

BOARD OF HEALTH:	Bruce DeLong Nicole Fickes	George Bailey Steven Sopocy	Adam Petersen Matt Murray
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MID-MICHIGAN DISTRICT HEALTH DEPARTMENT (MMDHD)
BOARD OF HEALTH
FINANCE COMMITTEE MEETING
Gratiot Office, Ithaca
Conference Rooms A & B

Wednesday, February 25, 2026
8:30 a.m.

AGENDA

We take action to protect, maintain, and improve the health of our community.

COMMITTEE MEMBERS: George Bailey (Chairperson), Bruce DeLong and Adam Petersen

STAFF: Mari E. (Liz) Braddock, Health Officer; Melissa Selby, Director of Administrative Services; Lonnie Smith, Director of Environmental Health Services (EH), Sarah Doak, Director of Community Health and Education Division (CHED); Krishna Santana, Board Secretary

- A. MMDHD’s Expenses for February 8 through March 7, 2026 – **Included.**
- B. MMDHD’s Monthly Balance Sheet, Revenue and Expenditure Report for February 2026 – **Included.**
- C. Trust Fund Recommendation – **Included.**
- D. Fund Balances – **Included.**

BOARD OF HEALTH:	Bruce DeLong	George Bailey	Adam Petersen
	Nicole Fickes	Steven Sopocy	Matt Murray

Board of Health Finance Committee Synopsis of Actions Needed

March 25, 2026 Finance Meeting

Item A.	EXPENSES FOR FEBRUARY 8 THROUGH MARCH 7, 2026
Motion to recommend payment of the Mid-Michigan District Health Department's Expenses for February 8, through March 7, 2026, totaling \$527,921.28.	
Item B.	BALANCE SHEET, REVENUE AND EXPENDITURE REPORT FOR FEBRUARY 2026
Motion to recommend the approval of the Balance Sheet, Revenue and Expenditure Report for February 2026 and place on file.	
Item C.	TRUST FUND BALANCE RECOMMENDATIONS
Motion to recommend the approval to reassign trust funds to unassigned fund balance and use the funding for the purpose designated as proposed.	
Item D.	FUND BALANCES
Motion to recommend authorizing the agency to change the committed fund balances as proposed, additionally approve the request to pay \$500,000 to MERS towards the unfunded liabilities.	

**MONTHLY EXPENSES FOR
February 8, 2026 - March 7, 2026**

<i>EV 2080</i>	<i>2/18/2026</i>	\$	<i>271,966.13</i>
<i>EV 2081</i>	<i>3/4/2026</i>	\$	<i>255,955.15</i>
TOTAL		\$	527,921.28

Mid-Michigan District HEALTH DEPARTMENT

CLINTON • GRATIOT • MONTCALM

Expense Voucher #	2080	2/18/2026
<hr/>		
<u>Payables</u>		
109982-110004	Acumatica Checks	\$ 37,361.61
ACH000222-ACH000227	Acumatica EFT & ACH Payments	\$ 72,905.44
<u>Payroll</u>		
	Ameriprise NBS	\$ 100.00
	Nationwide	\$ 1,575.00
	MERS 457	\$ 2,425.00
	MISDU	\$ 369.20
	EFT Payroll Taxes	\$ 38,517.45
	Direct Deposit Payroll	\$ 112,900.02
	Direct Deposit HSA	\$ 5,812.41
	State of Michigan Unemployment	████████████████████
<u>Fees</u>		
	Huntington e-Banking fee	████████████████████
	Huntington Bank Interest	████████████████████
TOTAL		<u><u>\$ 271,966.13</u></u>

AP Payment Register

Company/Branch MMDHD

Date From: 2/18/2026

Date To: 2/19/2026

Date: 2/19/2026 7:55 AM

User: Ashley Tate

Account	Currency	Description
CASH AP	USD	CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	003704	109982	Closed	2/18/2026	ALPH01	ALPHA FAMILY CENTER	0.00	300.00

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	005833		March 2026	March 2026 Rent:	300.00	USD	0.00	300.00
							Document Total:	300.00
							Payment Method Total:	300.00
							Cash Account Total:	300.00

Account	Currency	Description
CASH AP	USD	CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	003706	109983	Closed	2/18/2026	CENT02	CENTRAL MICHIGAN DIST HEALTH DEPARTMENT	0.00	7,414.50

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	005835		January 2026	CMDHD MD for Ja	7,414.50	USD	0.00	7,414.50
							Document Total:	7,414.50
							Payment Method Total:	7,414.50
							Cash Account Total:	7,414.50

