.	
Item H. 1.	<b>MEDICAL DIRECTOR'S REPORT; INFLUENZA</b>
Motion to accept and place the Medical Director's Report on file.	
Item I. 1. through I. 4.	<b>HEALTH OFFICER'S REPORT</b>
Motion to accept and place on file the Plan of Organization.	
Item K. 1.	<b>ADOPTION OF PROPOSED 2026 BOH FINANCE COMMITTEE AND REGULAR MEETING SCHEDULE</b>
Motion to approve the 2026 BOH Finance Committee and Regular Meeting Schedule as proposed.	

## Overview of Board of Health Committees

### **STANDING COMMITTEES:**

**FINANCE COMMITTEE** – Members are responsible for developing and presenting the proposed annual budget for Board approval. Meets monthly, the same day as Board of Health (BOH), preceding the Board meeting.

**PERSONNEL COMMITTEE** – Members are responsible for union contract negotiations and presenting recommended salary and benefit changes to the Board. Also addresses other personnel issues as they may arise. Mainly meets during the negotiation process.

**PROGRAM COMMITTEE** – Members are responsible for developing and presenting all proposed policies and program changes. Meets infrequently as necessary.

### **EXTERNAL COMMITTEES:**

**MID-CENTRAL COORDINATING COMMITTEE** – The overall purpose of the committee is to discuss and recommend to the Mid-Michigan and Central Michigan District Boards of Health the sharing of resources and to review other areas, such as legislative issues which may impact both agencies. There have been several occasions in the past, when a legislative issue was discussed at a committee meeting that has led to correspondence to legislators on behalf of the nine counties. The committee reviews and recommends the contracts for the sharing of staff. Typically, the committee meets once or twice per year.

**MICHIGAN ASSOCIATION FOR LOCAL PUBLIC HEALTH (MALPH)** – The legislative and policy advocate for Michigan's local public health jurisdictions and the recognized liaison between Michigan local health departments and jurisdictions; Michigan Legislature; the Michigan Department of Health and Human Services (MDHHS); the Michigan Department of Environmental, Great Lakes, and Energy (MEGLE), the Michigan Department of Agriculture and Rural Development, and other state departments and organizations (MDARD). A policy incubator for public health initiatives; meets on the second Monday of every month in Lansing. Two appointments are made – a primary (typically the Health Officer) and alternate (BOH representative).

### **INTERNAL COMMITTEES:**

**QUALITY VISION ACTION TEAM (QVAT)** – Members champion the organizational strategic planning process and monitor the Strategic Plan. This committee meets quarterly. The BOH representative serves as a liaison.

<b>BOARD OF HEALTH:</b>	Bruce DeLong	George Bailey	Adam Petersen
	Nicole Fickes	Steven Sopocy	Matt Murray

**2025 BOARD OF HEALTH AND APPOINTMENTS**

CLINTON	GRATIOT	MONTCALM
Bruce DeLong	George Bailey Vice Chairperson	Adam Petersen Chairperson
Nicole Fickes	Steven Sopocy	Matt Murray

**Standing Committees:**

**FINANCE**

1. George Bailey (Chairperson)
2. Adam Petersen
3. Bruce DeLong

**PERSONNEL**

1. Nicole Fickes (Chairperson)
2. Steven Sopocy
3. Matt Murray

**PROGRAM**

1. Matt Murray (Chairperson)
2. Steven Sopocy
3. Nicole Fickes

**External Organizations and Associations:**

**MID-CENTRAL COORDINATING COMMITTEE**

1. Steven Sopocy
2. Nicole Fickes
3. Matt Murray

**MICHIGAN ASSOCIATION OF LOCAL PUBLIC HEALTH REPRESENTATIVE (MALPH)**

1. Liz Braddock – Primary
2. Lonnie Smith – Alternate



**MALPH**  
**Board of Directors**  
**Meeting Minutes**  
**October 27, 2025**

**I. Call to Order**

The meeting was called to order at 11:06am by R. Burns, President. Presidency handed over to C. Harrington.

**II. Roll Call**

A quorum was present.

*Jurisdictions Represented:* Allegan [Jacqueline Billette, Jen Boyd], Barry-Eaton [Rebekah Condon], Bay [Joel Strasz], Benzie-Leelanau [Dan Thorell], Branch-Hillsdale-St. Joseph [Rebecca Burns, Theresa Fisher], Calhoun [Eric Pessell], Central Michigan [Steve Hall], Delta-Menominee [Mike Snyder], Detroit [Denise Fair Razo], District 2 [Denise Bryan], District 10 [Kevin Hughes], Genesee [Michelle Estell, Brad Snyder], Grand Traverse [Michael Lahey], Huron [Tip MacGuire], Ingham [Nike Shoyinka], Ionia [Haleigh Leslie], Jackson [Kristin Pluta], Kalamazoo [Deb Lenz], Kent [Adam London], Lenawee [Monica Hunt], Livingston [Matt Bolang], Luce-Mackinaw-Alger-Schoolcraft [Nick Derusha], Macomb [Andrew Cox], Marquette [Jerry Messana], Midland [Fred Yanoski], Mid-Michigan [Liz Braddock], Monroe [Jamie Dean], Muskegon [Kathy Moore], Northwest Michigan [Shannon Klonsowski, Melissa Hahn], Oakland [Kate Guzman, Tony Drautz], Ottawa [Adeline Hambley], Saginaw [Christina Harrington], St. Clair [Liz King] Tuscola [Amanda Ertman], VanBuren/Cass [Danielle Persky] Washtenaw [Jimena Loveluck], Wayne [Avani Sheth], Western UP [Pete Baril].

*Others Present:* Administrative Officers Forum, [Becky Burkholder], Health Education and Promotion Forum, [Alyse Nichols], Environmental Health Forum, [Chris Klawuhn], Nurse Administrators Forum, [Aimee Feehan], Physician's Forum, [Will Nettleton, Avani Sheth], EGLE, [Dana DeBruyn, Ian Smith, Brian Thurston], LARA, [Larry Horvath], MDARD, [Amanda Garvin], MDHHS, [Sahil Bhatia, Molly Cotant, Laura de la Rangelje, Brenda Jegede, Sarah Lyon-Callo], PAA, [Becky Bechler],

*Staff:* Norm Hess, Jodie Shaver. Gwen Tithof

**III. Approve Agenda**

Motion by M. Bolang, support by M. Snyder to approve the agenda. Motion carried.

**IV. Approve Minutes of the September 8, 2025 Meeting**

Motion by M. Snyder, support by K. Hughes to accept the September 8, 2025 meeting minutes. Motion carried.



**V. Public Affairs Associates Report**

B. Bechler reported the legislature completed a budget and it was signed by Gov. Whitmer. The House and Senate are meeting regularly through November 15<sup>th</sup>. The Speaker doesn't like the Senate version of the transparency package and is refusing to move Senate bills. Gov. Whitmer's SOAR program has been disbanded in this year's budget, so she's trying to find other ways to entice businesses to move to Michigan.

**VI. Partner Updates**

D. DeBruyn (EGLE) reported the MiEHDWIS IT launched for the temporary campground program. Application process will be done in new system and local health departments have been trained. A training is coming for applicants. Applicants will be notified there is an additional fee. All EGLE contracts are out to local health departments. The Noncommunity Water Supply program is working closely with LHDs to increase sampling success rate for acute contaminants and nitrates. EGLE received the letter from N. Hess and will respond when able.

A. Garvin (MDARD) reported quarterly reporting edits have been made but haven't gone live yet. She will be creating a summary report and plans to continue each quarter. LHDs should get a confirmation email after submitting a quarterly report. A technical bulletin coming on the updated questions. A delegation letter and bulletin draft was presented to MALEHA last month. Not much was changed in the letter, but the bulletin delegates everything to LHDs. The Food Law has a lot of grey areas. When officially released, will go to MALPH and MALEHA for discussion and feedback, then they will schedule a all LHD call.

S. Lyon-Callo (MDHHS) reported Public Health Administration took about a \$5M in cuts with the State budget. There were nineteen (19) positions laid off. There will be no ELC funds for 2027. B. Jegede reported there is continued funding for WIC. They will be communicating with all local agencies and vendors today. Their goal is to give ten (10) days' notice on any changes in funding. L. de la Rambelje reported accreditation is about to kick off cycle 9. On November 19<sup>th</sup>, there is a training for health officers on powers and duties. LHS will be reaching out individually before each accreditation process. All current contracts are fully funded for Tobacco Program.

L. Horvath (LARA) reported they had their first legionella workgroup meeting. The second meeting is coming soon, and they will discuss goals. In 2027, Michigan will start licensing birthing centers.





## VII. Reports from External Committees & Partnerships

There were no reports.

## VIII. Officer Updates

C. Harrington-President reported there will be no MALPH BOD meeting in November. She discussed the FY26 EGLE contracts and that each LHD will have to communicate directly with EGLE to let them know if they signed the contract or not. They do not have access to see this in EGrAMS. The Attorney General's office will be reaching out directly to EGLE leadership on the contracts.

D. Persky- Secretary / Treasurer reported the August 2025 financials were in the BOD packet. A motion by K. Moore, support by A. Ertman to approve the August 2025 financials as presented. Motion carried. N. Hess presented the financial review (audit). This will have to be done annually per Michigan law, which will require a \$7500 budget revision to cover the cost.

J. Shaver reported dues statements for FY26 will be coming shortly and are due February 1, 2026. The 2026 MALPH Day at the Capitol will be on March 18, 2026. Following the December MALPH BOD meeting, MCDC will be providing lunch and hosting an advisory meeting. Invites coming today. MALPH will continue the MDARD Communication trainings in 2026. The CJS Leadership trainings will also continue and have a session directed toward new(er) health officers.

N. Hess reported that on October 3, the Public Good Projects held a Webinar with 88 participants to introduce "Prebunking" misinformation. This is a topic originally requested by the medical directors. A recording of the webinar will be uploaded to the MALPH website. On October 20<sup>th</sup>, the Michigan Health Policy Forum held its fall meeting at Lansing Community College. The topic was ***Medicare, Medicaid, and Social Justice: Reflecting on the Ethical Implications of the Big, Beautiful Bill***. Recordings of the presentation have not been posted yet, but the link is <https://michiganhpf.msu.edu/fall-2025-forum>. On October 21<sup>st</sup>, MALPH sent a letter to EGLE expressing LHD's disagreement with the interpretation of the Part 22 Rules on non-residential onsite wastewater systems. In the FY26 contract language, EGLE inserted language requiring systems that treat less than 1,000 gallons per day to be regulated by local ordinance or the Michigan Criteria for Subsurface Sewage Disposal, but for the first time local ordinances need to be at least as stringent as the criteria. no response to that



letter has been received. MALPH had their financial review, and the only finding is that our accountants were not recording unused PTO as an accrued liability. We have since had Clark Shaefer Hackett make that change. Clark Shaefer Hackett also notified us last week that, while a full audit is not required, a review of our financials will be required every year going forward due to Michigan law. The cost is approximately \$7,500. Because we will not have a board meeting in November, our FY25 year-end financials will be brought to the board in December. We are very close to closing the books on FY25, and we will have about \$19,000 in unrestricted net revenue. A national advocacy group to protect public health from harmful impacts of the federal administration's policies has approached MALPH to:

- Declare a public health emergency citing as evidence factors such as increases in maternal mortality and mortality among low-income and rural people, increasing health disparities, and plunging immunization rates.
- Take all necessary actions to ensure access to all vaccines recommended by Advisory Committee on Immunization Practices as of September 1, 2025 and the American Academy of Pediatrics' immunization schedule.
- Work with other states to form a regional health coalition to ensure the availability of vaccines and promote research and evidenced-based information on their safety and effectiveness at preventing serious and life-threatening disease.
- Form a public-private partnership to identify resources to maintain an emergency level of health care coverage for vulnerable people who may lose access to care because of H.R. 1 – the One Big Beautiful Bill Act

The Executive Committee determined this is not for MALPH to join, but you can find more information here: [Michigan: Protect Our Public Health - Action Network](#)

The PGP Project funding expired on September 30th, but MDHHS has identified funding to support the Michigan Health Communications Initiative for another year. An Interim Health Officer has been named for DHD 4. His name is Lloyd Peltier, and he currently serves as the Board of Health Chair. His name will be added to the mho listserv and to the board distribution list. To my knowledge, Lloyd's only background in public health is



from the perspective of a BOH member and a county commissioner. This is a temporary assignment that will not exceed six months.

## **IX. Forum Reports**

Admin Forum- B. Burkholder reported the Admin forum elected new officers at their conference.

MALEHA- C. Klawuhn reported they have been discussing EGLE and communication issues.

HEP- A. Nichols reported Dr. Bagdasarian came to their last meeting to explain the COVID-19 vaccine recommendations memo. They have discussed the MOOG timeline and shifting federal priorities.

NAF- A. Feehan reported they discussed speakers and topics for upcoming meetings. They are working on their conference in May. Discussing funding concerns.

MAPPP- W. Nettleton and A. Sheth reported they are looking at bylaws and membership expectations. They are reviewing the UofM program for the hybrid waivers and what that looks like across counties.

## **X. Public Comments / Announcements / Requests for Future Agenda Items**

Brief discussion on medical director wages and benefits and the variation across local health departments.

## **XI. Adjournment**

Meeting adjourned at 12:36pm



**MALPH**  
**Board of Directors**  
**Meeting Minutes**  
**December 8, 2025**

**I. Call to Order**

The meeting was called to order at 9:02am by C. Harrington, President.

**II. Roll Call**

A quorum was present.

*Jurisdictions Represented:* Allegan [Jacqueline Billette], Barry-Eaton [Rebekah Condon], Bay [Joel Strasz], Benzie-Leelanau [Dan Thorell], Berrien [Guy Miller, Candi Gabrielse], Branch-Hillsdale-St. Joseph [Rebecca Burns], Calhoun [Eric Pessell], Central Michigan [Steve Hall], Delta-Menominee [Mike Snyder], Detroit [Denise Fair Razo], Dickinson-Iron [Angela Applekamp], District 2 [Denise Bryan], District 10 [Kevin Hughes], Genesee [Michelle Estell], Grand Traverse [Michael Lahey], Huron [Tip MacGuire], Ingham [Nike Shoyinka, Anne Barna, Brenda Gray], Ionia [Haleigh Leslie], Jackson [Kristin Pluta], Kalamazoo [Deb Lenz], Kent [Adam London], Lapeer [Jim Henry, Toni LaRocco], Lenawee [Monica Hunt], Livingston [Matt Bolang, Lindsay Kalberer], Luce-Mackinaw-Alger-Schoolcraft [Nick Derusha], Macomb [Andrew Cox], Marquette [Jerry Messana], Midland [Katie Romo], Mid-Michigan [Liz Braddock], Monroe [Jamie Dean], Muskegon [Kathy Moore], Northwest Michigan [Shannon Klonowski], Oakland [Kate Guzman], Ottawa [Lisa Uganski], Saginaw [Christina Harrington], St. Clair [Liz King] VanBuren/Cass [Danielle Persky], Wayne [Avani Sheth], Western UP [Pete Baril].

*Others Present:* Administrative Officers Forum, [Becky Burkholder], Health Education and Promotion Forum, [Alyse Nichols], Environmental Health Forum, [Chris Klawuhn], Nurse Administrators Forum, [Aimee Feehan], Physician's Forum, [Will Nettleton, Avani Sheth], EGLE, [Dana DeBruyn, Ian Smith], MDARD, [Jennifer Bonsky], MDHHS, [Esther Beauchemin, Sahil Bhatia, Molly Cotant, Laura de la Rambelje, Lynn Hedges, Carolyn Koch, Sarah Lyon-Callo], PAA, [Becky Bechler],

*Staff:* Norm Hess, Jodie Shaver. Gwen Tithof

**III. Approve Agenda**

Motion by M. Bolang, support by K. Hughes to approve the agenda. Motion carried.

**IV. Approve Minutes of October 27, 2025 Meeting**

Motion by R. Condon, support by T. MacGuire to accept the October 27, 2025 meeting minutes. Motion carried.



**V. Public Affairs Associates Report**

B. Bechler reported the Senate is meeting on Wednesday and the House is meeting all week. Next Tuesday will be the last session day of 2025. The legislature is trying to get an economic development package done, along with new hire tax break. MALPH Day at the Capitol is earlier this year and tobacco package could be a priority for us then.

**VI. Partner Updates**

D. DeBruyn (EGLE) reported they have internally drafted a response to the MALPH letter regarding contract language. This is currently under internal review, and they do not have a timeline of when this will be made public. EGLE is hosting a webinar training today and tomorrow on Part IV rules. Webinars will be recorded and available within a few days. The 74<sup>th</sup> annual Onsite Wastewater Conference is January 6-7, 2026. I. Smith reported he is working with EH staff to provide technical assistance on permitting in areas of PFAS contamination.

J. Bonsky (MDARD) reported that MDARD is keeping an eye on some bills regarding kratom, raw milk, and lead testing in baby food. They are also working on advancing a new version of the Food Code.

S. Lyon-Callo (MDHHS) reported MDHHS issued a press release following last week's ACIP meeting and vote on Hepatitis B. Michigan's recommendation still aligns with AAP and they are talking to insurers today. The birth dose for Hepatitis B is one of the few vaccines that state funds contribute to. L. Hendges reported that the majority of homeless housing funding in Michigan comes from federal Department of HUD. About two weeks ago, leadership at HUD released a NOFO that is dramatically different from years past and significantly cuts normal awards. In years past, 90% of a community's HUD funding would be considered tier 1 and refunded every year. In this NOFO, that is now only 30%. Additionally, there are restrictions on this funding. Applications are due to HUD by January 14<sup>th</sup> with notifications sent in April or May, and awards distributed in June. There was about a \$56M loss in Michigan's rental assistance funding. Rental payments will stop for recipients in mid-January. Shelter capacity and funding are maxed out across the state and now it would be a good time to engage with local homeless service providers, especially around continuance of care. As we move into 2026, we expect to see an increased homeless population. Several state AGs (including Michigan) filed a suit to pause the NOFO. This will be heard on December 12<sup>th</sup>. The list of CoCs and Local Planning Bodies can be found [here](#). National impacts can be found [here](#). L. de la Rambelje reported MDHHS will know later this month if they are funded for the Rural Health Transformation grant. They will not be able to fund things that they do at present, and money must be spent relatively quickly or else it gets pulled back. If funded, there will be an RFP distributed to



LHDs. MDHHS is working on the official WIC notice, confirming funding for the remainder of the fiscal year. Urgency expressed on turning in FSRs on time to avoid removal of 1/12 payment system. Let L. de la Rambelje know if you have an extenuating circumstance so that she can advocate for flexibility. S. Bhatia reported a LHS customer service survey is coming soon, via an email with SurveyMonkey link.

