

CLINTON OFFICE

1307 E. Townsend Rd.
Saint Johns, MI 48879-9036
(989) 224-2195

GRATIOT OFFICE

151 Commerce Dr.
Ithaca, MI 48847-1627
(989) 875-3681

MONTCALM OFFICE

615 N. State St.
Stanton, MI 48888-9702
(989) 831-5237

BOARD OF HEALTH:

Bruce DeLong

George Bailey

Adam Petersen

Nicole Fickes

Steven Sopocy

Matt Murray

Draft

Mid-Michigan District Health Department (MMDHD)

BOARD OF HEALTH

FINANCE COMMITTEE MEETING

Montcalm Office, Stanton, Michigan

Wednesday, July 22, 2026, 8:00 a.m.

MINUTES

We take action to protect, maintain, and improve the health of our community.

Members Present: Bruce DeLong and Adam Petersen

Members Absent: George Bailey

Other Board
Members Present: None

Staff Present: Mari E. (Liz) Braddock, Health Officer; Melissa Selby, Director of Administrative Services; Lonnie Smith, Director of Environmental Health (EH); Sarah Doak, Director of Community Health and Education Division (CHED); Krishna Santana, Board Secretary

Staff Absent: None

Guests: None

B. DeLong called the Finance Committee Meeting of the Mid-Michigan District Board of Health (BOH) to order at 8:00 a.m., on Wednesday, July 22, 2026, at the Montcalm Office of the Mid-Michigan District Health Department (MMDHD), Stanton, Michigan.

A. MMDHD's Expenses for June 14 through July 11, 2026

B. DeLong went over the expenses, asking the Board if there were any questions.

Motion made by A. Petersen to recommend the BOH approve and pay the MMDHD's Expenses for June 14 through July 11, 2026 totaling \$1,097,950.13, B. DeLong seconded. Motion carried.

- B. MMDHD's Monthly Balance Sheet, Revenue and Expenditure Report for June 2026

B. DeLong asked the board if there were any questions.

Motion made by A. Petersen and seconded by B. DeLong to recommend the full board accept and place on file the Balance Sheet, Revenue and Expenditure Report for June 2026. Motion carried.

- C. Health Promotion Coordinator Position

L. Braddock explained that the position that was discussed last month had been reevaluated to change the position from a health educator to a health promotion coordinator, the salaries are the same and it is fully funded.

Motion made by A. Petersen and seconded by B. DeLong to recommend the full board approve the reposting of the position as a Health Promotion Coordinator. Motion carried.

- D. MERS Actuarial

M. Selby informed the board that the MERS actuarial report was provided for informational purposes only and no action was required. She noted that the agency is currently 81% funded, prior to the additional \$500,000 payment that was made. The board briefly discussed the possibility of reaching out to a representative to review the placement of the funds.

- E. Medical Director Contract

L. Braddock informed the board that Central Michigan District Health Department (CMHD) requested the contract be signed earlier this year due to upcoming staffing changes at that district. The current contract expires on September 30, 2026. The board asked about changes included in the new contract. M. Selby reviewed the current agreement and provided the board with the current salary information, noting that MMDHD contributes approximately 33% of Dr. Morse's overall salary.

Motion made by A. Petersen and seconded by B. DeLong to recommend the full board approve the Medical Director's Contract and advise the board chairperson to sign.

There being no further business to come before the Finance Committee, A. Petersen motioned to adjourn, seconded by B. DeLong, Motion carried, the meeting adjourned at 8:19 a.m.

Respectfully Submitted,

Krishna Santana, Board Secretary
For Bruce DeLong, Acting Finance Committee Chairperson
Mid-Michigan District Board of Health