Account	Currency	Description
CASH AP	USD	CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	003723	109984	Closed	2/18/2026	CHILD01	CHILD ADVOCACY	0.00	200.00

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	005834		March 2026	March 2026 Rent	200.00	USD	0.00	200.00
							Document Total:	200.00
							Payment Method Total:	200.00
							Cash Account Total:	200.00

Account	Currency	Description
CASH AP	USD	CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	003707	109985	Closed	2/18/2026	COVE01	COVENANT MEDICAL CENTER	0.00	42.84

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	004910		28965883	Jan labs Account 2	42.84	USD	0.00	42.84
							Document Total:	42.84
							Payment Method Total:	42.84
							Cash Account Total:	42.84

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	003708	109986	Closed	2/18/2026	GLAXO1	GLAXO SMITH KLINE	0.00	4,985.79

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	005817		8254813654	VACCINE SHINGF	2,761.61	USD	0.00	2,761.61
Bill	005818		8254813654-1	BXSERO	2,224.18	USD	0.00	2,224.18
Document Total:								4,985.79
Payment Method Total:								4,985.79
Cash Account Total:								4,985.79

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	003709	109987	Closed	2/18/2026	GRAT04	GRATIOT COUNTY HERALD	0.00	95.00

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	005838		118	2026 BOARD MEE	95.00	USD	0.00	95.00
Document Total:								95.00
Payment Method Total:								95.00
Cash Account Total:								95.00

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	003721	109988	Closed	2/18/2026	VERT01	HBK IT LLC dba VERTILOCITY	0.00	168.75

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	005848		31033272	Consultant support	168.75	USD	0.00	168.75
Document Total:								168.75
Payment Method Total:								168.75
Cash Account Total:								168.75

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	003722	109989	Closed	2/18/2026	HERI01	HERITAGE UNITED METHODIST CHURCH	0.00	100.00

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	005839		March 2026	March 2026 Office	100.00	USD	0.00	100.00
Document Total:								100.00
Payment Method Total:								100.00
Cash Account Total:								100.00

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	003710	109990	Closed	2/18/2026	INSP01	INSPIRATION STUDIO DESIGNS	0.00	41.00

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	005820		27747	BUSINESS CARD	41.00	USD	0.00	41.00
							Document Total:	41.00
							Payment Method Total:	41.00
							Cash Account Total:	41.00

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	003711	109991	Closed	2/18/2026	MERC01	MERCK SHARP & DOHME LLC	0.00	314.68

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	005828		7018584351	PEDVAX HIB VAC	314.68	USD	0.00	314.68
							Document Total:	314.68
							Payment Method Total:	314.68
							Cash Account Total:	314.68

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	003712	109992	Closed	2/18/2026	MICH11	MICHIGAN NURSES ASSOCIATION	0.00	556.40

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	005841		February 2026	February 2026 MN	556.40	USD	0.00	556.40
							Document Total:	556.40
							Payment Method Total:	556.40
							Cash Account Total:	556.40

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	003713	109993	Closed	2/18/2026	MICH15	MICHIGAN PUBLIC HEALTH INSTITUTE	0.00	413.31

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	005852		90065823	MPHI MI PC Learn	413.31	USD	0.00	413.31
							Document Total:	413.31
							Payment Method Total:	413.31
							Cash Account Total:	413.31

CASH AP		USD		CASH ACCOUNT FOR AP					
Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount	
Payment	003724	109994	Closed	2/18/2026	MONT11	MONTCALM COMMUNITY COLLEGE	0.00	200.00	
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid	
Bill	005851		40215	Septic Installer Cla	200.00	USD	0.00	200.00	
							Document Total:	200.00	
							Payment Method Total:	200.00	
							Cash Account Total:	200.00	

CASH AP		USD		CASH ACCOUNT FOR AP					
Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount	
Payment	003725	109995	Closed	2/18/2026	OPT01	OPTISIGNS, INC	0.00	695.67	
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid	
Bill	005824		2VWJUUKJ-0001	OPTISIGNS COLL	695.67	USD	0.00	695.67	
							Document Total:	695.67	
							Payment Method Total:	695.67	
							Cash Account Total:	695.67	

CASH AP		USD		CASH ACCOUNT FOR AP					
Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount	
Payment	003705	109996	Closed	2/18/2026	CASA01	POINT BROADBAND	0.00	875.00	
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid	
Bill	005843		6717419	Point Broadband Ir	875.00	USD	0.00	875.00	
							Document Total:	875.00	
							Payment Method Total:	875.00	
							Cash Account Total:	875.00	