**VII. MDHHS MICEP Update**

E. Beauchemin and C. Koch presented an update on Michigan Investigation of Chemical Exposure during Pregnancy.

**VIII. Reports from External Committees & Partnerships**

N. Hess reported that Michigan Hospital Association's public health committee is interested in having a conversation about CHAs. M. Bolang reported the legionella workgroup met last week and is working on a cheat sheet for what each agency does during an investigation.

**IX. Officer Updates**

C. Harrington- President reported the Executive Committee was discussing the contract language dispute with EGLE and will continue to think through next steps. They continue to meet with Dr. Foster-Fishman on the implementation of the New Vision for Public Health. It is important that LHDs and relevant state agencies champion the vision. There is PHIG grant funding available for this effort and N. Hess is currently drafting a proposal. There are some folks at the state that are very motivated to get rid of the 1/12 payments, and late FSRs put that system at risk. Reach out to N. Hess if you have advice to give or if you're struggling

D. Persky- Secretary / Treasurer reported the September 2025 (FY end) financials were included in the BOD packet. A motion by S. Hall, support by L. Braddock, to approve the September 2025 financials as presented. Motion carried. MALPH would like to carry over the extra funding from FY25 to cover expenses not covered in FY26. A motion by M. Bolang, support by K. Hughes to carry over the 2% budget surplus into FY26. Motion carried.

J. Shaver reported FY26 dues statements went out in November. The email would have come from J. Shaver via the accountant, so it may be in your spam folder if you do not think you received your statement. Let her know if you need it sent again. The new MALPH website is up and running but we are still working on a few technical issues. J. Shaver is still working on closing out the 2025 MPPHC, but evaluations have been positive.



N. Hess reported there is still some pushback on the PIHP rebid. MALPH will be providing updates in the new year on the Credible Mind website and project launch for mental health prevention and selfcare that will be available for all LHD employees. If your LHD received funding for Rural Health Transformation Initiative, it would be a good idea to reach out to local hospitals. Discussion on MALPH legislative priorities and inflationary adjustments to ELPHS funding. This will be discussed in January. Discussion on MOE funding not being adjusted for inflation in 30 years and why this is not a MALPH priority.

#### **X. Forum Reports**

Admin Forum- B. Burkholder reported final FSRs were due at the end of November, and they have discussed drafting letters to some state agencies. LARA has notified MALEHA that their foster care rules have been updated, and they will be presenting at a MALEHA meeting.

MALEHA- C. Klawuhn reported the authority letter from MDARD is expected this month.

HEP- A. Nichols reported R. Malosh came to their November meeting. They presented results from their annual survey. They had discussed how opioid funding was spent in LHDs. There is a representative from MDE coming to their January meeting to discuss new health education standards.

NAF- A. Feehan reported that NAF has had discussions with MDHHS on newborn / infant screening. They are planning a NAF conference this spring.

MAPPP- A. Sheth reported MAPPP is reviewing their bylaws and looking for a president-elect for next year. They have been having some discussion on Mpox in Wayne County.

#### **XI. Public Comments / Announcements / Requests for Future Agenda Items**

Discussed the Environmental Health Division at MDHHS and a future meeting with K. Groetsch and members of the MALPH Executive Committee.

#### **XII. Adjournment**

Meeting adjourned at 10:51am

<b>BOARD OF HEALTH:</b>	Bruce DeLong Nicole Fickes	George Bailey Steven Sopocy	Adam Petersen Matt Murray
-------------------------	-------------------------------	--------------------------------	------------------------------

MID-MICHIGAN DISTRICT HEALTH DEPARTMENT (MMDHD)  
BOARD OF HEALTH  
REGULAR MEETING  
at  
**Gratiot Office, Ithaca, Michigan**

**Wednesday, December 17, 2025**  
**9:00 a.m.**

**MINUTES**

*We take action to protect, maintain, and improve the health of our community.*

Members Present: Adam Petersen, Chairperson; George Bailey, Vice Chairperson; Steven Sopocy, Bruce DeLong and Nicole Fickes

Members Absent: Matt Murray

Staff Present: Mari E. (Liz) Braddock, Health Officer; Melissa Selby, Director of Administrative Services; Jennifer E. Morse, MD, MPH, FAAFP, Medical Director; Sarah Doak, Director of Community Health and Education Division (CHED); Lonnie Smith, Director of Environmental Health (EH); Krishna Santana, Board Secretary

Staff Absent: None

Guests: None

Adam Petersen called the Regular Meeting of the Mid-Michigan District Board of Health (BOH) to order at 9:00 a.m. on Wednesday, December 17, 2025, at the Gratiot Office of the MMDHD, Ithaca, Michigan.

The Pledge of Allegiance was led by A. Petersen.

A. AGENDA NOTES, REVIEW, AND REVISIONS:

A. Petersen asked if there were any additions to the agenda.

**Motion made by S. Sopocy and seconded by B. DeLong to accept the agenda as presented. Motion carried.**



B. CONSENT ITEMS:

1. Meeting Minutes

- a. Michigan Association for Local Public Health (MALPH) Board of Directors Meeting – Not available.
- b. Mid-Michigan District BOH Regular Meeting held November 26, 2025.

**Motion made by G. Bailey and seconded by B. DeLong to accept Meeting Minutes B. 1. b. and place on file. Motion carried.**

2. Communications – None.

C. PUBLIC COMMENTS: - None.

D. BRANCH OFFICE EMPLOYEES: – None.

E. COMMITTEE REPORTS:

1. Finance Committee – George Bailey, Chairperson

- a. MMDHD's Expenses for November 16 through December 13, 2025

The expenses were reviewed for the board by G. Bailey.

**Motion made by G. Bailey and seconded by S. Sopocy to approve payment of the MMDHD's Expenses for November 16 through December 13, 2025, totaling \$483,007.84. Motion carried.**

- b. MMDHD's Monthly Balance Sheet, Revenue and Expenditure Report for October and November 2025

**Motion made by G. Bailey and seconded by S. Sopocy to accept the Balance Sheet, Revenue and Expenditure Report for October and November 2025 and place on file. Motion carried.**

2. Personnel Committee – Nicole Fickes, Chairperson – No Report.

3. Program Committee – Matt Murray, Chairperson – No Report.

F. MEDICAL DIRECTOR'S REPORT: Jennifer E. Morse, MD, MPH, FAAFP

1. Recent CDC Website Changes About Vaccines and Autism

J. Morse presented her report concerning the recent CDC website change about vaccines and

autism. Recently the CDC changed the wording, “no links have been found between any vaccine ingredients and autism spectrum disorder” and “vaccines do not cause autism” it now states, “the claim “vaccines do not cause autism” is not an evidence-based claim because studies have not ruled out the possibility that infant vaccines cause autism”. The statement “vaccines do not cause autism” is still present on the page now followed by an asterisk that reads the statement has not been removed due to an agreement with the chair of the U.S. Senate Health, Education, Labor and Pensions Committees that it will remain on the CDC website. The changes came about upon the instruction of the HHS secretary. Her recommendations are supporting science-based decision-making with elected officials, exercising caution when using the CDC website due to concerns about evidence-based content, and considering alternative trusted sources such as the American Academy of Pediatrics (see report for full list).

## 2. Harm Reduction Discussion

J. Morse presented information on harm reduction, explaining that it includes strategies to reduce risk while individuals are actively using substances, such as providing clean syringes and sharps containers, preventing infections, and encouraging recovery when possible. She noted that Clinton and Gratiot counties are among the few in Michigan without a harm reduction agency.

Discussion indicated that local services currently focus on prevention and recovery, with harm reduction efforts lacking. Morse explained that harm reduction builds trust and supports pathways to recovery, while also reducing needle-stick injuries to law enforcement, improper syringe disposal, and increasing treatment for hepatitis C. She emphasized that harm reduction does not promote drug use but prioritizes safety and health.

Statistics were presented showing recent fatal overdoses and overdose-related ER visits in Clinton County. Next steps include discussions with the county sheriff’s office, local police departments, and the opioid task force to gain support.

**Motion made by G. Bailey was seconded by N. Fickes to accept and place on file the Medical Director’s report. Motion carried.**

## G. HEALTH OFFICER’S REPORT: Mari E. (Liz) Braddock

### 1. Healthy! Capitol Counties – 2025-2027 Community Health Improvement Plan

L. Braddock told the board Healthy! Capital Counties has released it’s 2025-2027 Community Health Improvement Plan; this organization serves the counties of Clinton, Ingham and Eaton counties. The full report is available on the Healthy Capitol Counties website and if needed she would be happy to discuss this further at the county level.

### 2. Strategic Plan - [Strategic Plan 2026-2029.docx](#)

L. Braddock informed the board that the Strategic Plan has been created, and it needs approval from the board to move forward. She went over the main objectives with the board and reminded

them the full strategic plan is available by clicking a link included in the agenda.

**Motion made by S. Sopocy and seconded by G. Bailey to approve MMDHD's 2026 – 2029 Strategic Plan. Motion carried.**

3. Agreements Signed, November 21 to December 10, 2025

L. Braddock reviewed the agreements.

4. Behavioral Health Training Institute for Health Officials

L. Braddock told the board, Gratiot Integrated Health Network's clinical service director and herself have been awarded one of twenty grants nation-wide to attend a behavioral health training institute event, they will be attending a conference in Denver that will be fully funded by the grant.

**Motion made by B. DeLong and seconded by N. Fickes to accept and place the Health Officer's Report on file. Motion carried.**

H. OLD BUSINESS: -None.

I. NEW BUSINESS: - None.

1. Emerging Issues – None.

J. LEGISLATIVE ACTION: - None.

K. INFORMATIONAL ITEMS:

1. Mid-Michigan District BOH Action Items, November 2025

2. MMDHD Staffing Report

L. RELATED NEWS ARTICLES AND LINKS:

1. 'Local Health Department offers flu shots' – *Daily News* – November 22, 2025

2. 'Health Department shares turkey tips' – *Daily News* – November 26, 2025

3. 'Montcalm County awards \$469,000+ towards addition recovery services' – *Daily News* – November 28, 2025

M. Agency Newsletter: <https://conta.cc/48NoTHN>

**There being no further business to come before the Board, G. Bailey made a motion to adjourn seconded by**

**B. DeLong, the meeting adjourned at 9:55 a.m.**

Respectfully Submitted,

*Krishna Santana*

Krishna Santana, Board Secretary  
For Adam Petersen, Chairperson  
Mid-Michigan District Board of Health

DRAFT



STATE OF MICHIGAN

DEPARTMENT OF HEALTH AND HUMAN SERVICES  
LANSING

GRETCHEN WHITMER  
GOVERNOR

ELIZABETH HERTEL  
DIRECTOR

December 16, 2025

Ms. Liz Braddock, Health Officer  
Mid-Michigan District Health Department  
615 N. State Road, Suite 2  
Stanton, MI 48888

Dear Ms. Braddock,

This correspondence will serve as the official Notice of Award for the grant titled "Local Health Department Collaboration and Exploration of Shared Approach to Delivery of Services." The grant is funded in the amount of \$34,617. The project begins October 1, 2025, and will end September 30, 2026.

The first project report is due on January 9, 2026. The final report due date is to be determined. The first report should consist of an update on the progress of each objective listed in the workplan. A template for the report will be sent during the month of December. Future correspondence will confirm due dates for each report.

If you have questions or need assistance, please contact Janine Whitmire at [whitmirej@michigan.gov](mailto:whitmirej@michigan.gov).

Once again, congratulations on your grant award. We are excited about your project and are anticipating great outcomes.

Sincerely,

A handwritten signature in blue ink that reads "Laura de la Rambelje".

Laura de la Rambelje  
Director  
Division of Local Health Services  
Public Health Administration  
[delarambeljel@michigan.gov](mailto:delarambeljel@michigan.gov)  
(517) 388-7302



STATE OF MICHIGAN

DEPARTMENT OF HEALTH AND HUMAN SERVICES  
LANSING

GRETCHEN WHITMER  
GOVERNOR

ELIZABETH HERTEL  
DIRECTOR

December 12, 2025

Sheila Moore, EPC  
Mid-Michigan District Health Department  
1307 E. Townsend Road  
St. Johns, MI 48879

Dear Ms. Moore:

This correspondence will serve as the official Notice of Award for the Special Project(s) Request for use of BP1 carryover funding. Mid-Michigan District Health Department is being funded an additional amount of \$24,100.00 that is being added to your current CO-2026 BIONINE project and should be available March 1, 2026.

Funding is intended to support the related expenses and activities below:

- \$3,250.00 - PPE cache restock (N95s, Tyveck suits, booties)
- \$4,715.00 - Community Outreach Education Materials
- \$160.00 - Portable cooler for response
- \$975.00 - Exercise materials to provide exercise in conjunction with DHD10 and CMDHD
- \$15,000.00 - One Health Project Training and education

NOTE: Funding for the above approved requests will not be available on the contract in EGrAMS until March 2026. If Finance has means to support, the project(s) can start as presented while the amendment is being processed.

If you have any questions and/or concerns, please do not hesitate to contact Janis Tipton at [tiptonj2@michigan.gov](mailto:tiptonj2@michigan.gov) or 517-388-4312.

Sincerely,

*Janis L. Tipton*

Janis L. Tipton, Bureau Financial Specialist  
Bureau of Emergency Preparedness, EMS, and Systems of Care (BEPESoC)

cc: Melissa Selby, Financial Officer, Liz Braddock, Health Officer



**MONTHLY EXPENSES FOR  
December 14, 2025 - January 10, 2026**

<i>EV 2076</i>	<i>12/24/2025</i>	\$	<i>174,472.95</i>
<i>EV 2077</i>	<i>1/7/2026</i>	\$	<i>244,271.01</i>
<b>TOTAL</b>		<b>\$</b>	<b>418,743.96</b>



# Mid-Michigan District HEALTH DEPARTMENT

CLINTON • GRATIOT • MONTCALM

Expense Voucher #	2076	12/24/2025
<b><u>Payables</u></b>		
109918-109933	Acumatica Checks	\$ 6,525.97
ACH000203-ACH000206	Acumatica EFT & ACH Payments	\$ 10,240.58
<b><u>Payroll</u></b>		
	Ameriprise NBS	\$ 100.00
	Nationwide	\$ 1,575.00
	MERS 457	\$ 2,425.00
	MISDU	\$ 369.20
	EFT Payroll Taxes	\$ 38,593.74
	Direct Deposit Payroll	\$ 109,703.80
	Direct Deposit HSA	\$ 4,814.78
	State of Michigan Unemployment	
<b><u>Fees</u></b>		
	Huntington e-Banking fee	\$ 124.88
	Huntington Bank Interest	\$ -
<b>TOTAL</b>		<b><u>\$ 174,472.95</u></b>



**AP Payment Register**

Company/Branch MMDHD

Date From: 12/14/2025

Date To: 12/27/2025

Date: 12/22/2025 1:20 PM

User: Ashley Tate

Account	Currency	Description
CASH AP	USD	CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	003632	109918	Closed	12/22/2025	ABS01	ABSOPURE	0.00	36.00

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	005705		89960689	DISTILLED WATER	36.00	USD	0.00	36.00
							<b>Document Total:</b>	<b>36.00</b>
							<b>Payment Method Total:</b>	<b>36.00</b>
							<b>Cash Account Total:</b>	<b>36.00</b>

Account	Currency	Description
CASH AP	USD	CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	003619	109919	Closed	12/22/2025	ALPH01	ALPHA FAMILY CENTER	0.00	300.00

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	005701		Jan 2026	January 2026 Rent	300.00	USD	0.00	300.00
							<b>Document Total:</b>	<b>300.00</b>
							<b>Payment Method Total:</b>	<b>300.00</b>
							<b>Cash Account Total:</b>	<b>300.00</b>

Account	Currency	Description
CASH AP	USD	CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	003620	109920	Closed	12/22/2025	BUSI01	BUSINESS MANAGEMENT DAILY	0.00	299.00

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	005716		LT0529	2026 Payroll Legal	299.00	USD	0.00	299.00
							<b>Document Total:</b>	<b>299.00</b>
							<b>Payment Method Total:</b>	<b>299.00</b>
							<b>Cash Account Total:</b>	<b>299.00</b>

Account	Currency	Description
CASH AP	USD	CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	003633	109921	Closed	12/22/2025	CHILD01	CHILD ADVOCACY	0.00	100.00

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	005702		Jan 2026	January 2026 Rent	100.00	USD	0.00	100.00
							<b>Document Total:</b>	<b>100.00</b>
							<b>Payment Method Total:</b>	<b>100.00</b>
							<b>Cash Account Total:</b>	<b>100.00</b>

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	003621	109922	Closed	12/22/2025	COHL01	COHL, STOKER & TOSKEY, P.C.	0.00	82.00

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	005715		58410	11/21/2025 service	82.00	USD	0.00	82.00
<b>Document Total:</b>								<b>82.00</b>
<b>Payment Method Total:</b>								<b>82.00</b>
<b>Cash Account Total:</b>								<b>82.00</b>

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	003622	109923	Closed	12/22/2025	COVE01	COVENANT MEDICAL CENTER	0.00	63.10

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	005717		22412 11.2025	Nov 2025 labs Guæ	21.42	USD	0.00	21.42
Bill	005718		21654 11.2025	Nov 2025 labs Guæ	21.42	USD	0.00	21.42
Bill	005719		20940 11.2025	Nov 2025 labs Guæ	20.26	USD	0.00	20.26
<b>Document Total:</b>								<b>63.10</b>
<b>Payment Method Total:</b>								<b>63.10</b>
<b>Cash Account Total:</b>								<b>63.10</b>

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	003623	109924	Closed	12/22/2025	EURO01	EUROTROL.COM	0.00	635.00

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	005713		22035173	HEMOTROL HIGH	635.00	USD	0.00	635.00
<b>Document Total:</b>								<b>635.00</b>
<b>Payment Method Total:</b>								<b>635.00</b>
<b>Cash Account Total:</b>								<b>635.00</b>

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	003631	109925	Closed	12/22/2025	HERI01	HERITAGE UNITED METHODIST CHURCH	0.00	100.00

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	005703		Jan 2026	January 2026 Offic	100.00	USD	0.00	100.00
<b>Document Total:</b>								<b>100.00</b>
<b>Payment Method Total:</b>								<b>100.00</b>
<b>Cash Account Total:</b>								<b>100.00</b>

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	003634	109926	Closed	12/22/2025	CRUMBAUGH	MARK CRUMBAUGH	0.00	204.00

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	005712		EH Redund	EH Refund, cancel	204.00	USD	0.00	204.00
							<b>Document Total:</b>	<b>204.00</b>
							<b>Payment Method Total:</b>	<b>204.00</b>
							<b>Cash Account Total:</b>	<b>204.00</b>

