

CLINTON OFFICE

1307 E. Townsend Rd.
Saint Johns, MI 48879-9036
(989) 224-2195

GRATIOT OFFICE

151 Commerce Dr.
Ithaca, MI 48847-1627
(989) 875-3681

MONTCALM OFFICE

615 N. State St.
Stanton, MI 48888-9702
(989) 831-5237

BOARD OF HEALTH:

Bruce DeLong
Nicole Fickes

George Bailey
Steven Sopocy

Adam Petersen
Matt Murray

MID-MICHIGAN DISTRICT HEALTH DEPARTMENT (MMDHD)
BOARD OF HEALTH
FINANCE COMMITTEE MEETING
Gratiot Office, Ithaca, Michigan
Conference Rooms A & B

Wednesday, September 23, 2026
8:30 a.m.

AGENDA

We take action to protect, maintain, and improve the health of our community.

COMMITTEE MEMBERS:

George Bailey (Chairperson), Bruce DeLong and Adam Petersen

STAFF:

Mari E. (Liz) Braddock, Health Officer; Melissa Selby, Director of Administrative Services; Lonnie Smith, Director of Environmental Health Services (EH), Sarah Doak, Director of Community Health and Education Division (CHED); Krishna Santana, Board Secretary

- A. MMDHD's Expenses for August 9 through September 5, 2026 – **Included.**
- B. MMDHD's Monthly Balance Sheet, Revenue and Expenditure Report for August 2026 Including proposed amended budget– **Included.**
- C. Non-Union Employees' Proposal– **Included.**

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Board of Health Finance Committee Synopsis of Actions

September 23, 2026 Finance Meeting

Item A.	EXPENSES FOR AUGUST 9 THROUGH SEPTEMBER 5, 2026
Motion to recommend payment of the Mid-Michigan District Health Department's Expenses for August 9, through September 5, 2026, totaling \$605,426.76.	
Item B.	BALANCE SHEET, REVENUE AND EXPENDITURE REPORT FOR AUGUST 2026
Motion to recommend approving and placing on file of Balance Sheet, Revenue and Expenditure Report for August 2026 including a proposed amended budget.	
Item C.	NON-UNION EMPLOYEES' PROPOSAL
Motion to recommend the approval of the non-unions employees' proposal.	



***MONTHLY EXPENSES FOR
August 9, 2026 - September 5, 2026***

<i>EV 2093</i>	<i>8/19/2026</i>	<i>\$</i>	<i>337,695.08</i>
<i>EV 2094</i>	<i>9/2/2026</i>	<i>\$</i>	<i>267,731.68</i>
<i>TOTAL</i>		<i>\$</i>	<i>605,426.76</i>

Mid-Michigan District HEALTH DEPARTMENT

CLINTON • GRATIOT • MONTCALM

Expense Voucher #

2093

8/19/2026

Payables

110234-110256	Acumatica Checks	\$ 168,251.60
ACH000314-ACH000318	Acumatica EFT & ACH Payments	\$ 8,819.19

Payroll

Ameriprise NBS	\$ 125.00
MISDU	\$ 285.29
MERS 457	\$ 3,030.00
Nationwide	\$ 1,575.00
EFT Payroll Taxes	\$ 38,304.52
Direct Deposit Payroll	\$ 111,296.99
Direct Deposit HSA	\$ 5,860.41
State of Michigan Unemployment	