CASH AP		USD		CASH ACCOUNT FOR AP					
Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount	
Payment	003714	109997	Closed	2/18/2026	RSNO01	R&S NORTHEAST LLC	0.00	125.82	
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid	
Bill	005822		583915	FP SPRINTTEC, TR	85.80	USD	0.00	85.80	
Bill	005823		583959	BENADRYL	40.02	USD	0.00	40.02	
							Document Total:	125.82	
							Payment Method Total:	125.82	
							Cash Account Total:	125.82	

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	003726	109998	Closed	2/18/2026	RODRI	RICARDO RODRIGUEZ	0.00	140.00
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	005832		EH REFUND		140.00	USD	0.00	140.00
							Document Total:	140.00
							Payment Method Total:	140.00
							Cash Account Total:	140.00

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	003715	109999	Closed	2/18/2026	STAT01	STATCOURIER	0.00	2,523.15
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	005844		1019-4097		2,523.15	USD	0.00	2,523.15
							Document Total:	2,523.15
							Payment Method Total:	2,523.15
							Cash Account Total:	2,523.15

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	003716	110000	Closed	2/18/2026	STAT04	STATE OF MICHIGAN-LAB	0.00	69.60
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	005780		20260105-21		11.50	USD	0.00	11.50
Bill	005781		20260105-22		58.10	USD	0.00	58.10
							Document Total:	69.60
							Payment Method Total:	69.60
							Cash Account Total:	69.60

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	003717	110001	Closed	2/18/2026	TEAM02	TEAMSTERS LOCAL 214	0.00	1,300.85
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	005845		Feb 2026		1,300.85	USD	0.00	1,300.85
							Document Total:	1,300.85
							Payment Method Total:	1,300.85
							Cash Account Total:	1,300.85

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	003718	110002	Closed	2/18/2026	UNIT03	UNITED WAY OF GREATER CENTRAL MICHIGAN	0.00	146.00
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	005846		Feb 2026	February 2026 Em	146.00	USD	0.00	146.00
							Document Total:	146.00
							Payment Method Total:	146.00
							Cash Account Total:	146.00

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	003719	110003	Closed	2/18/2026	VIEW01	VIEW NEWSPAPER GROUP	0.00	153.25
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	005849		395258	2026 BOH MEETIN	153.25	USD	0.00	153.25
							Document Total:	153.25
							Payment Method Total:	153.25
							Cash Account Total:	153.25

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	003720	110004	Closed	2/18/2026	YEOY01	YEO & YEO PC CPA	0.00	16,500.00
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	005850		627463	Annual audit progr	16,500.00	USD	0.00	16,500.00
							Document Total:	16,500.00
							Payment Method Total:	16,500.00
							Cash Account Total:	16,500.00

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	003698	ACH000222	Closed	2/18/2026	MCKE01	MCKESSON MEDICAL	0.00	203.14
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	005827		25010556	FP ITEMS ALCOH	203.14	USD	0.00	203.14
							Document Total:	203.14
							Payment Method Total:	203.14
							Cash Account Total:	203.14

CASH AP		USD		CASH ACCOUNT FOR AP					
Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount	
Payment	003699	ACH000223	Closed	2/18/2026	SANO01	SANOFI PASTEUR INC	0.00	2,134.86	
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid	
Bill	005829		7144833738	TUBERSOL HEPLI	355.79	USD	0.00	355.79	
Bill	005830		7144836911	TUBERSOL HEPLI	1,779.07	USD	0.00	1,779.07	
Document Total:								2,134.86	
Payment Method Total:								2,134.86	
Cash Account Total:								2,134.86	

CASH AP		USD		CASH ACCOUNT FOR AP					
Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount	
Payment	003700	ACH000224	Closed	2/18/2026	MUTU01	MUTUAL OF OMAHA	0.00	4,459.95	
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid	
Bill	005842		002048551926	March 2026 ER Lif	4,459.95	USD	0.00	4,459.95	
Document Total:								4,459.95	
Payment Method Total:								4,459.95	
Cash Account Total:								4,459.95	