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	003624	109927	Closed	12/22/2025	MICH06	MDARD-MICHIGAN DEPARTMENT OF AGRICULTURE	0.00	95.00

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	005722		791-11377573	Food Licenses No\	95.00	USD	0.00	95.00
							<b>Document Total:</b>	<b>95.00</b>
							<b>Payment Method Total:</b>	<b>95.00</b>
							<b>Cash Account Total:</b>	<b>95.00</b>

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	003625	109928	Closed	12/22/2025	MICH11	MICHIGAN NURSES ASSOCIATION	0.00	541.76

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	005704		Dec 2025	December 2025 Ml	541.76	USD	0.00	541.76
							<b>Document Total:</b>	<b>541.76</b>
							<b>Payment Method Total:</b>	<b>541.76</b>
							<b>Cash Account Total:</b>	<b>541.76</b>

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	003626	109929	Closed	12/22/2025	POLY01	POLYMEDCO INC	0.00	107.85

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	005709		01465905	POLYMEDCO PRE	107.85	USD	0.00	107.85
							<b>Document Total:</b>	<b>107.85</b>
							<b>Payment Method Total:</b>	<b>107.85</b>
							<b>Cash Account Total:</b>	<b>107.85</b>

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	003627	109930	Closed	12/22/2025	QUIC01	QUICKTROPHY	0.00	20.26

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	005707		136985	NAMEPLATE C TL	20.26	USD	0.00	20.26
							<b>Document Total:</b>	<b>20.26</b>
							<b>Payment Method Total:</b>	<b>20.26</b>
							<b>Cash Account Total:</b>	<b>20.26</b>

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	003628	109931	Closed	12/22/2025	STAT01	STATCOURIER	0.00	2,523.15

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	005728		1019-4041	11.2025 Lab Couri	2,523.15	USD	0.00	2,523.15
							<b>Document Total:</b>	<b>2,523.15</b>
							<b>Payment Method Total:</b>	<b>2,523.15</b>
							<b>Cash Account Total:</b>	<b>2,523.15</b>

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	003629	109932	Closed	12/22/2025	TEAM02	TEAMSTERS LOCAL 214	0.00	1,298.85

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	005726		Dec 2025	December 2025 T€	1,298.85	USD	0.00	1,298.85
							<b>Document Total:</b>	<b>1,298.85</b>
							<b>Payment Method Total:</b>	<b>1,298.85</b>
							<b>Cash Account Total:</b>	<b>1,298.85</b>

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	003630	109933	Closed	12/22/2025	UNIT03	UNITED WAY OF GREATER CENTRAL MICHIGAN	0.00	120.00

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	005727		Dec 2025	December 2025 Er	120.00	USD	0.00	120.00
							<b>Document Total:</b>	<b>120.00</b>
							<b>Payment Method Total:</b>	<b>120.00</b>
							<b>Cash Account Total:</b>	<b>120.00</b>

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	003615	ACH000203	Closed	12/22/2025	MCKE01	MCKESSON MEDICAL	0.00	4,631.43

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	005706		24704346	MODERNA/SPIKE	3,801.60	USD	0.00	3,801.60
Bill	005711		24746163	Quantify Liquid Uri	829.83	USD	0.00	829.83
<b>Document Total:</b>								<b>4,631.43</b>
<b>Payment Method Total:</b>								<b>4,631.43</b>
<b>Cash Account Total:</b>								<b>4,631.43</b>

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	003616	ACH000204	Closed	12/22/2025	STAP01	STAPLES	0.00	112.18

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	005708		6049713021	STAPLER TAPE	36.53	USD	0.00	36.53
Bill	005721		6050452687	INK CARTRIDGE I	75.65	USD	0.00	75.65
<b>Document Total:</b>								<b>112.18</b>
<b>Payment Method Total:</b>								<b>112.18</b>
<b>Cash Account Total:</b>								<b>112.18</b>

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	003617	ACH000205	Closed	12/22/2025	MUTU01	MUTUAL OF OMAHA	0.00	4,977.97

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	005714		002004736045	January 2026 ER L	4,977.97	USD	0.00	4,977.97
<b>Document Total:</b>								<b>4,977.97</b>
<b>Payment Method Total:</b>								<b>4,977.97</b>
<b>Cash Account Total:</b>								<b>4,977.97</b>

**CASH AP      USD      CASH ACCOUNT FOR AP**

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	003618	ACH000206	Closed	12/22/2025	AMAZON01	AMAZON CAPITAL SERVICES	0.00	519.00

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	005710		1RXG-FXD3-LTQH	CPR DISPOSABLE	512.60	USD	0.00	512.60
Bill	005720		11HJ-TWKD-KRCM	INK PAD SHELLE\	6.40	USD	0.00	6.40
<b>Document Total:</b>								<b>519.00</b>
<b>Payment Method Total:</b>								<b>519.00</b>
<b>Cash Account Total:</b>								<b>519.00</b>

Doc. Type	Count	Amount Paid (USD)
Check	20	16,766.55
Prepayment	0	0.00
Refund	0	0.00
Void Check	0	0.00
<b>Company Total:</b>	<b>20</b>	<b>16,766.55</b>



# Mid-Michigan District HEALTH DEPARTMENT

CLINTON • GRATIOT • MONTCALM

Expense Voucher #	2077	1/7/2026
<b><u>Payables</u></b>		
109934-109942	Acumatica Checks	\$ 20,116.72
ACH000207-ACH000210	Acumatica EFT & ACH Payments	\$ 69,870.51
<b><u>Payroll</u></b>		
	Ameriprise NBS	\$ 100.00
	Nationwide	\$ 1,575.00
	MERS 457	\$ 2,425.00
	MISDU	\$ 369.20
	EFT Payroll Taxes	\$ 36,474.01
	Direct Deposit Payroll	\$ 107,415.56
	Direct Deposit HSA	\$ 5,938.41
	State of Michigan Unemployment	
<b><u>Fees</u></b>		
	Huntington e-Banking fee	\$ -
	Huntington Bank Interest	\$ (13.40)
<b>TOTAL</b>		<b><u>\$ 244,271.01</u></b>

**AP Payment Register**

Company/Branc MMDHD

Date From: 1/1/2026

Date To: 1/7/2026

Date: 1/7/2026 2:38 PM

User: Ashley Tate

Account	Currency	Description
CASH AP	USD	CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	003639	109934	Closed	1/7/2026	AEDP01	AED PROFESSIONALS	0.00	3,597.00

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	005739		112851		3,597.00	USD	0.00	3,597.00
							<b>Document Total:</b>	<b>3,597.00</b>
							<b>Payment Method Total:</b>	<b>3,597.00</b>
							<b>Cash Account Total:</b>	<b>3,597.00</b>

Account	Currency	Description
CASH AP	USD	CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	003641	109935	Closed	1/7/2026	CDWG01	CDW GOVERNMENT, INC.	0.00	361.69

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	005733		ZR01059631		361.69	USD	0.00	361.69
							<b>Document Total:</b>	<b>361.69</b>
							<b>Payment Method Total:</b>	<b>361.69</b>
							<b>Cash Account Total:</b>	<b>361.69</b>

Account	Currency	Description
CASH AP	USD	CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	003642	109936	Closed	1/7/2026	MICH02	MALEHA-MICHIGAN ASSOCIATION OF LOCAL ENVIRONMENTAL	0.00	30.00

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	005743		2026 dues		30.00	USD	0.00	30.00
							<b>Document Total:</b>	<b>30.00</b>
							<b>Payment Method Total:</b>	<b>30.00</b>
							<b>Cash Account Total:</b>	<b>30.00</b>

Account	Currency	Description
CASH AP	USD	CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	003640	109937	Closed	1/7/2026	CASA01	POINT BROADBAND	0.00	875.00

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	005734		6615536		875.00	USD	0.00	875.00
							<b>Document Total:</b>	<b>875.00</b>
							<b>Payment Method Total:</b>	<b>875.00</b>
							<b>Cash Account Total:</b>	<b>875.00</b>



CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	003647	109938	Closed	1/7/2026	POWE02	POWERDMS, INC	0.00	11,331.23

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	005732		INV-151468	POLICY SOFTWARE	11,331.23	USD	0.00	11,331.23
							<b>Document Total:</b>	<b>11,331.23</b>
							<b>Payment Method Total:</b>	<b>11,331.23</b>
							<b>Cash Account Total:</b>	<b>11,331.23</b>

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	003646	109939	Closed	1/7/2026	PREIN01	PREIN&NEWHOF	0.00	2,948.00

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	005744		128593	December 2025 W	2,948.00	USD	0.00	2,948.00
							<b>Document Total:</b>	<b>2,948.00</b>
							<b>Payment Method Total:</b>	<b>2,948.00</b>
							<b>Cash Account Total:</b>	<b>2,948.00</b>

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	003644	109940	Closed	1/7/2026	RSNO01	R&S NORTHEAST LLC	0.00	16.80

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Debit Adj.	005725		552874	med supply credit	-10.00	USD	0.00	-10.00
Bill	005723		555214	Med Supply	5.25	USD	0.00	5.25
Bill	005724		552476	Med Supply	10.21	USD	0.00	10.21
Bill	005737		574685	PORTIA	11.34	USD	0.00	11.34
							<b>Document Total:</b>	<b>16.80</b>
							<b>Payment Method Total:</b>	<b>16.80</b>
							<b>Cash Account Total:</b>	<b>16.80</b>

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	003643	109941	Closed	1/7/2026	RELY01	RELYCO	0.00	39.00

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	005742		SIN235263	2025 YE FORMS	39.00	USD	0.00	39.00
							<b>Document Total:</b>	<b>39.00</b>
							<b>Payment Method Total:</b>	<b>39.00</b>
							<b>Cash Account Total:</b>	<b>39.00</b>

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	003645	109942	Closed	1/7/2026	STAN01	STANTON LOCK-UP	0.00	918.00

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	005741			Storage #10 2026		918.00 USD	0.00	918.00
							<b>Document Total:</b>	<b>918.00</b>
							<b>Payment Method Total:</b>	<b>918.00</b>
							<b>Cash Account Total:</b>	<b>918.00</b>

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	003635	ACH000207	Closed	1/7/2026	FIRS01	FIRST NATIONAL BANK OMAHA	0.00	2,355.79

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	005729		Jan 2026 8712	January 2026 FNB	100.33	USD	0.00	100.33
Bill	005730		Jan 2026 9400	January 2026 FNB	104.00	USD	0.00	104.00
Bill	005731		Jan 2026 2593	January 2026 FNB	2,151.46	USD	0.00	2,151.46
							<b>Document Total:</b>	<b>2,355.79</b>
							<b>Payment Method Total:</b>	<b>2,355.79</b>
							<b>Cash Account Total:</b>	<b>2,355.79</b>

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	003636	ACH000208	Closed	1/7/2026	VERI01	VERIZON	0.00	2,754.01

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	005735		6131841484	November 24, 202	2,754.01	USD	0.00	2,754.01
							<b>Document Total:</b>	<b>2,754.01</b>
							<b>Payment Method Total:</b>	<b>2,754.01</b>
							<b>Cash Account Total:</b>	<b>2,754.01</b>

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	003637	ACH000209	Closed	1/7/2026	AMAZON01	AMAZON CAPITAL SERVICES	0.00	5,574.00

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	005738		1X1F-DLYK-9T6Q	FIRST AID KITS S	5,574.00	USD	0.00	5,574.00
							<b>Document Total:</b>	<b>5,574.00</b>
							<b>Payment Method Total:</b>	<b>5,574.00</b>
							<b>Cash Account Total:</b>	<b>5,574.00</b>

**CASH AP      USD      CASH ACCOUNT FOR AP**

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	003638	ACH000210	Closed	1/7/2026	MERS01	MUNICIPAL EMPLOYEES' RETIREMENT SYSTEM OF MICHIGAN	0.00	59,186.71

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	005736		00174769-8	MERS Defined Ber	59,186.71	USD	0.00	59,186.71
							<b>Document Total:</b>	<b>59,186.71</b>
							<b>Payment Method Total:</b>	<b>59,186.71</b>
							<b>Cash Account Total:</b>	<b>59,186.71</b>

Doc. Type	Count	Amount Paid (USD)
Check	13	89,987.23
Prepayment	0	0.00
Refund	0	0.00
Void Check	0	0.00
<b>Company Total:</b>	<b>13</b>	<b>89,987.23</b>

Balance Sheet

As of December 31, 2025

Assets

Cash & Cash Equivalents	2,837,530.86
Account Receivable	141,149.82
Other Receivables	95,932.12
Prepaid Expenses	206,158.54
VFC Inventory	83,270.74

**Total Assets** **3,364,042.08**

Liabilities

Employee Deductions	45,847.25
Accounts Payable	151,127.26
Due to Others	255,041.26
VFC Inventory	83,270.74
Trust Funds	17,987.17
Deferred Revenues	0.00
38901-FUND BALANCE RESTRICTED DENTAL	95,208.84
39000-FUND BALANCE END OF YEAR	441,793.85
39001-FUND BALANCE	189,369.66
39004-FUND BALANCE - TECHNICAL/EQUIP	489,494.46
39005-FUND BALANCE-FACILITY DEV.	137,523.00
39007-FUND BALANCE-SELF INS BONDS	13,949.72
39008-FUND BALANCE-FUTURE RETIREMENT	277,269.58
39009-FUND BALANCE-COMPENSATED LEAVE	511,844.51
39010-FUND BALANCE-UNEMPLOYMENT	55,000.00
39012-FUND BALANCE - TRAINING	34,465.00
39013-FUND BALANCE - BRFS	11,522.00
39014-FUND BALANCE-HEALTH INSURANCE	125,451.00
39015-FUND BALANCE-POTENTIAL CLAIMS	75,457.00
39017-FUND BALANCE CHW	150,000.00
39018-FUND BALANCE OPEB	77,778.00
Net Income / (Loss)	124,641.78

**Total Liabilities** **3,364,042.08**

Difference 0.00

## REVENUE-EXPENSE

As of December 31, 2025

ALL PROGRAMS

	BUDGET	CURRENT MONTH	YEAR TO DATE	BUDGET BALANCE	% YTD
<b>REVENUE</b>					
ELPHS LCSA	190,167.00	190,167.00	190,167.00	0.00	100%
ELPHS	1,695,253.00	141,272.00	423,813.00	1,271,440.00	25%
MDHHS GRANTS	2,010,427.00	185,187.00	555,559.00	1,454,868.00	28%
MDHHS FEE FOR SERVICE	77,500.00	15,407.96	15,407.96	62,092.04	20%
EGL E GRANTS	283,923.00	61,910.36	59,349.36	224,573.64	21%
OTHER GRANTS	456,200.00	35.00	8,286.75	447,913.25	2%
VFC SUPPLIES	300,000.00	0.00	0.00	300,000.00	0%
MEDICAID FULL COST	107,000.00	0.00	0.00	107,000.00	0%
MEDICAID OUTREACH	187,836.00	3,648.58	3,648.58	184,187.42	2%
MISC INCOME	80,000.00	-674.61	-422.34	80,422.34	-1%
ADMINISTRATION	100.00	2,457.91	0.00	100.00	0%
EH ADMIN	0.00	240.77	440.77	-440.77	
EH MISC	69,860.00	1,124.00	6,034.00	63,826.00	9%
SEWAGE PROGRAM	215,730.00	5,175.00	55,520.00	160,210.00	26%
WATER PROGRAM	178,190.00	7,407.00	39,737.00	138,453.00	22%
FOOD PROGRAM	330,435.00	2,505.00	15,012.00	315,423.00	5%
BODY ART	5,600.00	0.00	990.00	4,610.00	18%
COMMUNICABLE DISEASE	1,000.00	0.00	200.00	800.00	20%
IMMUNIZATIONS	250,000.00	10,604.07	95,153.61	154,846.39	38%
STD/STI	2,000.00	269.55	-18.21	2,018.21	-1%
BLOOD LEAD	13,000.00	280.21	1,747.66	11,252.34	13%
WOMENS HEALTH PROGRAM	0.00	46.01	46.01	-46.01	
BCCCP	2,000.00	0.00	-106.94	2,106.94	-5%
FAMILY PLANNING	55,000.00	3,082.67	7,961.56	47,038.44	14%
VISION	17,000.00	951.62	4,134.00	12,866.00	24%
HEARING	17,000.00	1,265.25	4,372.68	12,627.32	26%
BREASTFEEDING PROGRAM	5,000.00	0.00	-12.83	5,012.83	0%
CLINICAL VARNISH	20,000.00	1,731.56	2,552.24	17,447.76	13%
ORAL HEALTH K-ASSESSMENT	0.00	2,192.05	17,339.67	-17,339.67	
CHED ADMINISTRATION	0.00	15.00	21.00	-21.00	
SPACE	268,800.00	0.00	0.00	268,800.00	0%
APPROPRIATIONS	1,165,478.00	97,250.75	291,752.25	873,725.75	25%
<b>TOTAL REVENUE</b>	<b>8,004,499.00</b>	<b>733,551.71</b>	<b>1,798,685.78</b>	<b>6,205,813.22</b>	<b>22%</b>

## REVENUE-EXPENSE

As of December 31, 2025

ALL PROGRAMS

	BUDGET	CURRENT MONTH	YEAR TO DATE	BUDGET BALANCE	% YTD
<b>EXPENSE</b>					
SALARIES	4,129,107.00	305,732.59	981,979.61	3,147,127.39	24%
FICA	315,845.00	22,061.81	71,228.07	244,616.93	23%
HEALTH INSURANCE	731,492.00	57,635.28	174,370.23	557,121.77	24%
DENTAL INSURANCE	56,133.00	4,257.34	13,116.95	43,016.05	23%
RETIREMENT	864,781.00	50,806.27	176,901.18	687,879.82	20%
OTHER BENEFITS	34,891.00	429.77	13,832.77	21,058.23	40%
OFFICE SUPPLIES	87,400.00	9,164.71	12,755.74	74,644.26	15%
COMPUTER SUPPLIES	29,000.00	81.49	8,147.90	20,852.10	28%
MEDICAL SUPPLIES	54,100.00	5,692.43	9,387.84	44,712.16	17%
BIOLOGICS	105,000.00	5,684.66	57,155.35	47,844.65	54%
VFC	300,000.00	0.00	0.00	300,000.00	0%
OTHER SUPPLIES	0.00	0.00	0.00	0.00	
CAPITAL EXPENSE	0.00	0.00	0.00	0.00	
SOFTWARE PURCHASES	0.00	0.00	0.00	0.00	
CONTRACTUAL/PROFESSIONAL SERVICES	413,200.00	22,425.23	44,662.34	368,537.66	11%
COMMUNICATIONS	77,900.00	5,086.50	16,063.60	61,836.40	21%
TRAVEL/TRAINING	168,350.00	7,196.96	22,946.64	145,403.36	14%
MEMBERSHIPS	27,800.00	2,153.94	17,417.35	10,382.65	63%
ADVERTISING	13,300.00	0.00	629.68	12,670.32	5%
LIABILITY INSURANCE	70,000.00	0.00	0.00	70,000.00	0%
LEASE & MAINTENANCE	241,000.00	12,566.80	43,755.96	197,244.04	18%
RENT	3,200.00	1,418.00	3,418.00	-218.00	107%
SPACE	265,600.00	0.00	0.00	265,600.00	0%
MISC EXPENSE	16,400.00	1,737.69	6,274.79	10,125.21	38%
<b>TOTAL EXPENSE</b>	<b>8,004,499.00</b>	<b>514,131.47</b>	<b>1,674,044.00</b>	<b>6,330,455.00</b>	<b>21%</b>
<b>Net Income (Loss)</b>	<b>0.00</b>	<b>219,420.24</b>	<b>124,641.78</b>	<b>-124,641.78</b>	

<b>Department Policy Number/Name:</b>	<b>#042.0- Board of Health Per Diem Compensation and Travel Reimbursement</b>	<b>Effective Date:</b>	<b>02/28/2024</b>
<b>Approved By:</b>	<b>Adam Petersen Board of Health Chair</b>	<b>Revised Date:</b>	<b>02/28/2024</b>

**PURPOSE/POLICY**

---

Pursuant to Section 333.2444(2) of Michigan’s Public Health Code, *Members of a local board of health may receive necessary traveling expenses for attending meetings and may receive compensation as determined by the local governing entity for each meeting attended.* The purpose of this policy is to create a uniform approach regarding the per diem compensation and the reimbursement of travel expenses for all Mid-Michigan District Health Department (MMDHD) Board of Health (BOH) members.