Fees

Huntington e-Banking fee	\$ 147.08
Huntington Bank Interest	

TOTAL

\$ 337,695.08

AP Payment Register

Company/Branc MMDHD

Date From: 8/9/2026

Date To: 8/22/2026

Date: 9/2/2026 12:09 PM

User: Ashley Tate

Account	Currency	Description						
CASH AP	USD	CASH ACCOUNT FOR AP						
Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	004032	110234	Closed	8/18/2026	FOUR01	4IMPRINT, INC	0.00	5,045.18
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	006336		31949003	CANNABIS CONVI	5,045.18	USD	0.00	5,045.18
							Document Total:	5,045.18
							Payment Method Total:	5,045.18
							Cash Account Total:	5,045.18
CASH AP	USD	CASH ACCOUNT FOR AP						
Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	004025	110235	Closed	8/18/2026	ALPH01	ALPHA FAMILY CENTER	0.00	300.00
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	006338		September 2026	September 2026 R	300.00	USD	0.00	300.00
							Document Total:	300.00
							Payment Method Total:	300.00
							Cash Account Total:	300.00
CASH AP	USD	CASH ACCOUNT FOR AP						
Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	004026	110236	Closed	8/18/2026	ARRO01	ARROW SWIFT	0.00	1,491.24
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	006355		108542	Pocket Guides Ord	1,491.24	USD	0.00	1,491.24
							Document Total:	1,491.24
							Payment Method Total:	1,491.24
							Cash Account Total:	1,491.24
CASH AP	USD	CASH ACCOUNT FOR AP						
Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	004027	110237	Closed	8/18/2026	CDWG01	CDW GOVERNMENT, INC.	0.00	20,988.68
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	006347		AK4VR2Q	LAPTOP UPGRAD	2,311.24	USD	0.00	2,311.24
Bill	006348		AK43C2D	LAPTOP UPGRAD	2,311.24	USD	0.00	2,311.24
Bill	006349		AK55M2F	SCREEN FILTER	73.88	USD	0.00	73.88
Bill	006350		AK4JH4H	LAPTOP UPGRAD	16,292.32	USD	0.00	16,292.32
							Document Total:	20,988.68
							Payment Method Total:	20,988.68
							Cash Account Total:	20,988.68

CASH APUSD

CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	004028	110238	Closed	8/18/2026	CENT02	CENTRAL MICHIGAN DIST HEALTH DEPARTMENT	0.00	6,909.18
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	006334		July 2026	CMDHD MD for Ju	6,909.18	USD	0.00	6,909.18
							Document Total:	6,909.18
							Payment Method Total:	6,909.18
							Cash Account Total:	6,909.18

CASH APUSD

CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	004044	110239	Closed	8/18/2026	CHILD01	CHILD ADVOCACY	0.00	200.00
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	006339		September 2026	September 2026 R	200.00	USD	0.00	200.00
							Document Total:	200.00
							Payment Method Total:	200.00
							Cash Account Total:	200.00

CASH APUSD

CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	004047	110240	Closed	8/18/2026	CONT02	CONTINUOUS MIRACLE CORPORATION	0.00	4,800.00
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	006371		0000001	Twelve one hour B	4,800.00	USD	0.00	4,800.00
							Document Total:	4,800.00
							Payment Method Total:	4,800.00
							Cash Account Total:	4,800.00

CASH APUSD

CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	004029	110241	Closed	8/18/2026	CONT01	CONTROL SOLUTIONS, INC.	0.00	293.93
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Debit Adj.	006361		CS241729	Refund from 2022	-50.00	USD	0.00	-50.00
Bill	006310		DSINV-034616	VFC-800 USB	343.93	USD	0.00	343.93
							Document Total:	293.93
							Payment Method Total:	293.93
							Cash Account Total:	293.93

CASH APUSD

CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	004030	110242	Closed	8/18/2026	CORP01	CORPORATE TECHNOLOGIES	0.00	116,856.00
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	006352		245886		2026-2027 AGREE	116,856.00 USD	0.00	116,856.00
							Document Total:	116,856.00
							Payment Method Total:	116,856.00
							Cash Account Total:	116,856.00

CASH APUSD

CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	004031	110243	Closed	8/18/2026	COVE01	COVENANT MEDICAL CENTER	0.00	175.05
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	006362		21654 35517205		Guarantor Acct: 21	128.30 USD	0.00	128.30
Bill	006363		22412 35517287		Guarantor Acct: 22	46.75 USD	0.00	46.75
							Document Total:	175.05
							Payment Method Total:	175.05
							Cash Account Total:	175.05

CASH APUSD

CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	004046	110244	Closed	8/18/2026	COVE02	COVENANT MEDICAL CENTER	0.00	7.00
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	006365		16186		Admin fee for June	5.13 USD	0.00	5.13
Bill	006366		16185		Admin fee for June	1.87 USD	0.00	1.87
							Document Total:	7.00
							Payment Method Total:	7.00
							Cash Account Total:	7.00

CASH APUSD

CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	004045	110245	Closed	8/18/2026	HALO01	HALO BRANDED SOLUTIONS, INC.	0.00	529.18
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	006335		9381934		ACTIVITY BOOKS	529.18 USD	0.00	529.18
							Document Total:	529.18
							Payment Method Total:	529.18
							Cash Account Total:	529.18