CASH AP		USD		CASH ACCOUNT FOR AP					
Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount	
Payment	003701	ACH000225	Closed	2/18/2026	AMAZON01	AMAZON CAPITAL SERVICES	0.00	8,197.45	
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid	
Bill	005799		1QX7-CLQ7-9QP4	Pack and Plays Re	2,151.81	USD	0.00	2,151.81	
Bill	005816		1R77-FKG3-6NCH	BACKPACK ERIC,	48.98	USD	0.00	48.98	
Bill	005819		1PR4-F646-3NLT	BLOODLEAD GRA	4,960.12	USD	0.00	4,960.12	
Bill	005821		1MVH-Y9HJ-FJ4L	BLOODLEAD GRA	505.97	USD	0.00	505.97	
Bill	005825		1KFL-LQMW-HYVW	BLOODLEAD GRA	178.42	USD	0.00	178.42	
Bill	005826		1MQM-WKWR-6P4J	OFFICE CHAIR NI	111.99	USD	0.00	111.99	
Bill	005831		14MK-V6C3-HKGR	COOLERS EH SPI	240.16	USD	0.00	240.16	
Document Total:								8,197.45	
Payment Method Total:								8,197.45	
Cash Account Total:								8,197.45	

CASH AP		USD		CASH ACCOUNT FOR AP					
Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount	
Payment	003702	ACH000226	Closed	2/18/2026	VERT01	HBK IT LLC dba VERTILOCITY	0.00	782.60	
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid	
Bill	005847		31033513	Monthly Billing - U	782.60	USD	0.00	782.60	
Document Total:								782.60	
Payment Method Total:								782.60	
Cash Account Total:								782.60	

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	003703	ACH000227	Closed	2/18/2026	MERS01	MUNICIPAL EMPLOYEES' RETIREMENT SYSTEM OF MICHIGAN	0.00	57,127.44

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	005840		00176073-8	MERS Defined Ber	57,127.44	USD	0.00	57,127.44
							Document Total:	57,127.44
							Payment Method Total:	57,127.44
							Cash Account Total:	57,127.44

Doc. Type	Count	Amount Paid (USD)
Check	29	110,267.05
Prepayment	0	0.00
Refund	0	0.00
Void Check	0	0.00
Company Total:	29	110,267.05

AP Payment Register

Company/Branch MMDHD

Date From: 3/1/2026

Date To: 3/4/2026

Date: 3/3/2026 3:17 PM

User: Ashley Tate

Account	Currency	Description
CASH AP	USD	CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	003733	110005	Closed	3/3/2026	AGRO01	AGROLIQUID	0.00	550.00

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	005914		36796288	Room rental for Di	550.00	USD	0.00	550.00
							Document Total:	550.00
							Payment Method Total:	550.00
							Cash Account Total:	550.00

Account	Currency	Description
CASH AP	USD	CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	003735	110006	Closed	3/3/2026	CDWG01	CDW GOVERNMENT, INC.	0.00	372.16

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	005915		ZR01158134	January 2026 CISC	372.16	USD	0.00	372.16
							Document Total:	372.16
							Payment Method Total:	372.16
							Cash Account Total:	372.16

Account	Currency	Description
CASH AP	USD	CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	003736	110007	Closed	3/3/2026	COVE01	COVENANT MEDICAL CENTER	0.00	21.42

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	005917		20940 01/2026	Acct: 33569999 Gl	21.42	USD	0.00	21.42
							Document Total:	21.42
							Payment Method Total:	21.42
							Cash Account Total:	21.42

Account	Currency	Description
CASH AP	USD	CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	003742	110008	Closed	3/3/2026	GREE03	GREENVILLE AREA RECREATION & COMMUNITY CENTER	0.00	742.00

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	005920		566	Room Rental MSH	742.00	USD	0.00	742.00
							Document Total:	742.00
							Payment Method Total:	742.00
							Cash Account Total:	742.00

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	003737	110009	Closed	3/3/2026	INSP01	INSPIRATION STUDIO DESIGNS	0.00	41.00

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	005928		27778	BUSINESS CARD	41.00	USD	0.00	41.00
							Document Total:	41.00
							Payment Method Total:	41.00
							Cash Account Total:	41.00

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	003738	110010	Closed	3/3/2026	MAGE01	MAGELLAN DIAGNOSTICS	0.00	2,367.25

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	005858		80504	BLOOD LEAD CAF	2,367.25	USD	0.00	2,367.25
							Document Total:	2,367.25
							Payment Method Total:	2,367.25
							Cash Account Total:	2,367.25

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	003739	110011	Closed	3/3/2026	MICH02	MALEHA-MICHIGAN ASSOCIATION OF LOCAL ENVIRONMENTAL	0.00	20.00

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	005921		A. Bryne 2026	Membership A.Bry	20.00	USD	0.00	20.00
							Document Total:	20.00
							Payment Method Total:	20.00
							Cash Account Total:	20.00