Each member of the MMDHD BOH shall receive compensation for participation in Board meetings and for attendance at conferences, seminars or other meetings as a representative of and pertaining to business of the MMDHD. If the County pays the BOH member for attendance of the MMDHD regularly-scheduled meetings, there will be no compensation or mileage paid by the MMDHD for those meetings. If a BOH member chooses to decline compensation (e.g., per diem and mileage) the MMDHD requests that this be done in writing so that a record can be maintained as to why compensation was not paid.

The amount of reimbursement will be decided at the Organizational meeting each year and the policy effective date and rates will be updated and distributed to BOH members. The Chairperson serving the MMDHD BOH shall receive a stipend annually (\$125 paid quarterly in April, July, September and December) in addition to any compensation for participation in Board meetings and for attendance at conferences, seminars or other meetings.

For attendance at meetings representing and pertaining to the business of MMDHD, each Board member shall receive reimbursement for actual reasonable travel expenses, including mileage to the meeting location, round trip (equal to the maximum amount permitted by the United States Internal Revenue Service), meals, parking and other business travel expenses. When overnight travel is required, the reasonable cost for lodging is also reimbursable.

**COMPENSATION RATE:**

- \$35.00 per day** (up to three hours)
- \$60.00 per day** (more than three hours in one day)
- \$500.00** annual stipend for the Chairperson of the MMDHD BOH

---

Original Policy Date: 07/07/2000	Supersedes Policy Date: 02/27/2019
Original Policy Name: Board of Health Per Diem Compensation and Travel Reimbursement	Original Policy Number: 000.0

---

<b>Department Policy Number/Name:</b>	<b>#042.0- Board of Health Per Diem Compensation and Travel Reimbursement</b>	<b>Effective Date:</b>	<b>02/28/2024</b>
<b>Approved By:</b>	<b>Adam Petersen Board of Health Chair</b>	<b>Revised Date:</b>	<b>02/28/2024</b>

**PROCEDURE**

---

Each Board member shall be reimbursed monthly for per diems and travel expenses upon submission of a signed Travel Expense Voucher, sample attached as Exhibit A, (approved by the Board Chair and Health Officer) listing the dates and meetings attended, meeting locations, mileage, and other travel expenses. Receipts must be included for lodging, meals, and parking expenses (refer to Policy #041.0 - Reimbursable Business Expense Voucher Procedure).

The Travel Expense Voucher will be processed through accounts payable and either direct deposited, if authorized by the Board of Health member, or a check will be mailed.

Attachment: Exhibit A, Sample Travel Expense Voucher



**MID-MICHIGAN DISTRICT HEALTH DEPARTMENT**  
**REIMBURSABLE BUSINESS EXPENSE VOUCHER**

**FINANCE USE ONLY**

Employee: \_\_\_\_\_

\_\_\_\_\_  
Name of Employee

BOH Member  
\_\_\_\_\_  
Title of Position

\_\_\_\_\_  
Date Submitted

\_\_\_\_\_  
Home Address

\_\_\_\_\_  
City/State/Zip

Period Covered:

IRS MILEAGE RATE:                      \$ *Current Year's Rate* PER MILE

From:  
To:

Day of Month	Description	Miles	Program	Parking, Airline Tickets, Cab or Bus Fare	Lodging	Meals	Phone	Other Expenses	Total
	BOH Finance & Regular Mtgs							\$ -	\$ -
	Location of Meeting								\$ -
									\$ -
									\$ -
									\$ -
									\$ -
									\$ -
									\$ -
									\$ -
									\$ -
									\$ -
									\$ -
									\$ -
									\$ -
									\$ -
									\$ -
									\$ -
									\$ -
									\$ -
									\$ -
									\$ -
									\$ -
TOTALS:		0							\$ -

THEREBY CERTIFY THAT ALL ITEMS OF EXPENSE INCLUDED IN THIS STATEMENT WERE INCURRED IN THE DISCHARGE OF AUTHORIZED OFFICIAL BUSINESS; THAT THE AMOUNTS ARE CORRECT; AND THAT THEY REPRESENT PROPER CHARGES AGAINST THE HEALTH DEPARTMENT.

Nature of Official Business:                      BOH Representation

Employee Signature:                                      \_\_\_\_\_

Supervisor's Signature:                                      \_\_\_\_\_

GRAND TOTAL:    \$    -

Summary Totals  
Verified By:  
\_\_\_\_\_

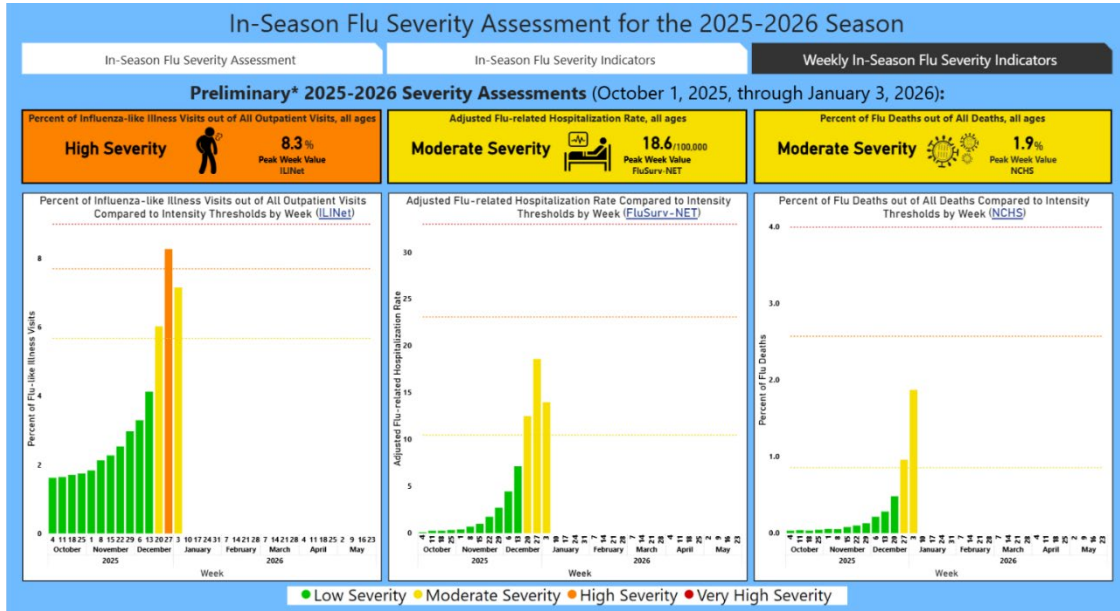
# Report to the Boards of Health

Jennifer Morse, MD, MPH, FAAFP, Medical Director

Mid-Michigan District Health Department, Wednesday, January 28, 2026  
 Central Michigan District Health Department, Wednesday, January 28, 2026  
 District Health Department 10, Friday, January 30, 2026

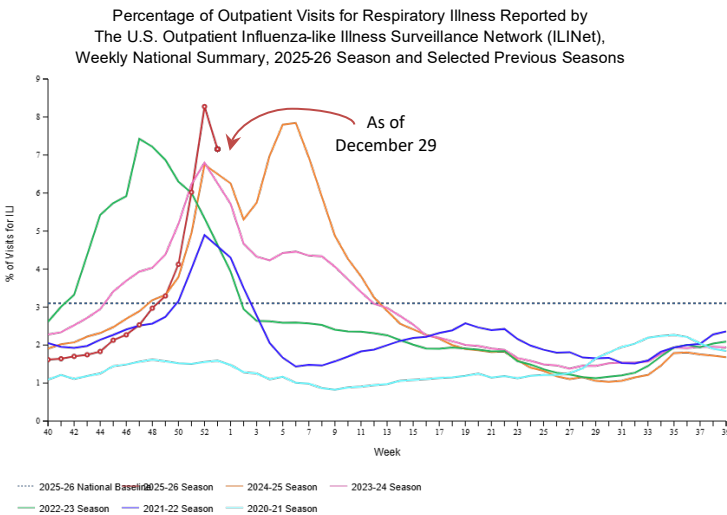


## Influenza

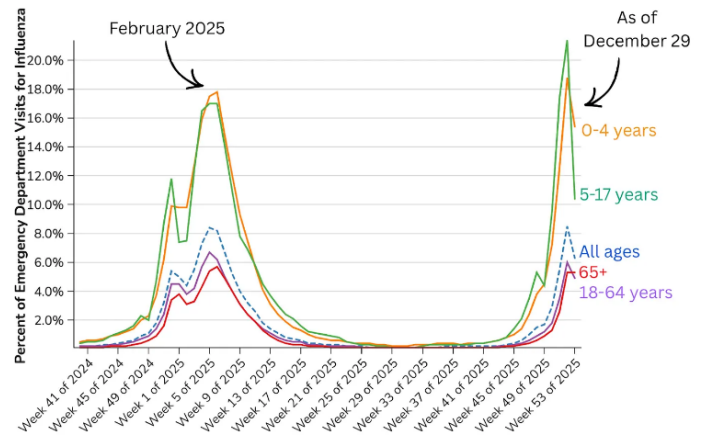


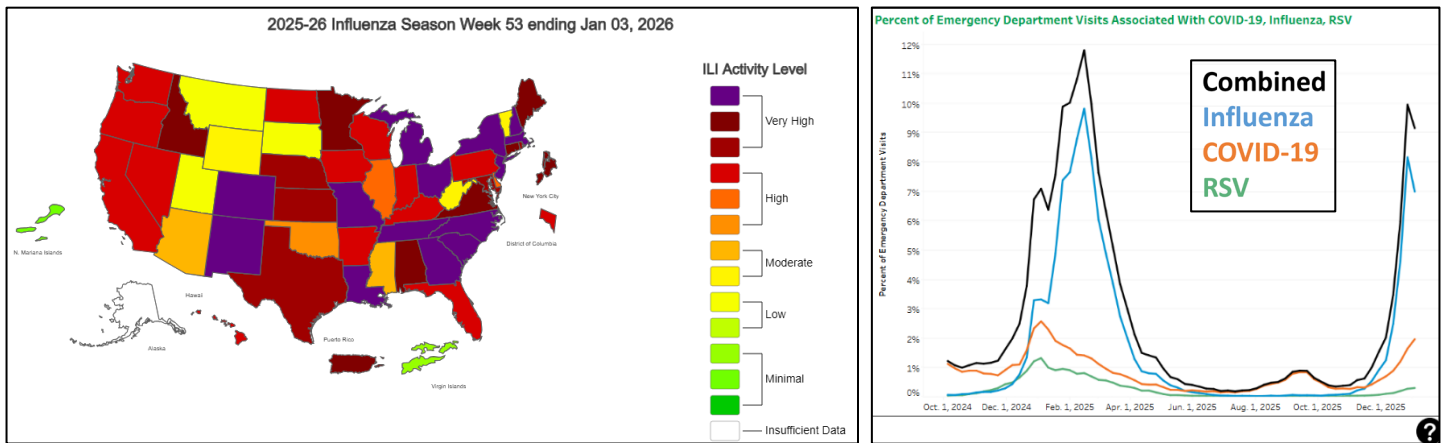
Influenza-like illness (ILI), or doctor visits for fever, cough, and sore throats, are tracked to keep an eye on respiratory illness activity. Right now, it is flu season and the main cause for ILI is influenza. ILI activity is currently the highest it has been in the US since the CDC started tracking it in 1997. Some indicators seem to be decreasing but that may be due to the holidays (less people seeking healthcare, delayed reporting, etc.).

Emergency department visits for influenza have also been very high, and are highest among kids ages 5-17, with children under 5 a near second. So far this year in the US, seventeen children have died from the flu. Last year a record high number of children died, with a total of 280 reported pediatric flu deaths.



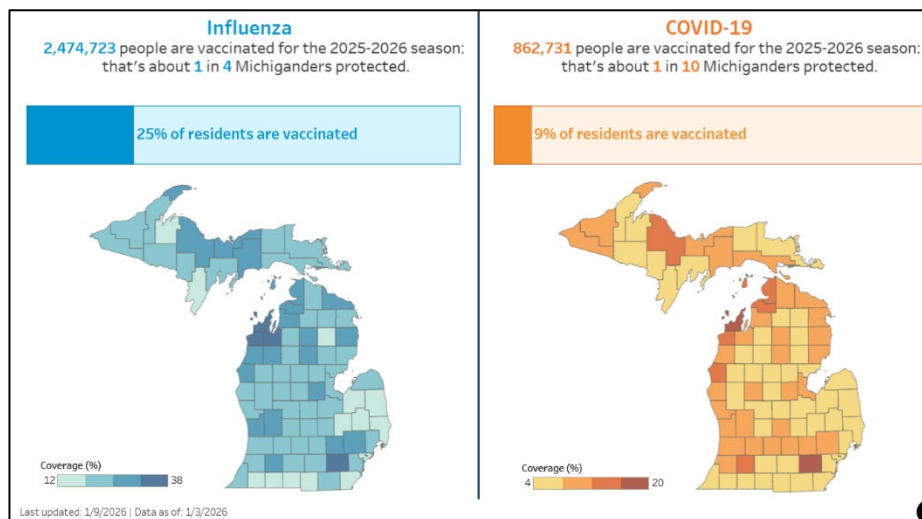
### Emergency Department Visits for Influenza by Age Group





So far most of the influenza has been caused by influenza A, specifically influenza A (H3N2). Of the samples that have had full genetic characterization, over 90% have been subclade K - a new mutation that started in the Southern Hemisphere during their flu season last summer. Mutations are common for the flu virus, but these changes were more substantial than usual and unfortunately happened *after* the flu vaccine formula was made.

Because the current vaccine still trains the immune system to recognize parts of the virus that haven't changed, it should still provide some protection against severe illness and against two other types of influenza A, which are both starting to circulate. Preliminary data from the U.K. show that flu vaccination reduces hospitalization by 70–75% in kids and 30–40% in older adults.



### Recommendations:

- The flu vaccine is still the most effective prevention against getting the flu and getting severely ill with the flu. If you've not yet been vaccinated, consider doing so as soon as possible. It is available at your health department, most pharmacies, and doctor's offices.
- If you do get sick, [prescription antivirals](#) can reduce illness [severity, hospitalization, and even death](#)—especially for high-risk groups. Call your healthcare provider or local pharmacy to see if you qualify.
- Other preventative measures still help practicing good hand and cough hygiene, wearing a mask in crowded indoor spaces, improving ventilation when possible, and staying home if you're sick.

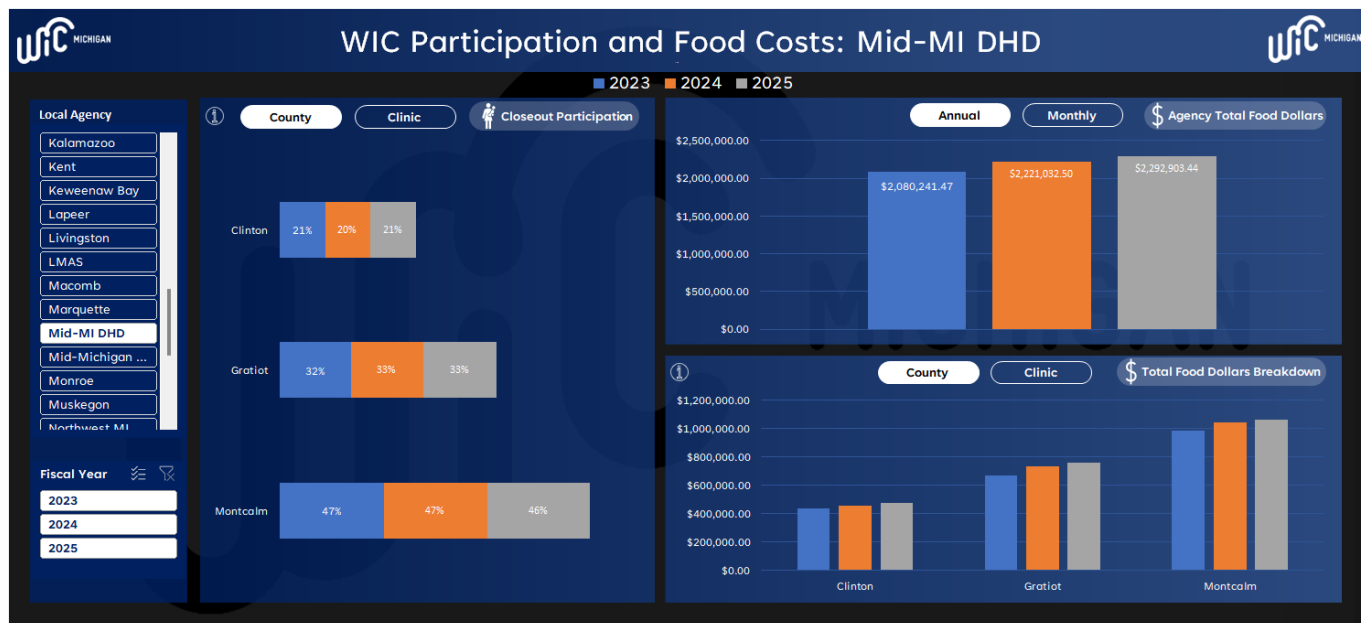
## Sources

- CDC. 2025-2026 United States Flu Season: Preliminary In-Season Severity Assessment. [https://www.cdc.gov/flu/php/surveillance/in-season-severity.html#cdc\\_generic\\_section\\_1-in-season-severity-assessment](https://www.cdc.gov/flu/php/surveillance/in-season-severity.html#cdc_generic_section_1-in-season-severity-assessment)
- CDC. Weekly US Influenza Surveillance Report. [https://www.cdc.gov/fluview/surveillance/2025-week-53.html#cdc\\_data\\_surveillance\\_section\\_2-u-s-virologic-surveillance](https://www.cdc.gov/fluview/surveillance/2025-week-53.html#cdc_data_surveillance_section_2-u-s-virologic-surveillance)
- MDHHS. Respiratory Illness Dashboard. <https://www.michigan.gov/mdhhs/keep-mi-healthy/infectious-diseases/seasonal-respiratory-viruses/respiratory-disease-reports>
- Kirsebom, F. C., Thompson, C., Talts, T., Kele, B., Whitaker, H. J., Andrews, N., ... & Bernal, J. L. (2025). Early influenza virus characterisation and vaccine effectiveness in England in autumn 2025, a period dominated by influenza A (H3N2) subclade K. *Eurosurveillance*, 30(46), 2500854.