CASH APUSD

CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	004043	110246	Closed	8/18/2026	HERI01	HERITAGE UNITED METHODIST CHURCH	0.00	100.00
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	006340		September	September 2026 C	100.00	USD	0.00	100.00
							Document Total:	100.00
							Payment Method Total:	100.00
							Cash Account Total:	100.00

CASH APUSD

CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	004033	110247	Closed	8/18/2026	INSP01	INSPIRATION STUDIO DESIGNS	0.00	810.03
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	006359		27976	Brochures and Ma	810.03	USD	0.00	810.03
							Document Total:	810.03
							Payment Method Total:	810.03
							Cash Account Total:	810.03

CASH APUSD

CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	004034	110248	Closed	8/18/2026	MICH02	MALEHA-MICHIGAN ASSOCIATION OF LOCAL ENVIRONMENTAL	0.00	760.00
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	006357		L.Smith 2026	Lonnie Smith EH C	380.00	USD	0.00	380.00
Bill	006358		A.Byrne 2026	Adam Byrne EH Di	380.00	USD	0.00	380.00
							Document Total:	760.00
							Payment Method Total:	760.00
							Cash Account Total:	760.00

CASH APUSD

CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	004035	110249	Closed	8/18/2026	MICH03	MALPH	0.00	567.00
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	006367		189-109212	Liz Braddock MPPH	189.00	USD	0.00	189.00
Bill	006368		189-109309	Nicole Duffy MPPH	189.00	USD	0.00	189.00
Bill	006369		189-109075	Adam Byrne MPPH	189.00	USD	0.00	189.00
							Document Total:	567.00
							Payment Method Total:	567.00
							Cash Account Total:	567.00

CASH APUSD

CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	004039	110254	Closed	8/18/2026	STAT01	STATCOURIER	0.00	2,649.31
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	006356		1019-4273	7.2026 Lab Courier	2,649.31	USD	0.00	2,649.31
							Document Total:	2,649.31
							Payment Method Total:	2,649.31
							Cash Account Total:	2,649.31

CASH APUSD

CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	004040	110255	Closed	8/18/2026	TEAM02	TEAMSTERS LOCAL 214	0.00	1,261.85
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	006341		August 2026	August 2026 Team	1,261.85	USD	0.00	1,261.85
							Document Total:	1,261.85
							Payment Method Total:	1,261.85
							Cash Account Total:	1,261.85

CASH APUSD

CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	004041	110256	Closed	8/18/2026	UNIT03	UNITED WAY OF GREATER CENTRAL MICHIGAN	0.00	146.00
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	006342		August 2026	August 2026 Empl	146.00	USD	0.00	146.00
							Document Total:	146.00
							Payment Method Total:	146.00
							Cash Account Total:	146.00

CASH APUSD

CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	004020	ACH000314	Closed	8/18/2026	BROM01	BROMBERG & ASSOCIATES	0.00	4.60
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	006353		33447	July 2026 Interpret	4.60	USD	0.00	4.60
							Document Total:	4.60
							Payment Method Total:	4.60
							Cash Account Total:	4.60

CASH APUSD

CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	004021	ACH000315	Closed	8/18/2026	MCKE01	MCKESSON MEDICAL	0.00	159.57
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	006344		25988974	NEEDLES,SHARP	159.57	USD	0.00	159.57
							Document Total:	159.57
							Payment Method Total:	159.57
							Cash Account Total:	159.57

CASH APUSD

CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	004022	ACH000316	Closed	8/18/2026	AMAZON01	AMAZON CAPITAL SERVICES	0.00	5,982.42
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	006351		1HXQ-49MM-MYQ9	LOCK BOXES CH	5,594.82	USD	0.00	5,594.82
Bill	006360		1DQ4-T6YP-1LDP	CHAIR HOLLY	93.25	USD	0.00	93.25
Bill	006364		13WN-G7VV-TKDG	FP CALENDARS, :	294.35	USD	0.00	294.35
							Document Total:	5,982.42
							Payment Method Total:	5,982.42
							Cash Account Total:	5,982.42