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	003734	110012	Closed	3/3/2026	CASA01	POINT BROADBAND	0.00	875.00

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	005923		6820324	Point Broadband Ir	875.00	USD	0.00	875.00
							Document Total:	875.00
							Payment Method Total:	875.00
							Cash Account Total:	875.00

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	003745	110013	Closed	3/3/2026	PRIORITY	PRIORITY HEALTH	0.00	66,663.10

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	005930		260460006410	March 2026 Priority	66,663.10	USD	0.00	66,663.10
							Document Total:	66,663.10
							Payment Method Total:	66,663.10
							Cash Account Total:	66,663.10

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	003744	110014	Closed	3/3/2026	POR01	PROIMPRINT.COM	0.00	393.24

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	005862		PIM25102108	EP FOLDERS SHE	393.24	USD	0.00	393.24
							Document Total:	393.24
							Payment Method Total:	393.24
							Cash Account Total:	393.24

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	003740	110015	Closed	3/3/2026	RSNO01	R&S NORTHEAST LLC	0.00	68.18

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	005853		585401	PORTIA	68.18	USD	0.00	68.18
							Document Total:	68.18
							Payment Method Total:	68.18
							Cash Account Total:	68.18

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	003743	110016	Closed	3/3/2026	ULIN01	ULINE	0.00	2,366.05

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	005859		203609790	COVERALLS AND	1,362.17	USD	0.00	1,362.17
Bill	005860		203639297	EP MAKS	1,003.88	USD	0.00	1,003.88
							Document Total:	2,366.05
							Payment Method Total:	2,366.05
							Cash Account Total:	2,366.05

CASH AP		USD		CASH ACCOUNT FOR AP					
Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount	
Payment	003741	110017	Closed	3/3/2026	WINN01	WINN TELECOM	0.00	3,198.87	
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid	
Bill	005931		50049103	March 2026 phone	3,198.87	USD	0.00	3,198.87	
							Document Total:	3,198.87	
							Payment Method Total:	3,198.87	
							Cash Account Total:	3,198.87	

CASH AP		USD		CASH ACCOUNT FOR AP					
Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount	
Payment	003727	ACH000228	Closed	3/4/2026	MCKE01	MCKESSON MEDICAL	0.00	1,553.52	
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid	
Debit Adj.	005922		25030266	Returned cracked :	-9.85	USD	0.00	-9.85	
Bill	005911		25065551	MEDICAL SUPPLII	1,145.91	USD	0.00	1,145.91	
Bill	005918		25094803	SCALPEL, GAUZE	175.27	USD	0.00	175.27	
Bill	005919		25065548	Lab coats	242.19	USD	0.00	242.19	
							Document Total:	1,553.52	
							Payment Method Total:	1,553.52	
							Cash Account Total:	1,553.52	

CASH AP		USD		CASH ACCOUNT FOR AP					
Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount	
Payment	003728	ACH000229	Closed	3/4/2026	RICO01	RICOH USA INC	0.00	1,619.15	
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid	
Bill	005924		9033572731	Printing/Copies and	1,619.15	USD	0.00	1,619.15	
							Document Total:	1,619.15	
							Payment Method Total:	1,619.15	
							Cash Account Total:	1,619.15	

CASH AP		USD		CASH ACCOUNT FOR AP					
Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount	
Payment	003729	ACH000230	Closed	3/4/2026	SANO01	SANOFI PASTEUR INC	0.00	188.17	
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid	
Bill	005864		7144266828	FLU VACCINE	188.17	USD	0.00	188.17	
							Document Total:	188.17	
							Payment Method Total:	188.17	
							Cash Account Total:	188.17	

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	003730	ACH000231	Closed	3/4/2026	STAP01	STAPLES	0.00	536.76

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	005856		6055584355	HAND SANITIZER	47.08	USD	0.00	47.08
Bill	005857		6055584354	GBO OFFICE SUP	362.86	USD	0.00	362.86
Bill	005925		6056482521	OFFICE SUPPLIE	126.82	USD	0.00	126.82
Document Total:								536.76
Payment Method Total:								536.76
Cash Account Total:								536.76

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	003731	ACH000232	Closed	3/4/2026	VERI01	VERIZON	0.00	2,963.95

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	005927		6136852020	January 24, 2026 -	2,963.95	USD	0.00	2,963.95
Document Total:								2,963.95
Payment Method Total:								2,963.95
Cash Account Total:								2,963.95