# HEALTH OFFICER'S REPORT

January 22<sup>nd</sup>, 2026

## 2025 WIC Participation Data



### Updated Information on the Recently Announced Childhood Immunization Schedule

The U.S. Department of Health and Human Services (HHS) and the Centers for Disease Control and Prevention (CDC) recently announced a new childhood immunization schedule. This update was not based on new medical research but on a review of how other countries schedule vaccines. Because of this, the change has caused some confusion among parents and healthcare providers.

The Michigan Department of Health and Human Services (MDHHS) has restated their support in following guidelines shared by:

- The American Academy of Pediatrics (AAP)
- The American Academy of Family Physicians (AAFP)

Our local health department, along with The Michigan Association of Preventive Medicine and Public Health Physicians (MAPPP) and the Michigan State Medical Society (MSMS), also fully support [these guidelines](#).

The Medical Director [recently shared](#) with health providers that there is no change to the vaccine recommendations from the Health Department. School and childcare vaccine requirements in Michigan will not change because of the new federal schedule. According to HHS, there should not be any change in insurance coverage—including Medicaid, the Children’s Health Insurance Program, and the Vaccines for Children program.

### **Virtual Non-Medical Waiver for Childhood Immunizations**

The Mid-Michigan District Health Department (MMDHD) has implemented a virtual non-medical waiver process to allow parents and caregivers to complete the process of requesting a waiver conveniently. The waiver education session must be completed online, and a signature must be captured to allow the Health Department permission to complete the non-medical waiver in the Michigan Care Improvement Registry (MCIR).

### **Radon Awareness**

Radon tests are available at no cost from our branch offices. Radon is the second leading cause of lung cancer in the United States and the only way to know if you are at risk of exposure is by testing your home. Radon is a naturally occurring gas that forms due to the decay of uranium and radium, found in rocks and soils. When uranium breaks down to radium it eventually decays into the gas radon and moves through the soil and into homes. In Michigan, one in four homes has a radon level that poses a significant health risk, and we recommend testing your home once every two years.

# REGISTRATION OPEN!

## MALPH DAY AT THE CAPITOL

& THE MICHIGAN PUBLIC HEALTH WEEK PARTNERSHIP  
HOMETOWN HEALTH HERO AWARDS

WEDNESDAY

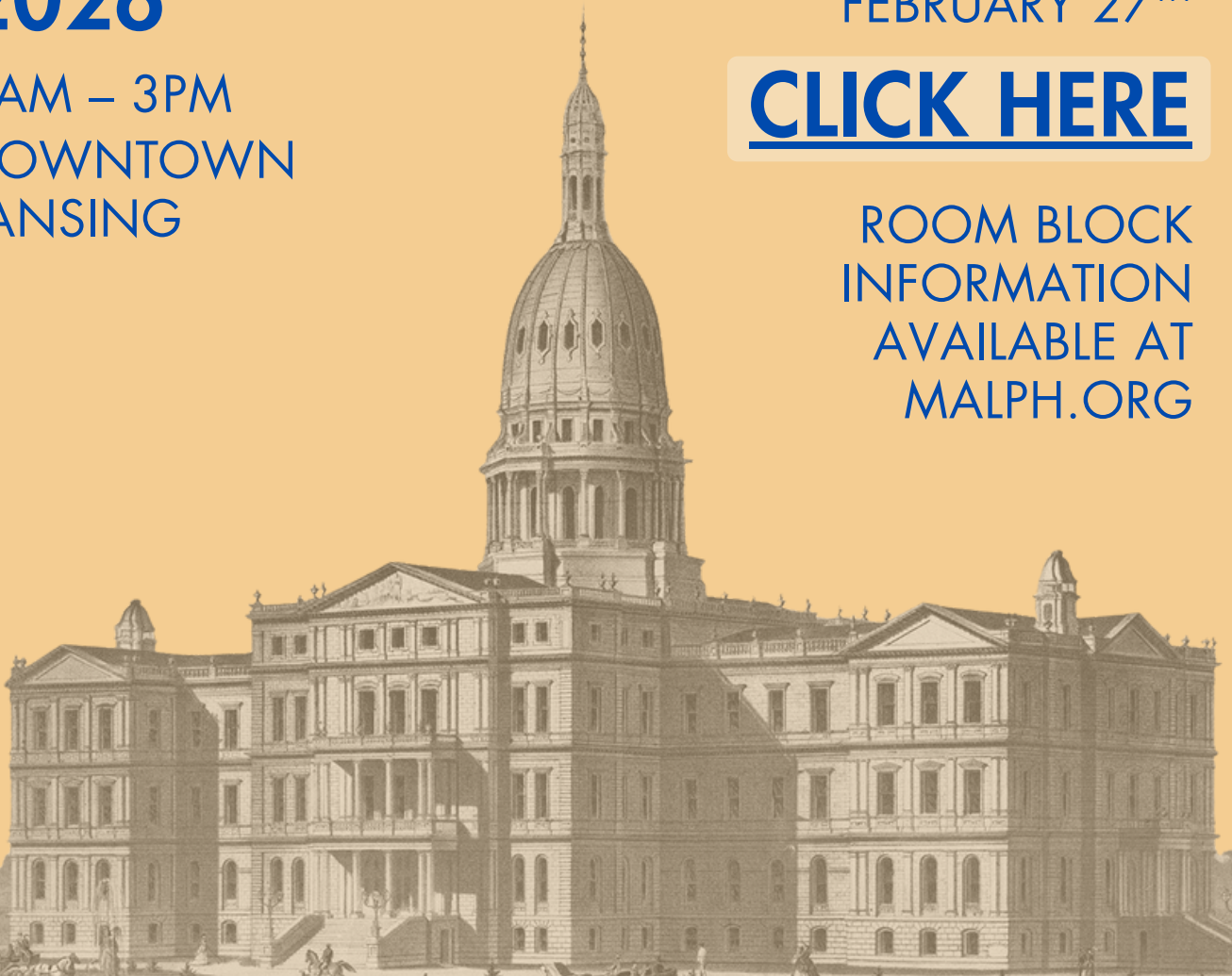
**MARCH 18<sup>TH</sup>**  
**2026**

9AM – 3PM  
DOWNTOWN  
LANSING

REGISTER BY  
FEBRUARY 27<sup>TH</sup>

**[CLICK HERE](#)**

ROOM BLOCK  
INFORMATION  
AVAILABLE AT  
[MALPH.ORG](http://MALPH.ORG)





## Friend of Local Public Health Award

### NOMINATION/SELECTION PROCEDURES

1. Nominations are submitted by a MALPH Board Member. All nominations must be submitted on the nomination forms provided by MALPH.
2. The originators of nominations must supply current basic biographical data of the nominee. It should include information on (a) national activities, (b) state activities, and (c) other policy activities.
3. The originators of nominations must provide a narrative statement detailing the accomplishments of the nominee. The statements should describe the nominee's compliance with the established criteria for the award as explicitly and concisely as possible.
4. The originators of nominations ***may*** supply letters of support describing how the nominee meets award criteria. Multiple jurisdictions can co-sign a joint letter of support.

### GENERAL CRITERIA FOR Friend of Local Public Health RECOGNITION

Candidates for recognition shall have contributed outstanding efforts for the promotion of health status to the people of the State of Michigan and as applicable to residents in local health jurisdictions. ***In addition, candidates who have provided direct support for MALPH-endorsed initiatives.*** The following generalized areas should be considered as criteria:

- Created necessary and effective legislation or provided other governmental support to enhance or otherwise promote local public health programs and efforts.
- Provided significant leadership within the government sector, providing incentives and capacity for public health to deliver increased or needed services for enhancement of the health status of residents.
- Has contributed significantly to the control and prevention of public health problems, either personal or environmental, and achieved positive outcomes, thereby increasing the health status of residents.
- Increased public awareness of public health programs and the need for the implementation of local public health services.
- Identified health problems, and thereby gain greater community participation in the reduction, elimination, or prevention of situations or diseases causing disability and death.





The deadline for submission of nominations is ***Friday, February 27, 2026***

**Nominations sent after that date will not be considered.**

*Email completed nomination forms and supporting material to:*  
Michigan Association for Local Public Health \* email: [jshaver@malph.org](mailto:jshaver@malph.org) \*



## MALPH Award Nomination Form

### AWARD

Friend of Local Public Health

### NOMINEE

Name \_\_\_\_\_

Credentials \_\_\_\_\_

Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Home # \_\_\_\_\_

Work \_\_\_\_\_

Employer \_\_\_\_\_

Email \_\_\_\_\_

### NOMINATOR

Name \_\_\_\_\_

E-mail \_\_\_\_\_

Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Home # \_\_\_\_\_

Work \_\_\_\_\_

Employer \_\_\_\_\_

### ATTACH/ INCLUDE

- Brief resume/work overview
- Narrative statement
- Letter(s) of support (can be signed by multiple health jurisdictions) (optional)
- Other documentation like news articles highlighting this individual's work (optional)

### Send nomination to:

Michigan Association for Local Public Health

Attn: Jodie Shaver

2438 Woodlake Circle, Suite 200

Okemos, MI 48864 or Email at [jshaver@malph.org](mailto:jshaver@malph.org)

### For OFFICE use ONLY

Nominee member

Yes

No

Date Received \_\_\_\_\_

Form complete

Yes

No

Date Nominator acknowledged \_\_\_\_\_

Resume/work overview

Yes

No

Narrative

Yes

No



Mid-Michigan District  
HEALTH DEPARTMENT

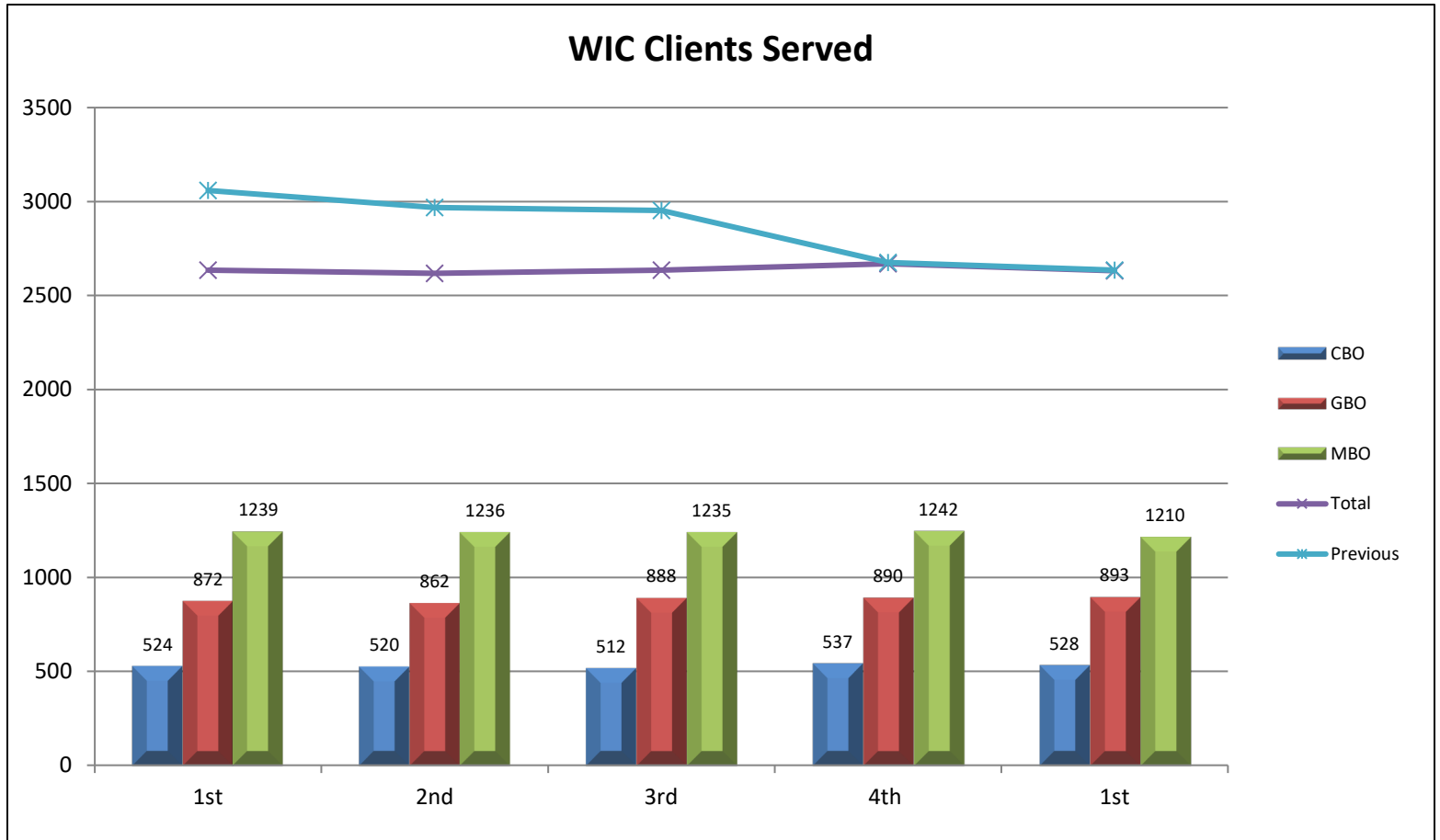
CLINTON • GRATIOT • MONTCALM

# Quarterly Service Report

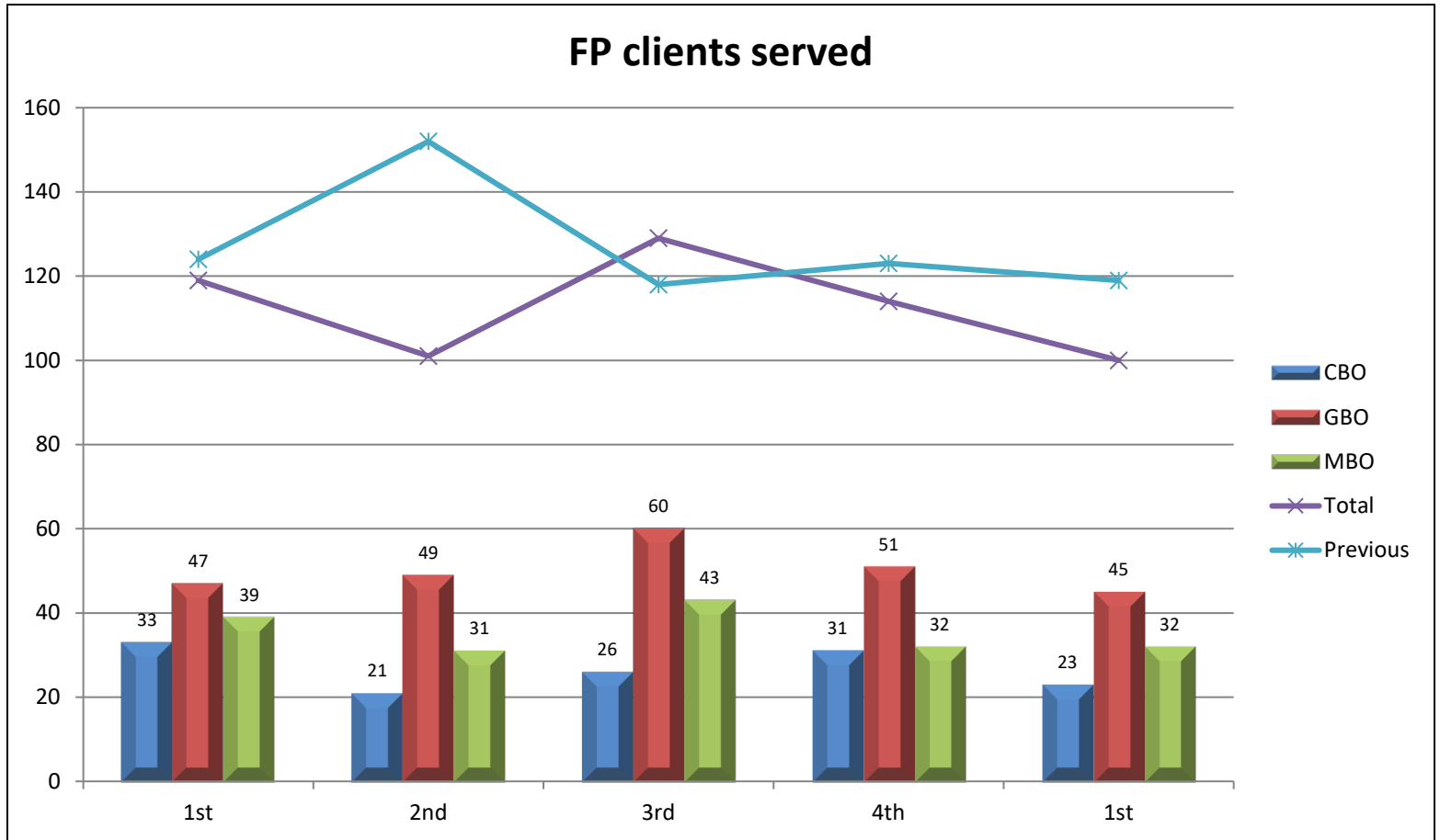
1<sup>st</sup> Quarter 2025-2026 Totals  
presented to BOH

