



CLINTON OFFICE
 1307 E. Townsend Rd.
 Saint Johns, MI 48879-9036
 (989) 224-2195

GRATIOT OFFICE
 151 Commerce Dr.
 Ithaca, MI 48847-1627
 (989) 875-3681

MONTCALM OFFICE
 615 N. State St.
 Stanton, MI 48888-9702
 (989) 831-5237

BOARD OF HEALTH:	Bruce DeLong	George Bailey	Adam Petersen
	Nicole Fickes	Steven Sopocy	Matt Murray

Mid-Michigan District Health Department (MMDHD)
 BOARD OF HEALTH
 FINANCE COMMITTEE MEETING
 Gratiot Office, Ithaca, Michigan

Wednesday, March 25, 2026, 8:30 a.m.

MINUTES

We take action to protect, maintain, and improve the health of our community.

Members Present: George Bailey, Bruce DeLong and Adam Petersen

Members Absent: None

Other Board
 Members Present: None

Staff Present: Mari E. (Liz) Braddock, Health Officer; Melissa Selby, Director of Administrative Services; Lonnie Smith, Director of Environmental Health (EH); Sarah Doak Director of Community Health and Education Division (CHED); Krishna Santana, Board Secretary

Staff Absent: None

Guests: None

G. Bailey called the Finance Committee Meeting of the Mid-Michigan District Board of Health (BOH) to order at 8:30 a.m., on Wednesday, March 25, 2026, at the Gratiot Office of the Mid-Michigan District Health Department (MMDHD), Ithaca, Michigan.

A. MMDHD's Expenses for February 8 through March 7, 2026

G. Bailey went over the expenses, asking the board if there were any questions.

Motion made by B. DeLong to recommend the BOH approve and pay the MMDHD's Expenses for February 8 through March 7, 2026 totaling \$527,921.28, A. Petersen seconded. Motion carried.

B. MMDHD's Monthly Balance Sheet, Revenue and Expenditure Report for February 2026

G. Bailey asked the board if there were any questions. A. Petersen asked questions concerning a purchase which was explained as an Emergency Preparedness tabletop exercise designed to recreate a disaster.

Motion made by A. Petersen and seconded by B. DeLong to recommend the full board accept and place on file the Balance Sheet, Revenue and Expenditure Report for February 2026. Motion carried.

C. Trust Fund Balance Recommendations

M. Selby informed the Board that a request has been made to utilize these funds. She previously discussed the matter with Ali from Yeo & Yeo, the agency that conducted the audit. It was recommended that an effort be made to identify the original intended purpose of the funds; however, if the purpose cannot be determined, the funds may be allocated where they are most needed. These funds must be classified as unrestricted funds.

Motion made by A. Petersen seconded by B. DeLong to recommend the board authorize the agency to reassign trust funds to unassigned fund balances and use the funding for the purpose designated. Motion carried.

D. Fund Balances

M. Selby informed the Board that the Board Action Sheet includes a table outlining proposed fund reallocations. She explained that restructuring the funds in this manner would allow for greater flexibility, enabling funds to be used as needed rather than being restricted to specific purposes.

A. Petersen inquired why the fund balances are currently allocated as they are. In response, M. Selby explained that certain funds, such as the technology fund, may currently be overallocated; reallocating these funds would allow them to be used for priorities such as funding programs that may experience reductions in funding without requiring additional Board approval.

M. Selby also noted changes to the health insurance and wellness programs. G. Bailey commented on the overall fund balance and cautioned against allowing it to grow excessively.

M. Selby further informed the Board that the agency is requesting a \$500,000 contribution to MERS retirement. A. Petersen asked what percentage of the retirement obligation would be funded following this transfer, and M. Selby indicated it would be approximately 82%. A. Petersen then discussed the advantages and disadvantages of allocating funds to MERS to support future obligations versus retaining those funds to address potential needs.

Motion made by B. DeLong and seconded by A. Petersen recommending the board authorizes the agency to change committed fund balances as proposed. Motion carried.

Motion made by B. DeLong and seconded by A. Petersen to recommend the board authorize the agency to pay \$500,000.00 to MERS towards the unfunded liabilities. Motion carried.

There being no further business to come before the Finance Committee, A. Petersen motioned to adjourn, seconded by B. DeLong, Motion carried, the meeting adjourned at 8:52 a.m.

Respectfully Submitted,

Krishna Santana, Board Secretary for
George Bailey, Finance Committee Chairperson
Mid-Michigan District Board of Health

DRAFT