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	003732	ACH000233	Closed	3/4/2026	AMAZON01	AMAZON CAPITAL SERVICES	0.00	7,540.52

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	005854		1X97-LC11-3RGL	MARIJUANA EDUC	639.74	USD	0.00	639.74
Bill	005855		191N-DGGF-9GGM	MARIJUANA EDUC	2,332.07	USD	0.00	2,332.07
Bill	005916		14WJ-9R7Q-RDHT	BLOODLEAD GRA	4,399.40	USD	0.00	4,399.40
Bill	005926		1KDG-TXGX-CW4T	SANITIZER,CORK	142.13	USD	0.00	142.13
Bill	005929		13CN-C6GV-7L7H	LEMON DISINFEC	27.18	USD	0.00	27.18
Document Total:								7,540.52
Payment Method Total:								7,540.52
Cash Account Total:								7,540.52

Doc. Type	Count	Amount Paid (USD)
Check	19	92,080.34
Prepayment	0	0.00
Refund	0	0.00
Void Check	0	0.00
Company Total:	19	92,080.34

Balance Sheet

As of February 28, 2026

Assets

Cash & Cash Equivalents	3,101,357.79
Account Receivable	407,137.99
Other Receivables	63,935.36
Prepaid Expenses	3,661.40
VFC Inventory	83,270.74
Total Assets	3,659,363.28

Liabilities

Employee Deductions	(1,115.55)
Accounts Payable	104,075.14
Due to Others	302,490.24
VFC Inventory	83,270.74
Trust Funds	17,987.17
Deferred Revenues	0.00
38901-FUND BALANCE RESTRICTED DENTAL	95,208.84
39000-FUND BALANCE END OF YEAR	424,181.10
39001-FUND BALANCE	336,276.38
39004-FUND BALANCE - TECHNICAL/EQUIP	489,494.46
39005-FUND BALANCE-FACILITY DEV.	72,523.00
39008-FUND BALANCE-FUTURE RETIREMENT	277,269.58
39009-FUND BALANCE-COMPENSATED LEAVE	443,887.51
39010-FUND BALANCE-UNEMPLOYMENT	55,000.00
39012-FUND BALANCE - TRAINING	35,000.00
39013-FUND BALANCE - BRFS	11,522.00
39014-FUND BALANCE-HEALTH INSURANCE	125,451.00
39015-FUND BALANCE-POTENTIAL CLAIMS	75,457.00
39017-FUND BALANCE CHW	150,000.00
39018-FUND BALANCE OPEB	77,778.00
Net Income / (Loss)	483,606.67
Total Liabilities	3,659,363.28
Difference	0.00

REVENUE-EXPENSE

As of February 28, 2026

ALL PROGRAMS

	BUDGET	CURRENT MONTH	YEAR TO DATE	BUDGET BALANCE	% YTD
REVENUE					
ELPHS LCSA	190,167.00	0.00	190,167.00	0.00	100%
ELPHS	1,695,253.00	141,272.00	706,355.00	988,898.00	42%
MDHHS GRANTS	2,010,427.00	203,975.00	944,684.00	1,065,743.00	47%
MDHHS FEE FOR SERVICE	77,500.00	0.00	15,407.96	62,092.04	20%
EGL E GRANTS	283,923.00	0.00	59,349.36	224,573.64	21%
OTHER GRANTS	456,200.00	51,701.51	128,944.48	327,255.52	28%
VFC SUPPLIES	300,000.00	0.00	0.00	300,000.00	0%
MEDICAID FULL COST	107,000.00	82,578.49	164,751.49	-57,751.49	154%
MEDICAID OUTREACH	187,836.00	0.00	3,648.58	184,187.42	2%
OTHER INCOME	82,000.00	48,713.69	65,088.35	16,911.65	79%
ADMINISTRATION	100.00	0.00	1,567.42	-1,467.42	1,567%
EH ADMIN	0.00	99.61	602.52	-602.52	
EH MISC	69,860.00	13,000.00	35,404.00	34,456.00	51%
SEWAGE PROGRAM	215,730.00	7,285.00	71,150.00	144,580.00	33%
WATER PROGRAM	178,190.00	10,335.00	60,485.00	117,705.00	34%
FOOD PROGRAM	330,435.00	3,964.00	319,294.00	11,141.00	97%
BODY ART	5,600.00	310.00	7,190.00	-1,590.00	128%
BEACH MONITORING	0.00	3,115.00	3,115.00	-3,115.00	
COMMUNICABLE DISEASE	1,000.00	0.00	200.00	800.00	20%
IMMUNIZATIONS	249,000.00	8,701.44	119,108.65	129,891.35	48%
STD/STI	2,000.00	294.23	582.51	1,417.49	29%
BLOOD LEAD	13,000.00	565.05	3,074.09	9,925.91	24%
WOMENS HEALTH PROGRAM	0.00	0.00	46.01	-46.01	
BCCCP	2,000.00	-194.64	68.42	1,931.58	3%
FAMILY PLANNING	54,000.00	1,211.62	15,164.84	38,835.16	28%
VISION	17,000.00	326.92	4,730.48	12,269.52	28%
HEARING	17,000.00	365.93	5,128.61	11,871.39	30%
BREASTFEEDING PROGRAM	5,000.00	-12.83	145.34	4,854.66	3%
CLINICAL VARNISH	20,000.00	2,367.57	14,309.25	5,690.75	72%
ORAL HEALTH K-ASSESSMENT	0.00	-2,980.00	14,357.95	-14,357.95	
CHED ADMINISTRATION	0.00	0.00	21.00	-21.00	
SPACE	268,800.00	162,546.63	162,546.63	106,253.37	60%
APPROPRIATIONS	1,165,478.00	97,123.13	485,998.55	679,479.45	42%
TOTAL REVENUE	8,004,499.00	836,664.35	3,602,686.49	4,401,812.51	45%