January 28, 2026

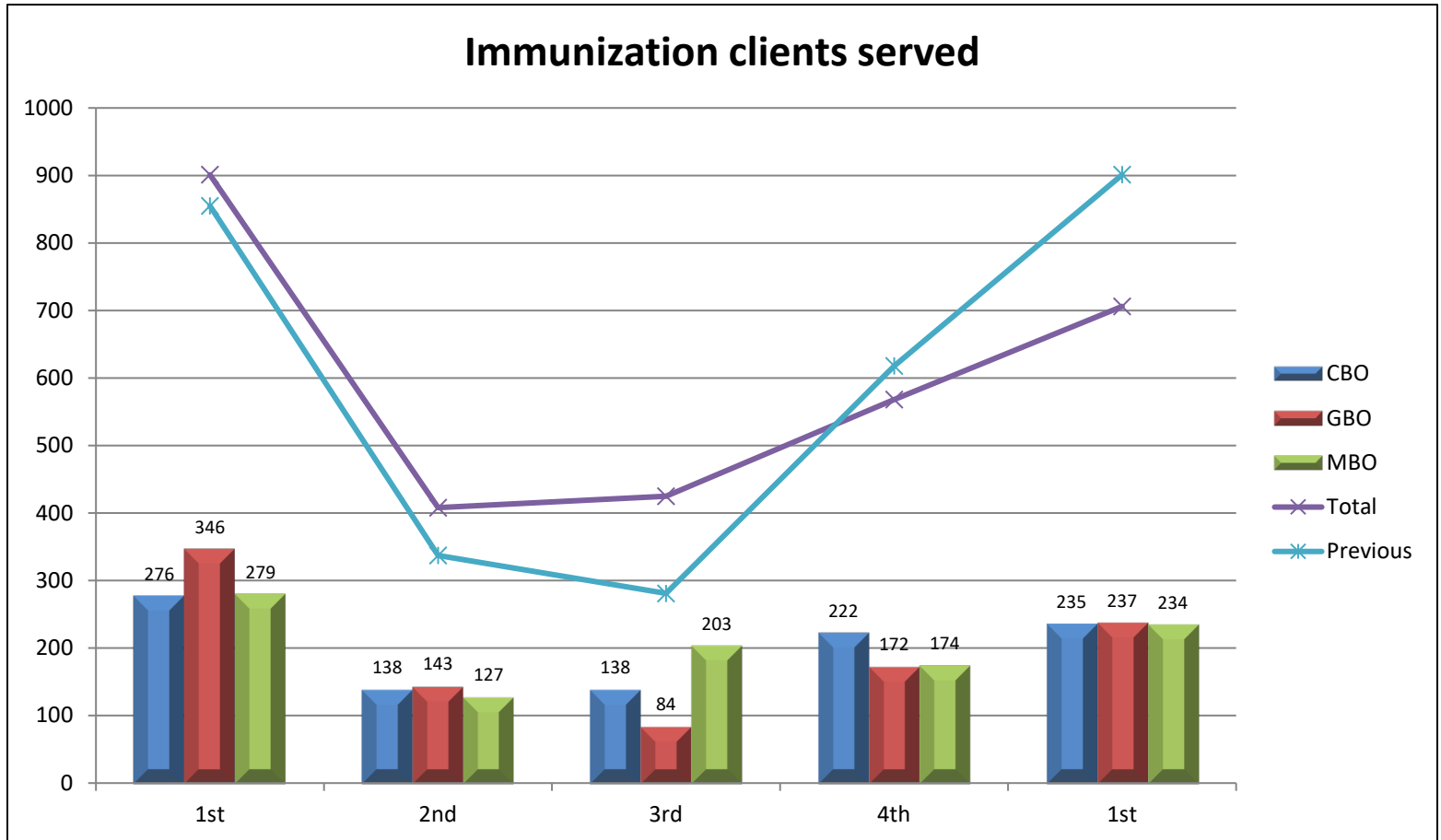
# WIC



# Family Planning



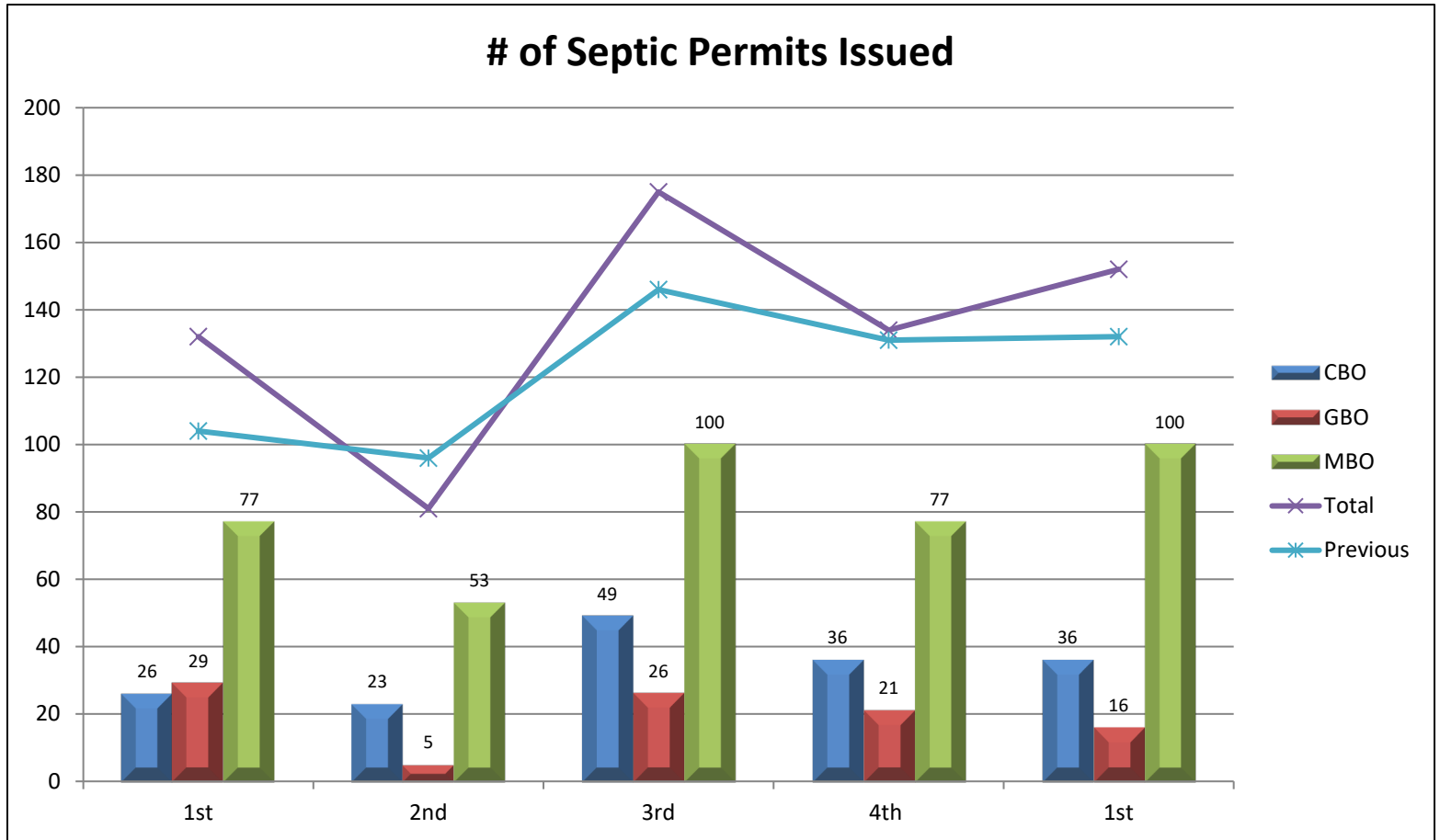
# Immunizations



# Food Service Sanitation Program

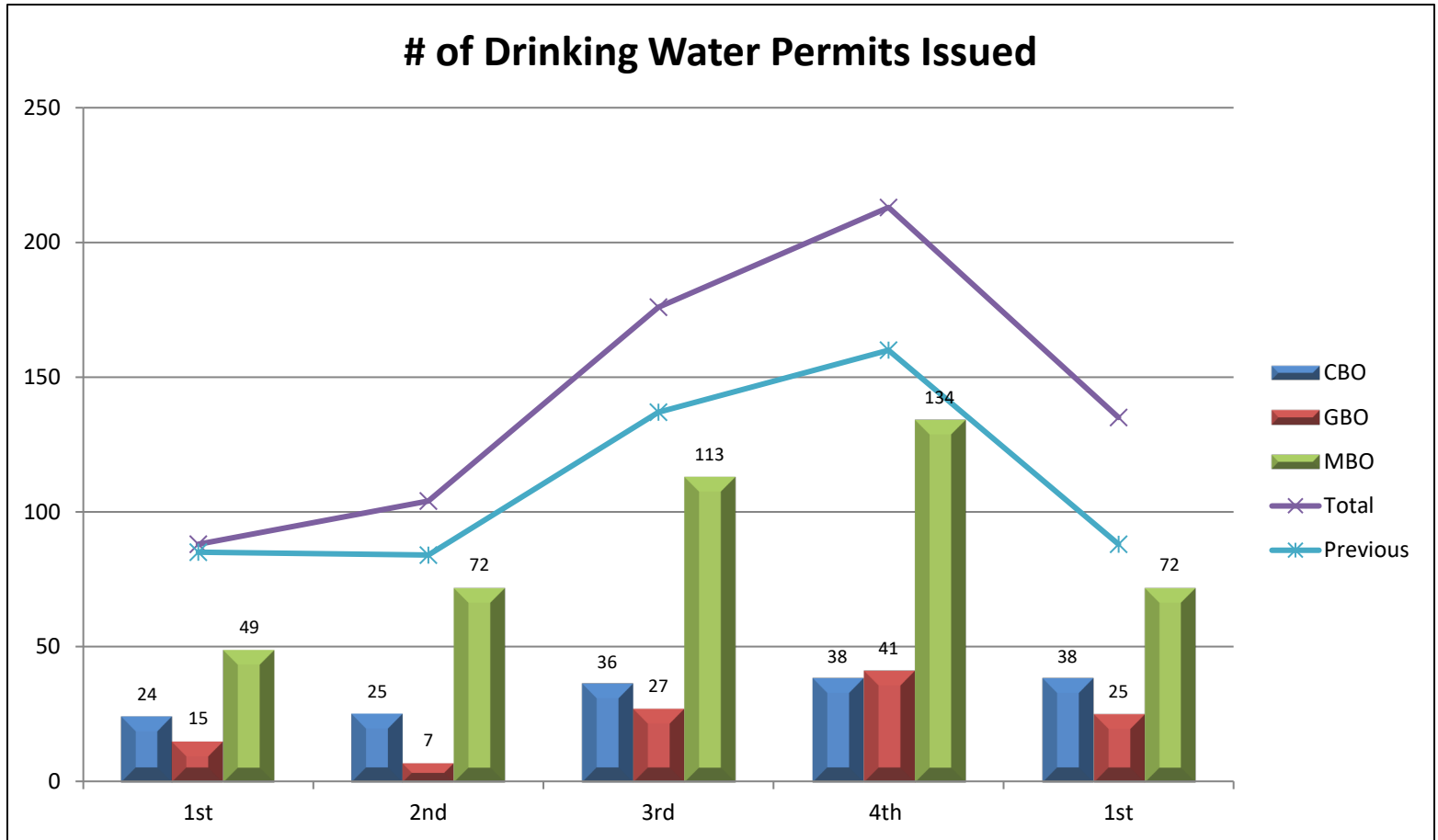


# Onsite Wastewater Program

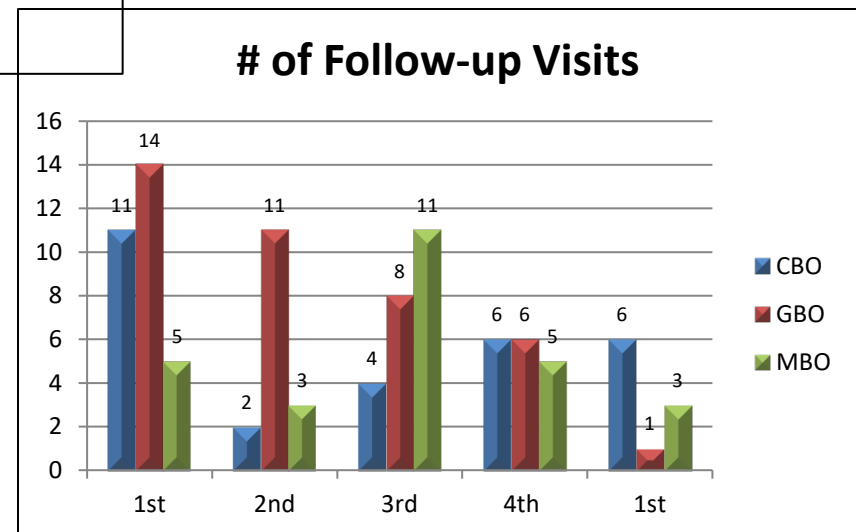
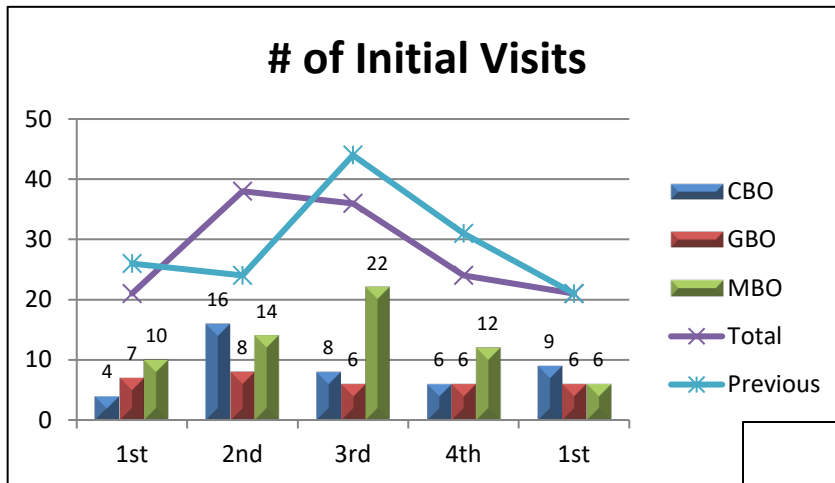




# Drinking Water Program



# Nuisance Complaints





## Mid-Michigan District Health Department Plan of Organization

January 2026

### I. Legal Responsibility

#### A. Authority

##### i. State Statutory Authority

The Public Health Code Act 368 of 1978 established the legal foundations of the state and local health departments as reflected in **Exhibit 1** (Laws Applicable to Local Public Health). The Public Health Code MCL 333.2235 allows the state health department to grant local health departments authority to act on its behalf with primary responsibility in delivery of public health prevention and control. The Code further sets forth the specific authorities given to local health departments, health officers and medical directors and describes their specific powers and duties to protect the public health.

Under the Public Health Code Act 368 of 1978, MCL 333. 2433 (1) Local health department; powers and duties generally. “A local health department shall continually and diligently endeavor to prevent disease, prolong life, and promote the public health through organized programs, including prevention and control of environmental health hazards; prevention and control of diseases; prevention and control of health problems of particularly vulnerable population groups; development of health care facilities and health services delivery systems; and regulation of health care facilities and health services delivery systems to the extent provided by law.

Part (f) of this MCL says in addition “A local health department shall have powers necessary or appropriate to perform the duties and exercise the powers given by law to the local health officer and which are not otherwise prohibited by law.”

Health officers have broad powers to respond to local emergencies and protect the public health. For example, MCL 333.2451 authorizes the local health officer to issue an imminent danger order within the local health department jurisdiction. Section 2455 says they may order the correction of a condition violating health laws.

To carry out specific emergency orders and/or other powers and duties, the Mid-Michigan District Health Department has legal counsel, access to the Prosecutors Office, Circuit Court and District Courts within our jurisdiction for the issuance of warrants etc. and the support of state and local law enforcement. These include:

- Clinton County – 29<sup>th</sup> Judicial Circuit Court & 65A District Court
- Gratiot County – 29<sup>th</sup> Judicial Circuit Court & 65B District Court
- Montcalm County – 8<sup>th</sup> Judicial Circuit Court & 64B District Court

The law firm of Cohl, Stoker and Toskey acts as our legal counsel to provide advice with legal matters within Public Health Law. We have well established partnerships with the Clinton, Gratiot, and Montcalm County Sheriff’s Offices and County Court systems.

ii. Programs and Services

Part 2235 of the Public Health Code gives broad delegator power to the Michigan Department of Health and Human Services (MDHHS) to assign primary responsibility for the delivery of services to Local Health Departments (LHDs) who meet the requirements set forth in Part 24 of the Public Health Code.

The MDHHS director, in determining the organization of services and programs which the department may establish or require under this code, shall consider a local health department which meets the requirements of part 24 to be the primary organization responsible for the organization, coordination, and delivery of those services and programs in the area served by the local health department.

The Mid-Michigan District Health Department (MMDHD) provides programs and services under the Comprehensive Planning, Budgeting and Contracting Agreement which includes contractual terms on behalf of MDHHS, Department of Environmental Great Lakes and Energy (EGLE) and the Michigan Department of Agriculture and Rural Development (MDARD), as well as the Local Health Department Grant Agreement with EGLE. Through these agreements MMDHD complies with all program and reporting requirements provided in state and federal mandates.