CASH APUSD

CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	004023	ACH000317	Closed	8/18/2026	VERT01	HBK IT LLC dba VERTILOCITY	0.00	782.60
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	006354		31039294	Monthly Billing - U	782.60	USD	0.00	782.60
							Document Total:	782.60
							Payment Method Total:	782.60
							Cash Account Total:	782.60

CASH APUSD

CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	004024	ACH000318	Closed	8/18/2026	TOWN02	TOWNSQUARE MEDIA LANSING	0.00	1,890.00
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	006370		6756878-1	MOOG CBO adver	1,890.00	USD	0.00	1,890.00
							Document Total:	1,890.00
							Payment Method Total:	1,890.00
							Cash Account Total:	1,890.00

Doc. Type	Count	Amount Paid (USD)
Check	28	177,070.79
Prepayment	0	0.00
Refund	0	0.00
Void Check	0	0.00
Company Total:	28	177,070.79

Mid-Michigan District
HEALTH DEPARTMENT
CLINTON • GRATIOT • MONTCALM

Expense Voucher #

2094

9/2/2026

Payables

110257-110269	Acumatica Checks	\$	87,459.28
ACH000319-ACH000325	Acumatica EFT & ACH Payments	\$	17,710.11

Payroll

Ameriprise NBS	\$	125.00
Nationwide	\$	1,575.00
MERS 457	\$	3,005.00
MISDU	\$	546.06
EFT Payroll Taxes	\$	37,963.96

Direct Deposit Payroll	\$	113,506.68
Direct Deposit HSA	\$	5,860.41
State of Michigan Unemployment		

Fees

Huntington e-Banking fee		
Huntington Bank Interest	\$	(19.82)

TOTAL

\$ 267,731.68

AP Payment Register
Company/Branc MMDHD

Date From: 8/23/2026
Date To: 9/5/2026

Date: 9/2/2026 12:17 PM
User: Ashley Tate

Account	Currency	Description						
CASH AP	USD	CASH ACCOUNT FOR AP						
Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	004063	110257	Closed	9/2/2026	ABS01	ABSOPURE	0.00	108.00
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	006376		85206675	DISTILLED WATER	36.00	USD	0.00	36.00
Bill	006377		85202618	DISTILLED WATER	36.00	USD	0.00	36.00
Bill	006378		85213616	DISTILLED WATER	36.00	USD	0.00	36.00
Document Total:							108.00	
Payment Method Total:							108.00	
Cash Account Total:							108.00	
CASH AP	USD	CASH ACCOUNT FOR AP						
Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	004055	110258	Closed	9/2/2026	ALMA01	ALMA COLLEGE	0.00	300.00
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	006405		9.21.2026	Opera House Ballr	300.00	USD	0.00	300.00
Document Total:							300.00	
Payment Method Total:							300.00	
Cash Account Total:							300.00	
CASH AP	USD	CASH ACCOUNT FOR AP						
Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	004064	110259	Closed	9/2/2026	BUS01	BUSY BEE'S	0.00	30.00
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	006417		32938	WINDOW DECAL	30.00	USD	0.00	30.00
Document Total:							30.00	
Payment Method Total:							30.00	
Cash Account Total:							30.00	
CASH AP	USD	CASH ACCOUNT FOR AP						
Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	004056	110260	Closed	9/2/2026	CDWG01	CDW GOVERNMENT, INC.	0.00	1,657.58
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	006372		AK6NI2F	LENOVO, SMART	1,284.14	USD	0.00	1,284.14
Bill	006411		ZR01471048	July 2026 CISCO \	373.44	USD	0.00	373.44
Document Total:							1,657.58	
Payment Method Total:							1,657.58	
Cash Account Total:							1,657.58	

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	006410		782	INTERNET CONSI	1,279.62	USD	0.00	1,279.62
							Document Total:	1,279.62
							Payment Method Total:	1,279.62
							Cash Account Total:	1,279.62

CASH APUSD

CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	004067	110269	Closed	9/2/2026	PRIORITY	PRIORITY HEALTH	0.00	61,203.33
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	006421		262260041637		September 2026 P	61,203.33 USD	0.00	61,203.33
							Document Total:	61,203.33
							Payment Method Total:	61,203.33
							Cash Account Total:	61,203.33