REVENUE-EXPENSE

As of February 28, 2026

ALL PROGRAMS

	BUDGET	CURRENT MONTH	YEAR TO DATE	BUDGET BALANCE	% YTD
EXPENSE					
SALARIES	4,129,107.00	318,946.05	1,706,718.93	2,422,388.07	41%
FICA	315,845.00	22,883.60	121,381.47	194,463.53	38%
HEALTH INSURANCE	731,492.00	42,095.01	271,297.76	460,194.24	37%
DENTAL INSURANCE	56,133.00	3,992.12	21,101.19	35,031.81	38%
RETIREMENT	864,781.00	44,570.86	270,531.64	594,249.36	31%
OTHER BENEFITS	34,891.00	3,641.77	26,806.04	8,084.96	77%
OFFICE SUPPLIES	87,400.00	23,744.51	42,351.19	45,048.81	48%
COMPUTER SUPPLIES	29,000.00	-11,722.28	-581.35	29,581.35	-2%
MEDICAL SUPPLIES	54,100.00	3,029.13	15,569.78	38,530.22	29%
BIOLOGICS	105,000.00	2,433.19	65,258.94	39,741.06	62%
VFC	300,000.00	0.00	0.00	300,000.00	0%
OTHER SUPPLIES	0.00	0.00	0.00	0.00	
CAPITAL EXPENSE	0.00	0.00	0.00	0.00	
SOFTWARE PURCHASES	0.00	0.00	0.00	0.00	
CONTRACTUAL/PROFESSIONAL SERVICES	413,200.00	48,595.17	97,484.63	315,715.37	24%
COMMUNICATIONS	77,900.00	7,562.85	31,123.57	46,776.43	40%
TRAVEL/TRAINING	168,350.00	8,614.40	41,518.75	126,831.25	25%
MEMBERSHIPS	27,800.00	2,048.00	20,166.32	7,633.68	73%
ADVERTISING	13,300.00	248.25	1,087.93	12,212.07	8%
LIABILITY INSURANCE	70,000.00	55,977.00	55,977.00	14,023.00	80%
LEASE & MAINTENANCE	241,000.00	138,280.75	187,056.64	53,943.36	78%
RENT	3,200.00	600.00	4,018.00	-818.00	126%
SPACE	265,600.00	162,546.63	162,546.63	103,053.37	61%
MISC EXPENSE	16,400.00	-29,971.26	-22,335.24	38,735.24	-136%
TOTAL EXPENSE	8,004,499.00	848,115.75	3,119,079.82	4,885,419.18	39%
Net Income (Loss)	0.00	-11,451.40	483,606.67	-483,606.67	

The recommendations release the funds that have been in a trust for decades and actually use them for the purposes stated above.

V. Alternatives Considered:

Not making any changes to current trust funds.

VI. Recommendation:

The recommendation is to reassign the trust funds to the unassigned fund balance and use the funding for the purposes designated as proposed above.

VII. Monitoring and Reporting Timeline:

The monthly balance sheet provides the trust fund balance which will be reclassified. Additionally, a report will be provided at the end of the year to apprise the board of the trust fund usage.