**MATRIX OF SERVICES OF LOCAL PUBLIC HEALTH**

Services	Rule or Statutory Citation	Required = Basic + Mandated + ELPHS				Allowable 2	Notes
		1	1-A	1-B	1-C		
Immunizations	MCL 333.9203; R 325.176; Annual appropriations act (example: P.A. 121 of 2024 Sec. 218 and 1222)	X	X	X	X		
Infectious/ Communicable Disease Control; Reporting (General)	MCL 333.2433; Part 51, MCL 333.5101 <i>et seq.</i> ; Part 52, MCL 333.5201 <i>et seq.</i> ; R 325.171 <i>et seq.</i> ; Annual appropriations act (example: P.A. 121 of 2024 Sec. 218 and 1222)	X	X	X	X		See below for more specific requirements.
STI Control	MCL 333.5117; R 325.174; R 325.175; R 325.177; Annual appropriations act (example: P.A. 121 of 2024 Sec. 218 and 1222)	X	X	X	X		For more on HIV/AIDs, see below.
TB Control	MCL 333.5117; R 325.174; R 325.175; Annual appropriations act (example: P.A. 121 of 2024 Sec. 218)	X	X	X			

Services	Rule or Statutory Citation	Required = Basic + Mandated + ELPHS				Allowable	Notes
Emergency Management – Community Health Annex	MCL 30.410; Annual appropriations act (example: P.A. 121 of 2024 Sec. 218)	X	X	X			Basic Service under annual omnibus appropriations act; Mandated Service if required under Emergency Management Act, MCL 30.401 <i>et seq.</i>
Prenatal Care	Annual appropriations act (example: P.A. 121 of 2024 Sec. 218)	X	X				
Family Planning Services for Indigent Women	MCL 333.9131	X		X			
Health Education	MCL 333.2433	X		X			See MCL 333.2237(2) for a definition of "health education."
Nutrition Services	MCL 333.2433	X		X			
HIV/AIDS Services; Reporting, Counseling, and Partner Notification	MCL 333.5114; MCL 333.5114a; MCL 333.5131 MCL 333.5923; R 325.173	X		X			
Care of Individuals with Serious Communicable Disease or Infection	MCL 333.5117; Part 53, MCL 333.5301 <i>et seq.</i> ; R 325.177	X		X			"Financial liability for care rendered under this section shall be determined in accordance with part 53." MCL 333.51147(4).
Hearing and Vision Screening	MCL 333.9301; R 325.3271 <i>et seq.</i> ; R 325.13091 <i>et seq.</i> ; Annual appropriations act	X		X	X		
Public Swimming Pool Inspections	MCL 333.12524; R 325.2111 <i>et seq.</i>	X		X			Required if "designated." MCL 333.12524(1).
Campground Inspection	MCL 333.12510; R 325.1551 <i>et seq.</i>	X		X			Required if "designated." MCL 333.12510(1).
Public/Private On-Site Wastewater	MCL 333.12751; MCL 333.12757; R 323.2210; R 323.2211	X		X	X		"Alternative waste treatment systems" are regulated by LHD.
Food Protection	MCL 289.3103 <i>et seq.</i> ; Annual appropriations act	X		X	X		
Pregnancy Tests; Certification Forms	MCL 333.17015(18)	X		X			
Public/Private Water Supply	MCL 333.12701 <i>et seq.</i> ; MCL 325.1001 <i>et seq.</i> ; R 325.1601 <i>et seq.</i> ; R 325.10101 <i>et seq.</i>	X			X		
Allowable Services						X	This category includes all permissive responsibilities in statute or rule that happen to be eligible for cost reimbursement.
Other Responsibilities (Upon Delegation)	MCL 333.2235(1)					X	This category is NOT connected to express responsibilities within statute, but instead refers entirely to pure delegation by the department as allowed. In addition to general provision, the Code allows delegations for specified functions.

### MATRIX DEFINITIONS

Name	Citation	Description
1. Required Service	MCL 333.2321(2); MCL 333.2408(1)	- "A basic health service designated for delivery through a local health department [LHD] . . . for the local fiscal year covered by the appropriation"; - "[A] local health service specifically required pursuant to [Part 24] or specifically required elsewhere in state law"; or - Services designated under ELPHS.
1-A. Basic Service	MCL 333.2311; MCL 333.2321(2)	A service identified under Part 23 that is funded by appropriations to MDHHS or that is made available through other arrangements approved by the Legislature. Defined by the omnibus appropriations act and could change annually.

1-B. Mandated Service	MCL 333.2408(1)	The portion of required services that are not basic services but are “specifically required pursuant to [Part 24] or specifically required elsewhere in state law.”
1-C. ELPHS	Annual appropriations act (example: P.A. 121 of 2024 Sec. 1222. (1))	Funds appropriated in the MDHHS section of the Omnibus Appropriations Act that are to be prospectively allocated to LHDs to support immunizations, infectious disease control, STD control and prevention, hearing screening, vision services, food protection, public water supply, private groundwater supply, and on-site sewage management.
2. Allowable Services	MCL 333.2403(1);	“[A] health service delivered [by an LHD] which is not a required service but which [MDHHS] determines is eligible for cost reimbursement.”
Omnibus Appropriations Act	Annual appropriations act	Most recent omnibus appropriations act for MDHHS.

iii. Local Statutory Authority

Section 2435 (d) of the Michigan Public Health Code allows governing boards of local health departments to “adopt regulations to properly safeguard the public health and to prevent the spread of diseases and sources of contamination.” Under this authority Boards of Health may create proposed regulations which must be approved by the Boards of Commissioners of constituent counties. The Board of Health and the County Boards of Commissioners (for Clinton, Gratiot, and Montcalm Counties) have established the Mid-Michigan District Health Department Environmental Health Regulations as reflected in **Exhibit 2** (Environmental Health Regulations).

**B. Governing Entity Relationship**

The MMDHD was initially established in 1966 under bylaws approved by Clinton, Gratiot, and Montcalm Counties and has continued as a three-county district health department under the authority of Section 2415 of the Michigan Public Health Code. Accordingly, MMDHD has a six-member Board of Health (two commissioners from each county), which is the Local Governing Entity for the MMDHD. The relationship between the three counties, including the mechanism for funding MMDHD, is further defined and formalized as reflected in **Exhibit 3**. This is the agency’s Intergovernmental Agreement as provided for in section 2448 of the Public Health Code which was approved by the three counties in 2003.

**C. Civil Liability**

The MMDHD has an intergovernmental arrangement and is a member of the Michigan Municipal Risk Management Authority (MMRMA). This arrangement provides: 1) cooperative and comprehensive risk management and loss control services; 2) provision for reinsurance, excess insurance and other provisions for payment of losses, risk financing, and related expenses; and 3) provision of administrative claims, legal defense and related general administrative services to members. This agreement indemnifies employees for civil liability sustained in the performance of official duties except for wanton and willful misconduct. This MMRMA coverage is facilitated through a regional risk manager, Alera Insurance Group, as reflected in **Exhibit 4** (MMRMA Coverage Overview).

**D. Delegation of Food Service Sanitation Program**

All MMDHD Food Services Sanitation Program responsibilities are fulfilled solely by MMDHD Environmental Health Specialists.

**II. LHD Organization**

**A. Organizational Chart**

The MMDHD's current Organizational Chart, approved by the Board of Health on October 22, 2025, is reflected in **Exhibit 5**. Further information regarding individual staff duties, functions, lines of authority and responsibilities are contained in the agency's Employee Manual and in employee job descriptions (which are maintained on the agency's document management system, PowerDMS, and are available for review).

**B. Plan Approval**

Documentation of the MMDHD Board of Health's approval of the agency Plan of Organization is reflected in **Exhibit 6** (Minutes of the Mid-Michigan District Board of Health Regular Meeting held January 28, 2026).

**C. Budget**

MMDHD currently (FY 25/26) has an \$8.0 million total annual operating budget as reflected in the summary in **Exhibit 7**. This budget was formally approved by the MMDHD Board of Health on July 23, 2025, as noted in **Exhibit 8** (Minutes of the Mid-Michigan District Board of Health Regular Meeting held July 23, 2025).

The MMDHD currently has 66.8 Full-Time Equivalent (FTE) positions organized as shown on **Exhibit 5** (Organizational Chart).

**D. Audit Findings**

Audit report findings for the past three years are reflected in **Exhibits 9, 10, & 11**.

**E. Information Technology**

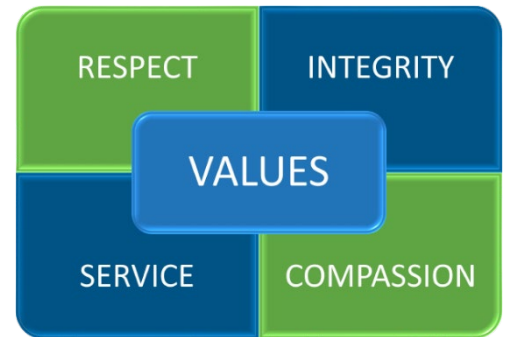
The Mid-Michigan District Health Department maintains full technical capacity to store, access, and distribute current public health information. MMDHD communicates critical health alert information to the public, community partners, and local media outlets. Public health information is disseminated via a mass email service (Constant Contact), fax protocol and the internet via the State of Michigan's Health Alert Network (MiHAN). Other important information is distributed by website postings ([www.mmdhd.org](http://www.mmdhd.org)), social media (Facebook, X, and Instagram), phone, postal mail, and press releases. This multi-distribution approach enables MMDHD to distribute both critical and noncritical information regarding public health in an accurate, timely fashion.

In addition to public information, MMDHD maintains a robust information technology infrastructure. This technology includes servers, firewalls, internet access, video conferencing capabilities, phone systems, fax lines, 24/7 emergency response, and a host of other programs and systems that are utilized to ensure MMDHD can provide public health services.

**III. Mission, Vision, and Values**

**A. Agency Mission & Vision**

- **Mission Statement** – “We take action to protect, maintain, and improve the health of our community.”
- **Vision Statement** – “Advancing personal & community-based solutions to achieve healthier outcomes.”
- **Values** – MMDHD’s values guide its interactions with staff and the public.



**1. Respect**

We value different perspectives, ideas, and thoughts. We create an environment where different voices can be heard.

**2. Integrity**

The embodiment of honesty, trustworthiness, honor, and adherence to high level moral principles.

**3. Service**

Contribution to the welfare of others, being helpful, making intentional decisions and actions to benefit others.

**4. Compassion**

Commitment to serving others with empathy, respect and dignity and understanding.

These statements are published and shared with those that the agency serves, community partners, and others via the agency’s Annual Report (**Exhibit 14**), the agency’s website ([www.mmdhd.org](http://www.mmdhd.org)), prominent signage in the public areas of the agency’s three county offices and in other public communications.

**IV. Local Planning and Collaboration Initiatives**

**A. Outline of Priorities**

Strategic Planning at MMDHD is led by management with input from employees. Management is responsible for developing the agency’s strategic plan with input from internal and external stakeholders and monitoring it throughout the planning cycle. This process holds the organization accountable and drives progress toward goals. The agency’s strategic plan is updated every two to three years. The mission and vision, and values serve as the basis for further development of Vision Priorities, and the specific goals and actions that underpin them in the agency’s Strategic Plan (**Exhibit 13**).

i. LHD-Specific Priorities

The MMDHD’s Vision Priorities are reflected in the agency’s strategic plan (**Exhibit 13**) and currently include:

- We respond to community needs.
- We promote public health.
- We invest in a culture of learning, growth, and wellbeing.
- We actively manage resources to ensure financial stability.



The agency actively uses these priorities to guide its work. For example, they form the outlines of administrative meeting agendas and of the strategic plan.

ii. Community Health Assessment and Improvement Planning

As a three-county district health department, MMDHD participates in three different community health assessment and improvement planning processes (CHA/CHIP). As of 2025, we have worked with community partners to complete the health needs assessment portion of the process and moving forward with the development of updated health improvement plans. The CHA/CHIP is a continuous three-year cycle that involves several community partners and regular communication. The processes are led by steering committees that include representatives of local hospital systems, local public health, and other service agencies. Steering committees for each county are:

- Healthy Montcalm – with Montcalm Human Services Coalition as advisory.
- Live Well Gratiot – with Gratiot Collaborative Council as advisory.
- Healthy! Capital Counties – with hospital systems and LHDs serving as advisory and Building Stronger Communities Council as a partner.

Furthermore, the Clinton CHA/CHIP is part of the Healthy! Capital Counties regional assessment process that includes Ingham and Eaton Counties. In this process, the health assessment staff of the capital area counties work together on a joint assessment that covers the entire region.

Most human service organizations and hospitals within our collaborative already maintain their own reporting and needs-assessment processes. Rather than duplicating those efforts, we use the CHA/CHIP framework to braid these existing plans together, elevate the shared priorities of our partners, and identify opportunities for collective support.

A distinctive strength of our CHAs is our partnership with the Ingham County Health Department and the Barry-Eaton District Health Department. Together, we conduct a Behavioral Risk Factor Survey across a six-county region, generating a robust data set that informs all our assessments. We also make this data available to community partners to strengthen their planning and decision-making.

## **B. LHD Planning Activities for Priority Projects with Available Resources**

Here are some examples of MMDHD's current agency-specific priorities and initiatives:

- **Harm Reduction Services**— Harm reduction is a public health approach that uses practical, evidence-based strategies to reduce harm and improve overall wellbeing, recognizing that every step toward safety and wellness matters. This approach meets people where they are, empowering them to prevent harm or illness while honoring their autonomy and dignity. At MMDHD, harm reduction encompasses a wide range of programs designed to reduce illness and promote wellbeing for all. These efforts include providing condoms, naloxone, clean syringes, medication lock bags, and gun locks to anyone who enters our facilities, as well as offering medications for the treatment of Hepatitis C, HIV prevention, and the testing and treatment of sexually transmitted infections (STIs). Beyond reducing immediate risks, these services open the door to

meaningful conversations and connections, helping individuals access resources that can positively change their lives.

- **Hedgehog portal/Type II Services** – To develop and provide a 2-way portal for non-community public water supplies to submit water samples, level 1 assessments and seasonal start up information to the health department while also receive sampling requirements, program updates and sanitary survey documentation from the health department.
- **Project Success** - A free community outreach /education program event that began in 2024 through Live Well Gratiot. Live Well Gratiot is a subcommittee of the Gratiot Collaborative Council that focuses on the CHNA/CHIP for Gratiot County. This event is to serve as a community resource/health education fair during the Back-to-School season each late Summer/ early Fall in Gratiot County. Multiple non-profit partners come together as vendors, sharing resources that are available to all community members and are hosted at the Gratiot County Youth for Fair grounds in Alma. Each year a grant is written to the Gratiot County Community Foundation for items such as back-to-school supplies, personal needs items, etc. to hand out at the event for free to attendees.
- **Substance Use Disorder Prevention** –MMDHD employs two dedicated health educators who focus on advancing prevention initiatives. Their efforts have successfully introduced and expanded school-based programs such as Project Success and Too Good for Drugs, aimed at supporting local youth. Most recently, they are broadening their reach with the implementation of a new program called Screenagers. Over the past three years, these educators have facilitated the distribution of 10,000 doses of Narcan. Committed to ongoing education and outreach, the staff prioritize training and strive to meet individuals where they are—providing resources and support tailored to community needs. Further, Montcalm and Clinton programs have accessed cannabis tax funds through the individual Counties to create a media campaign for the prevention of cannabis. Additionally, State Opioid Response (SOR) funds have been channeled through MMDHD to continue to provide prevention materials, supplies, and education to address opioid use in Montcalm County.

### C. Community Partnerships and Collaborative Efforts

We are committed to working collaboratively with community organizations that both directly and indirectly provide public health services across the district. The region is served by three hospital systems, one independent rural hospital, an Federally Qualified Health Clinic, and a community dental clinic. Building trusted relationships with these partners creates a strong foundation for expanding collaboration with non-profits, employers, housing providers, intermediate school districts, public safety agencies, and emergency services to support shared efforts to improve population health and address community health needs. We do this by bringing to the table the agencies that serve community members whose voices are often unheard, ensuring their needs and perspectives help shape our priorities.

MMDHD is committed to deepening community partnerships, bringing greater visibility to local needs and advancing innovative solutions. We work with new and non-traditional partners to seek grant opportunities that would support progress towards the district’s public health

goals. The agency continues to provide technical assistance and data specialty support for a variety of community initiatives such as child death reviews, school safety committees, local emergency management, and environmental and solid waste authorities. Our Agency is the fiduciary for two Cross Jurisdictional grants that support statewide initiatives including leadership training for public health leaders and developing a learning model for public health staff working with Michigan Plain Communities. Our Organizational Liaison List demonstrates the collaborative approach with our community and stakeholders (**Exhibit 14**).

## **V. Service Delivery**

### **A. Outline of Locations, Services and Hours of Operation**

The MMDHD's locations, services and phone numbers are noted on the agency's website ([www.mmdhd.org](http://www.mmdhd.org)), Services Brochure (**Exhibit 15**), on the Annual Report (**Exhibit 12**), and on various other flyers and materials distributed by the agency. Hours of operation are typically 8:00 a.m. to 12:00 noon and 12:30 p.m. to 4:30 p.m., Monday through Friday, although certain programs (e.g., Family Planning, WIC, and Immunizations) have extended hours to meet client needs. Hours of operation are prominently noted at the agency's offices and on the digital phone system auto-attendant messaging.

## **VI. Reporting and Evaluation**

### **A. Efforts to Evaluate its Activities**

The MMDHD maintains several in-house programs and financial monitoring systems including Quarterly Services Reports (**Exhibit 16**), monthly financial status reports, program data reports generated from the agency's Acumatica (accounting), Kronos (payroll), Patagonia (EMR) and Hedgehog (electronic inspection program) databases, reports from various State data systems (e.g., WIC system, MCIR, and MDSS), and also uses various State program management evaluation reports and independent audits to evaluate program and financial operations. Agency management also utilizes minimum program requirements from the Michigan Local Public Health Accreditation Program and state partners self-assessment activities (EGLE and MDARD) to evaluate program operations for compliance.

### **B. Mechanisms to Report on its Activities to the Community and its Governing Entity**

The Board of Health receives monthly updates on the agency's various programs and financial operations, as well as the Quarterly Services Reports (**Exhibit 16**). The Health Officer periodically provides updates on agency activities to the full Boards of Commissioners of each of the three counties, including a review of each year's Annual Report (**Exhibit 12**). The agency's Annual Report is distributed widely within the community and to State agencies and legislative representatives.

Agency staff members participate in various collaboratives and partner with community organizations within our district to engage with the community to showcase what our agency is doing and to learn what is occurring that may impact the health and wellbeing of our residents. We often attend outreach events to promote our services to the public, and maintain communication with local leaders (superintendents, elected officials, etc.) to help ensure visibility throughout the community we serve.

## **VII. Health Officer and Medical Director**

### **A. Procedure for Appointment of a Health Officer and Medical Director**

- **Health Officer** - As indicated in the agency's Intergovernmental Agreement (**Exhibit 3**), the Board of Health has responsibility for selecting and appointing the Health Officer, who shall meet the standards of training and experience established by the agency for this position. These standards are consistent with provisions in Section 2428 of the Michigan Public Health Code (including related Administrative Rules R325.13001) and as prescribed by the MDHHS. Prior to appointment of any new Health Officer, the Board of Health will provide applicant credentials to demonstrate that the desired candidate meets all required qualifications and is approved by MDHHS (**Exhibit 17**).
- **Medical Director** – As further indicated in the agency's Intergovernmental Agreement (**Exhibit 3**), the Board of Health has responsibility for selecting and appointing the Medical Director, who shall meet the agency's employment standards consistent with provisions in the Michigan Public Health Code (Administrative Rules R325.13001, R325.13002 and R325.13004) and as prescribed by the MDHHS. Prior to appointment of any new Medical Director, the Board of Health will provide applicant credentials to demonstrate that the desired candidate meets all qualifications and is approved by MDHHS (**Exhibit 18**).