CASH APUSD

CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	004048	ACH000319	Closed	9/2/2026	GLAXO1	GLAXO SMITH KLINE	0.00	1,290.54
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	006379		8254945832		TDAP VACCINE G	1,290.54 USD	0.00	1,290.54
							Document Total:	1,290.54
							Payment Method Total:	1,290.54
							Cash Account Total:	1,290.54

CASH APUSD

CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	004050	ACH000321	Closed	9/2/2026	RICO01	RICOH USA INC	0.00	488.72
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	006413		9033877327		Printing/Copies	488.72 USD	0.00	488.72
							Document Total:	488.72
							Payment Method Total:	488.72
							Cash Account Total:	488.72

CASH APUSD

CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	004053	ACH000324	Closed	9/2/2026	MUTU01	MUTUAL OF OMAHA	0.00	5,002.78
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	006408		002180902133		September 2026 E	5,002.78 USD	0.00	5,002.78
							Document Total:	5,002.78
							Payment Method Total:	5,002.78
							Cash Account Total:	5,002.78

CASH APUSD

CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	004052	ACH000323	Closed	9/2/2026	VERI01	VERIZON	0.00	2,823.26
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	006409		6151853499		July 24, 2026 - Aug	2,823.26 USD	0.00	2,823.26
							Document Total:	2,823.26
							Payment Method Total:	2,823.26
							Cash Account Total:	2,823.26

CASH APUSD

CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	004049	ACH000320	Closed	9/2/2026	MCKE01	MCKESSON MEDICAL	0.00	846.34
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	006383		26069653	ALCOHOL PREP F	175.81	USD	0.00	175.81
Bill	006416		26128654	CHED MBO MEDIK	670.53	USD	0.00	670.53
Document Total:								846.34
Payment Method Total:								846.34
Cash Account Total:								846.34

CASH APUSD

CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	004051	ACH000322	Closed	9/2/2026	SANO01	SANOFI PASTEUR INC	0.00	6,883.49
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	006391		7145766803	Polio, Hep B vaccin	4,699.82	USD	0.00	4,699.82
Bill	006392		7145759644	Tubersol, Menquac	2,183.67	USD	0.00	2,183.67
Document Total:								6,883.49
Payment Method Total:								6,883.49
Cash Account Total:								6,883.49

CASH APUSD

CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	004054	ACH000325	Closed	9/2/2026	AMAZON01	AMAZON CAPITAL SERVICES	0.00	374.98
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	006375		117W-N934-93R6	DENTAL BAGS RC	53.94	USD	0.00	53.94
Bill	006380		1YKG-96W3-P31V	PACKING TAPE, F	40.88	USD	0.00	40.88
Bill	006381		1MD1-HK3K-D461	DENTAL BIBS, H/A	132.38	USD	0.00	132.38
Bill	006382		13C3-YGML-3JKR	9X12 CLASP ENVI	13.05	USD	0.00	13.05
Bill	006385		1F11-FGYD-7XMX	LABEL MAKER TA	26.01	USD	0.00	26.01
Bill	006386		1XR1-7VYF-1131	CALENDARS CBC	108.72	USD	0.00	108.72
Document Total:								374.98
Payment Method Total:								374.98
Cash Account Total:								374.98

Doc. Type	Count	Amount Paid (USD)
Check	20	105,169.39
Prepayment	0	0.00
Refund	0	0.00
Void Check	0	0.00
Company Total:	20	105,169.39