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MONTCALM OFFICE
 615 N. State St.
 Stanton, MI 48888-9702
 (989) 831-5237

BOARD OF HEALTH:	Bruce DeLong	George Bailey	Matt Murray
	Nicole Fickes	Steven Sopocy	Adam Petersen

March 19, 2026

ADMINISTRATOR: Melissa Selby

SUBJECT: Fund Balances

Information Only Action Needed

I. Authority For This Action:

- Local Policy
- Law or Rule: Public Health Code, Act 368 of 1978, MCL 333.2417
 Michigan Uniform Budgeting and Accounting Act (PA 2 of 1968)

II. Summary:

Our fund balance represents the accumulated financial resources available to the Mid-Michigan District Health Department and is classified based on how these resources may be used. Committed fund balance includes amounts formally designated by the Board of Health for specific purposes and may only be modified through board action in accordance with the governmental accounting standards and the Michigan Uniform Budgeting and Accounting Act.

III. Strategic Objective, Health Issue, or other Need Addressed:

Fund balance can be used to support operations, one-time costs, or strategic priorities, but its use depends on how it is classified. In reviewing our current committed fund balances, a recommendation is being made to realign the committed fund balances. The recommendations are listed in the table below:

Account	Description	Balance 10/01/2025	Proposed 04/01/2026	Difference
39000	FUND BALANCE END OF YEAR	424,181.10	918,430.52	157,973.04
39001	FUND BALANCE	336,276.38		
39004	FUND BALANCE - TECHNICAL/EQUIP	489,494.46	300,000.00	(189,494.46)
39005	FUND BALANCE-FACILITY DEVELOPMENT	72,523.00	50,000.00	(22,523.00)
39008	FUND BALANCE-FUTURE RETIREMENT	277,269.58	575,000.00	297,730.42
39009	FUND BALANCE-COMPENSATED LEAVE	443,887.51	443,887.51	-
39010	FUND BALANCE-UNEMPLOYMENT	55,000.00	50,000.00	(5,000.00)
39012	FUND BALANCE - TRAINING	35,000.00	25,000.00	(10,000.00)
39013	FUND BALANCE - BRFS	11,522.00	11,522.00	-
39014	FUND BALANCE-HEALTH INSURANCE	125,451.00	100,000.00	(25,451.00)
39015	FUND BALANCE-POTENTIAL CLAIMS	75,457.00	-	(75,457.00)
39017	FUND BALANCE CHW	150,000.00	-	(150,000.00)
39018	FUND BALANCE OPEB	77,778.00	100,000.00	22,222.00
	Total	2,573,840.03	2,573,840.03	0.00

The following were considered in making these recommendations:

Technology and Equipment: This is still considered a major factor in our operations but some long term projects have been completed using the public health infrastructure grant and other funding such as the upgrade to our firewalls, antivirus software, new conference room technology and upgraded cabling in the buildings leading to less needed in reserves.

Facility Development: Although an emergency could arise, such as the need to replace a roof or replace doors, most of the building maintenance is covered by the counties.

BRFS: The Behavioral Risk Factor Survey funding can be used in the next fiscal year to cover part of the survey costs.

Health Insurance: This is still considered a major expense in the budget but there was an understanding of using part of the reserve for the wellness program last fiscal year.

Potential Claims: Since we are current with payments for our Medicaid Full Cost Reimbursement, there is not a need to continue to hold these reserves. If funding were to be less in the fiscal year than budgeted, there would be a discussion regarding operations and if needed, unrestricted fund balance could be used.

Community Health Worker (CHW): The program has been dissolved due to being unsustainable financially, therefore, the reserves are no longer needed. There were local dollars throughout the years, therefore, we would have fully spent the reserves.

Retirement: As has been discussed, the need to continue to fund our unfunded retirement liabilities continues to be a priority. Therefore, moving funds into this reserve is a good long term financial decision.

IV. Fiscal Impact and Cost:

The recommendations align with our long-term strategic priorities. Committed fund balances can be changed by Board Action at any time. If priorities or needs change in the future, the Board of Health can change the committed fund balances at that time.

V. Alternatives Considered:

Not making any changes to the current fund balance amounts.

VI. Recommendation:

The recommendation is to change the committed fund balances as proposed above. Additionally, there is a request to pay \$500,000 to MERS towards our unfunded liabilities. The remaining fund balance, without compensated absences, is approximately 20% of our current budget.

VII. Monitoring and Reporting Timeline:

The monthly balance sheet provides the current fund balances.