**B. MDHHS Health Officer & Medical Director Approval**

Copies of MDHHS approval documents (**Exhibits 17 and 18**) are attached noting approval of MMDHD's Health Officer and Medical Director, respectively:

- **Health Officer** – Liz Braddock, MS, RS
- **Medical Director** – Jennifer Morse, M.D. MPH, FAAFP

**VIII. LHD Plan of Organization Approval Form**

The approval form and LHD Plan of Organization Checklist noting the completion of all required plan components are reflected in **Exhibit 19**.

## Agreements Signed 12/12/25 to 1/21/26

Date Signed	Organization	Purpose	Amount	Signed By
12/14/2025	District Health Department #10	Perinatal Care System	\$15,000	Liz Braddock
12/17/2025	Montcalm County	Opioid Settlement Funding	\$42,491	Melissa Selby
12/18/2025	Ingham County Health Department	Assistance with Region 7 Perinatal	\$23,981	Liz Braddock
12/19/2025	MPHI	Training, Mentorship, and Resources for Local Public Health / Cross Jurisdictional Agreement	\$33,117	Liz Braddock
1/14/2026	Mid-State Health Network	Amendment to Substance Use Disorder Prevention Contract	\$13,350	Melissa Selby
1/20/2026	Montcalm Emergency Management	Pandemic Disease Event	n/a	Liz Braddock
1/20/2026	DeWitt Township Fire Department	MOU – Point of Dispensing	n/a	Liz Braddock

<b>BOARD OF HEALTH:</b>	Bruce DeLong	George Bailey	Adam Petersen
	Nicole Fickes	Steven Sopocy	Matt Murray

MID-MICHIGAN DISTRICT HEALTH DEPARTMENT (MMDHD)  
**PUBLIC NOTICE**

of  
FINANCE COMMITTEE AND REGULAR  
BOARD OF HEALTH MEETINGS FOR 2026

***Finance Committee meetings held at 8:30 a.m. and Regular meetings held at 9:00 a.m. on the fourth Wednesday of every month.***

January 28	Organizational Meeting, Montcalm Office, Stanton
February 25	Clinton Office, Saint Johns
March 25	Gratiot Office, Ithaca
April 22	Montcalm Office, Stanton
May 27	Clinton Office, Saint Johns
June 24	Gratiot Office, Ithaca
July 22	Montcalm Office, Stanton
August 26	Clinton Office, Saint Johns
September 23	Gratiot Office, Ithaca
October 28	Montcalm Office, Stanton
November 25	Clinton Office, Saint Johns
December 16	Gratiot Office, Ithaca

This meeting is open to all members of the public under Michigan’s Open Meetings Act. The MMDHD will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired, interpreters, and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing with a one (1) week notice. Individuals with disabilities requiring auxiliary aids or services should contact the Mid-Michigan District Board of Health by emailing, writing, or calling:

Krishna Santana, Board Secretary  
Mid-Michigan District Board of Health  
615 N. State St.  
Stanton, Michigan 48888-9702  
(989) 831-3610  
E-Mail: [ksantana@mmdhd.org](mailto:ksantana@mmdhd.org)

Revised: 1/2/2026

December 2025

- The Mid-Michigan District Board of Health (BOH) approved Consent items (meeting minutes).
- The MMDHD BOH approved Expenses for November 16 to December 13, 2025.
- The MMDHD BOH approved and placed on file the Balance Sheet, Revenue and Expenditure reports for October and November 2025.
- The MMDHD BOH approved to accept and place on file the Medical Director's report.
- The MMDHD BOH approved the Health Officer's Report including the 2026 – 2029 Strategic Plan.



**STAFFING REPORT – JANUARY 2026**

***Administration/Administrative Services Division***

<b>STATUS</b>	<b>POSITION</b>	<b>BRANCH OFFICE</b>
	No changes	

***Community Health and Education Division***

<b>STATUS</b>	<b>POSITION</b>	<b>BRANCH OFFICE</b>
VACANCY	1.0 FTE P.H. Nurse I/II, Montcalm Branch Office effective October 6, 2025	Montcalm
REDUCTION IN HOURS	Ashley Boucher, 1.0 FTE P.H. Nurse II reduction to 0.8 FTE P.H. Nurse II, Gratiot Branch Office effective January 11, 2026	Gratiot

***Environmental Health Division***

<b>STATUS</b>	<b>POSITION</b>	<b>BRANCH OFFICE</b>
VACANCY	1.0 FTE P.H. Representative, Gratiot Branch Office effective July 7, 2025	Gratiot



**Contact Information:**

Mid-Michigan District Health Department  
Brady Guilbault  
(616) 788-3008  
bguilbault@mmdhd.org

**Release Date:**

1/5/2026

## January is National Radon Action Month

**St. Johns, Stanton, Ithaca, MI** – The Mid-Michigan District Health Department (MMDHD) is encouraging residents to test their homes for radon this January and is offering free test kits to those living in Clinton, Gratiot, and Montcalm counties.

MMDHD's Health Officer, Liz Braddock says, "Testing your home is the only way to know if you and your family are at risk from radon since there are no warning symptoms and no physical signs to let you know you are being exposed."

Radon is a naturally occurring radioactive gas. It is tasteless, odorless, and colorless. It comes from the radioactive breakdown of radium, which comes from the radioactive decay of uranium. Both radium and uranium are found in at least trace amounts in almost any kind of soil or rock.

One in every four Michigan homes is expected to have radon levels that exceed the recommended federal action level. This is alarming because radon is the second leading cause of lung cancer, behind smoking. Home radon testing is recommended every two to five years because homes settle and new cracks form in the foundation, causing radon levels to change. You can't see, smell or taste radon. The only way to know if you have elevated radon levels is to test.

Get your free radon test kit by visiting or contacting MMDHD:

- Clinton County Branch Office: 1307 E. Townsend Road, St. Johns. Phone: 989-224-2195
- Gratiot County Branch Office: 151 Commerce Drive, Ithaca. Phone: 989-875-3681
- Montcalm County Branch Office: 615 N. State Street, Stanton. Phone: 989-831-5237

For further information about radon, visit: [Michigan.gov/radon](https://Michigan.gov/radon) or [EPA.gov/radon](https://EPA.gov/radon).

###

*Mid-Michigan District Health Department has proudly served the residents of Clinton, Gratiot, and Montcalm Counties since 1966. We take action to protect, maintain and improve the health of our community.*

# DAILY NEWS

## Free Narcan vending machine now available at UM Health-Sparrow Carson

Local health departments also offer Narcan

By Tim McAllister

January 10, 2026

There are now free Narcan (naloxone) vending machines available for public use at University of Michigan Health Sparrow hospitals in both Carson City and St. Johns, with more likely to be installed, expanding access to a critical tool to combat the opioid epidemic.

The machines were unveiled on Tuesday at UMH-Sparrow Carson and UMH-Sparrow Clinton, and their goal is to help underserved communities and reduce overdose deaths.

The machines are stocked with Narcan received from the Michigan Department of Health & Human Services.

Anyone with opioids or sedating medicines in their home should have naloxone on hand. The substance can sustain a person suffering an overdose until emergency medical services arrive.

"I believe the hospitals in Ionia and Eaton are looking at the system, but that is up to the management team for those facilities," UMH-Sparrow Senior Media Relations Specialist Jeremiah Wilcox said. "The devices are located near the emergency department, accessible 24/7/365 to the public, and no information is required nor taken. Restocking is continuous by the pharmacy team 365 days a year."

The Ionia County Health Department is one of multiple local agencies also offering free Narcan, as well as Deterra drug deactivation disposal pouches. Both of these resources

can be found in the second-floor health resources vending machine, located at 175 E. Adams St. in Ionia.

"Narcan (naloxone) is an important tool in helping to reduce overdose deaths due to opioids," said Ionia County Health Officer Haleigh Leslie. "It is easy and safe to use. Having free Narcan available to the public helps to reduce the number of people who die from opioid overdoses."

It is important to make sure Narcan is stored properly (not in a refrigerator or freezer) and has not expired.

"Storage of the medication should be at room temperature, not stored in a vehicle," Wilcox advised.

Once naloxone has been administered, it's vitally important to call 911.

"In the event the nasal spray needs to be utilized, contact emergency management services to continue treatment as needed," Wilcox said.

There are also a variety of locations in Montcalm County where people can obtain free Narcan. Visit [mmdhd.org/substance-use-disorder-P-revention](http://mmdhd.org/substance-use-disorder-P-revention) for more information.

"It is absolutely important that Narcan is available to folks," said Mid-Michigan District Health Department Public Information Officer Brady Guilbault (the MMD HD covers Clinton, Gratiot and Montcalm counties). "It rapidly and temporarily reverses the dangerous effects of an opioid overdose, and works if you have opioids in your body such as fentanyl, heroin and prescription opioids.

"Now, the common misconception is the thought of overdose due to 'misuse' when it is so important to consider any accidental ingestion by children, anyone who accidentally takes too much of a prescription or possibly forgets that they may have already taken a medication for the day," Guilbault added. "The possibilities to consider when thinking of the 'why' of an overdose are vast, which makes the access to Narcan very important."

# DAILY NEWS

## Local medical director says vaccine changes will cause confusion, risk more infection

*By Elisabeth Waldon*

*on January 12, 2026*

STANTON — The medical director of the Mid-Michigan District Health Department (MMDHD) is telling local healthcare officials that recent changes to the federal government's recommended childhood immunization schedule will cause confusion and risk more infection.



Dr. Jennifer Morse

The U.S. Centers for Disease Control & Prevention, in a change sought by the U.S. Health Secretary Robert F. Kennedy Jr. reduced the number of vaccines it recommends for children from 18 to 11.



The CDC will now only recommend once broadly recommended vaccines against flu, rotavirus, hepatitis A, hepatitis B, some forms of meningitis or RSV and COVID only for children at high risk or based on individual doctor advice, according to the Associated Press. However, all those vaccines will continue to be available to anyone and will continue to be covered by insurance.

Vaccines which remain on the national recommended-for-all list still include measles, mumps and rubella (MMR), diphtheria, tetanus and pertussis or whooping cough (DTaP), polio, chickenpox, hib or haemophilus influenzae type B, PCV or pneumococcal conjugate vaccine and human papillomavirus (HPV), with the latter seeing guidance reducing the number of recommended vaccine doses against HPV from two or three shots to just one, according to the Associated Press.



Dr. Jennifer Morse is the medical director of the MMDHD, which covers Clinton, Gratiot and Montcalm counties. Morse sent out an email to local healthcare workers on Jan. 6.

“Fellow Healthcare Partner,” the email begins. “This week, the Secretary of the HHS and the Acting Director of the CDC announced a new childhood immunization schedule. This change was not based on any new research or evidence, rather an assessment of other countries’ practices. A useful and detailed response to this assessment can be found at [evicollective.org/tec-briefs](http://evicollective.org/tec-briefs). We recognize news of this new schedule may be causing confusion for you, your staff and your patients.

“MDHHS restated their support of following the child and adolescent immunization schedule produced by the American Academy of Pediatrics (AAP) and the American Academy of Family Physicians (AAFP) in a press release Jan. 6,” Morse wrote. “We at the local health department agree with this guidance, as well as following the AAFP immunization schedule for adults ages 19 and older and following guidance on recommended vaccines during pregnancy from the American College of Obstetricians and Gynecologists (ACOG).

“According to the HHS fact sheet, their schedule change should not alter insurance coverage, including Medicaid, the Children’s Health Insurance Program and the Vaccines for Children program,” Morse wrote. “It also will not impact the vaccines required for childcare and school entry in Michigan as these are defined in the Communicable Disease Administrative Rules, R 325.176.

“In summary, the new immunization schedule announced by HHS and the CDC will not change how the health department or MDHHS recommend or provide vaccinations,” Morse summarized. “It will likely cause more confusion, continued decreases in vaccination rates and risks of preventable infections. We will continue to do all we can to counter these issues. Please let us know if there is anything we can do to help you, and if you have any questions or concerns.”



The federal government's updated recommended childhood vaccine schedule can be found at [hhs.gov/childhood-immunization-schedule/index.html](https://hhs.gov/childhood-immunization-schedule/index.html).

For more information about the local MMDHD, visit [mmdhd.org/about-us](https://mmdhd.org/about-us).

## Mid-Michigan District Health Department January 2026 Newsletter

Happy January, and happy 2026! I hope everyone had a holiday season filled with family, joy, and new memories. I am going to take this opportunity to tell you about my holiday break, because I had a ton of fun! My girlfriend and I went up to the Upper Peninsula to spend Christmas with my family, and then immediately hopped on a flight to go to Florida and visit Universal Studios with her family. It was really a great time, and the sun felt wonderful!

Anyway, enough about me. Back to the newsletter! For the first newsletter of the year, we've got some great information to pass along. We'll begin with Radon Month, as we do in January, Food & Water Safety, Our ACE Award Recipient, and we'll remind everyone of our Martin Luther King Jr Day Closure. With that, enjoy this January Newsletter!

-Brady Guilbault, MMDHD Public Information Officer

### January is National Radon Action Month

The Mid-Michigan District Health Department (MMDHD) is encouraging residents to test their homes for radon this January and is offering free test kits to those living in Clinton, Gratiot, and Montcalm counties.

#### **Breathing radon in your home can cause lung cancer.**

Radon is a naturally occurring radioactive gas that forms when uranium, thorium, or radium, which are radioactive metals, break down in rock, soil and water. Radon can build up to dangerous levels inside any home; this includes new and old homes, well-sealed and drafty homes, and homes with or without a basement. Radon gas is odorless and invisible and the only way to know if your home has a radon problem is to test for it. Breathing radon can increase your risk of lung cancer.

**Radon has been found in every state.**

Homes with high levels of radon have been found in every state. In fact, radon levels can vary greatly from home to home. Even levels next door can be very different!

One in every four Michigan homes is expected to have radon levels that exceed the recommended federal action level. This is alarming because radon is the number one cause of lung cancer among people who do not smoke. It is the second leading cause of lung cancer for people who do. EPA estimates that radon causes about 21,000 deaths from lung cancer each year in the U.S. If you smoke and your home has a high radon level, your risk of lung cancer can increase even more.

### **You should test for radon.**

Testing your house for radon is easy. If your house has a radon problem, it can be fixed. Fixing a radon problem reduces the risk of lung cancer for you and your family. A simple test will tell you if your home has a high radon level. Most radon tests last between 2 and 7 days. It's as easy as opening a package, and putting the test kit in the right place!

A graphic for National Radon Action Month. It features a blue header with 'JANUARY IS', a green bar with 'NATIONAL', and the word 'RADON' in large blue letters. Below that is another green bar with 'ACTION MONTH'. The main text reads 'Test your home. Protect your health.' in green and blue. At the bottom, it says 'Mid-Michigan District HEALTH DEPARTMENT' with a small map of Michigan and the counties 'CLINTON • GRATIOT • MONTCALM'. The website 'WWW.EPA.GOV/RADON' is listed at the very bottom.

### **Frequently Asked Questions about Radon**

**Get your FREE radon test kit by visiting or contacting MMDHD:**

**Clinton County Branch Office:**  
1307 E. Townsend Road, St. Johns  
Phone: 989-224-2195

**Gratiot County Branch Office:**  
151 Commerce Drive, Ithaca  
Phone: 989-875-3681

**Montcalm County Branch Office:**  
615 N. State Street, Stanton  
Phone: 989-831-5237



# MDARD Offers Food and Drinking Water Safety Reminders for Winter Power Outages

The Michigan Department of Agriculture and Rural Development (MDARD) is providing food and drinking water safety reminders as extreme winter weather can arise at any time.



Following these simple but important safety precautions can help protect your family's food and drinking water if your power goes out:

- If a power outage has occurred, keep your refrigerator and freezer doors closed as much as possible to maintain safe internal temperatures.
- Perishable refrigerated foods (meats, poultry, fish, dairy products, eggs, leftovers, etc.) should be thrown out if they reach temperatures warmer than 40°F for more than two hours.
- Frozen foods that thaw and reach temperatures above 40°F should be discarded.
- Refrigerated foods will generally be safe as long as the power is not out for more than a few hours and refrigerator/freezer doors have remained closed.
- Always discard food that turns moldy or has an unusual color or odor.
- A full, free-standing freezer that remains closed will stay at freezing temperatures for about two days; a half-full freezer about one day. If the freezer isn't full, group packages together so they stay colder longer.
- Long-term storage of food outside or in the snow is not advised. Outside temperatures can vary by the hour even if snow is falling, causing the temperature of foods to fluctuate. Frozen food can thaw when exposed to the sun's rays even when the air temperature is very cold, causing foodborne bacteria to grow. Furthermore, perishable items could be exposed to unsanitary conditions or to animals that may harbor bacteria or disease. If you must store food outside temporarily, place it in a non-permeable plastic container or cooler, out of direct sunlight, and monitor its temperature often.
- If you choose to use dry ice to keep food cool during a power outage, use gloves to prevent frostbite injury and be aware that [outgassing](#) from dry ice can cause abnormally elevated carbon dioxide levels in the blood if the gas builds up and is not properly ventilated. Always set the dry ice on a piece of cardboard or newspaper to avoid direct contact with the shelving to avoid cracking the surface.
  - Twenty-five pounds of dry ice on the top shelf of the freezer should maintain freezing temperatures in a ten cubic foot freezer for about four days.

- In the refrigerator, place a smaller amount of dry ice on the bottom shelf.
- If structural damage or flooding occurs due to ice, snow or wind events, discard any foods contacted by flood waters or debris.
- If your area's water supply has sustained damage from winter storms, drink only approved water, such as commercially bottled water. Follow any 'boil water' alerts issued by health and safety personnel in your area, especially for water used for washing or cooking.
- Discard any food items that may contain particles of glass or slivers of debris and throw away cans of food that are dented or have broken seams.

Click [HERE](#) for more Food Safety Tips

## A.C.E. Award

MMDHD is proud to recognize our recent ACE Award Recipient, Diane!

The ACE (Achievement, Character, Excellence) Award is given quarterly to employees who have gone above and beyond what is expected, and demonstrated achievement, character and excellence in their work. Congratulations Diane!



The Mid-Michigan District Health Department will be closed Monday, January 19<sup>th</sup> in observance of

**MLK DAY**

Offices will reopen Tuesday, January 20<sup>th</sup>.

For emergencies during this closure, please call:  
(989) 276-0260.

Mid-Michigan District  
HEALTH DEPARTMENT  
CLINICAL & LABORATORY SERVICES



---

## Follow MMDHD on Social Media!



MID-MICHIGAN DISTRICT HEALTH DEPT. | 615 N State St | Stanton, MI 48888-9702 US

[Unsubscribe](#) | [Update Profile](#) | [Our Privacy Policy](#) | [Constant Contact Data Notice](#)



Try email marketing for free today!