Mid-Michigan District Health Department

MELISSA SELBY

REVENUE-EXPENSE

1 of 2

As of August 31, 2026

ALL PROGRAMS

	BUDGET	CURRENT MONTH	YEAR TO DATE	BUDGET BALANCE	% YTD	Proposed Amended Budget
REVENUE						
ELPHS LCSA	190,167.00	0.00	190,167.00	0.00	100%	190,167.00
ELPHS	1,695,253.00	141,274.00	1,557,734.00	137,519.00	92%	1,695,253.00
MDHHS GRANTS	2,010,427.00	180,301.50	2,111,092.50	-100,665.50	105%	2,136,010.00
MDHHS FEE FOR SERVICE	77,500.00	8,152.62	64,607.53	12,892.47	83%	79,000.00
EGLE GRANTS	283,923.00	74,345.29	226,145.54	57,777.46	80%	245,000.00
OTHER GRANTS	456,200.00	49,967.03	290,758.44	165,441.56	64%	331,000.00
VFC SUPPLIES	300,000.00	0.00	0.00	300,000.00	0%	300,000.00
MEDICAID FULL COST	107,000.00	0.00	273,260.49	-166,260.49	255%	300,000.00
MEDICAID OUTREACH	187,836.00	42,380.36	69,183.22	118,652.78	37%	85,000.00
OTHER INCOME	82,000.00	5,388.98	189,375.42	-107,375.42	231%	200,000.00
ADMINISTRATION	100.00	40.00	40.00	60.00	40%	
EH ADMIN	0.00	300.47	1,584.85	-1,584.85		2,000.00
EH MISC	69,860.00	3,185.00	48,213.00	21,647.00	69%	55,000.00
SEWAGE PROGRAM	215,730.00	23,390.00	214,180.00	1,550.00	99%	240,000.00
WATER PROGRAM	178,190.00	23,508.00	172,843.00	5,347.00	97%	200,000.00
FOOD PROGRAM	330,435.00	5,524.00	358,413.00	-27,978.00	108%	365,000.00
BODY ART	5,600.00	0.00	7,500.00	-1,900.00	134%	7,500.00
COMMUNICABLE DISEASE	1,000.00	0.00	200.00	800.00	20%	200.00
IMMUNIZATIONS	249,000.00	11,569.90	148,913.02	100,086.98	60%	165,000.00
STD/STI	2,000.00	103.90	859.64	1,140.36	43%	1,000.00
BLOOD LEAD	13,000.00	514.67	6,675.93	6,324.07	51%	7,000.00
HEADSTART	0.00	0.00	-190.00	190.00		200.00
WOMENS HEALTH PROGRAM	0.00	-108.59	212.31	-212.31		300.00
BCCCP	2,000.00	102.68	1,137.14	862.86	57%	1,500.00
FAMILY PLANNING	54,000.00	4,992.30	35,977.66	18,022.34	67%	40,000.00
VISION	17,000.00	866.59	8,261.98	8,738.02	49%	9,000.00
HEARING	17,000.00	866.37	8,619.67	8,380.33	51%	9,000.00
BREASTFEEDING PROGRAM	5,000.00	110.54	1,182.17	3,817.83	24%	1,500.00
CLINICAL VARNISH	20,000.00	3,307.48	33,992.05	-13,992.05	170%	25,000.00
ORAL HEALTH K-ASSESSMENT	0.00	717.57	32,114.97	-32,114.97		25,000.00
ORAL HEALTH SEALANT	0.00	-12.27	10,970.98	-10,970.98		10,000.00
CHED ADMINISTRATION	0.00	0.00	21.00	-21.00		50.00
SPACE	268,800.00	32,719.57	357,812.73	-89,012.73	133%	390,530.00
APPROPRIATIONS	1,165,478.00	97,123.17	1,068,737.57	96,740.43	92%	1,165,478.00
USE FUND BALANCE -						225,000.00
TOTAL REVENUE	8,004,499.00	710,631.13	7,490,596.81	513,902.19	94%	8,506,688.00

Mid-Michigan District Health Department

MELISSA SELBY

REVENUE-EXPENSE

2 of 2

As of August 31, 2026

ALL PROGRAMS

	BUDGET	CURRENT MONTH	YEAR TO DATE	BUDGET BALANCE	% YTD	Proposed Amended Budget
EXPENSE						
SALARIES	4,129,107.00	327,792.21	3,768,514.67	360,592.33	91%	4,135,658.00
FICA	315,845.00	23,592.98	269,713.42	46,131.58	85%	295,000.00
HEALTH INSURANCE	731,492.00	59,507.84	625,852.84	105,639.16	86%	700,000.00
DENTAL INSURANCE	56,133.00	3,781.90	44,329.32	11,803.68	79%	50,000.00
RETIREMENT	864,781.00	50,843.00	1,104,456.96	-239,675.96	128%	1,160,000.00
OTHER BENEFITS	34,891.00	-556.53	28,641.99	6,249.01	82%	30,000.00
OFFICE SUPPLIES	87,400.00	7,961.06	132,044.97	-44,644.97	151%	160,000.00
COMPUTER SUPPLIES	29,000.00	22,272.82	38,728.35	-9,728.35	134%	60,000.00
MEDICAL SUPPLIES	54,100.00	3,759.10	40,422.34	13,677.66	75%	60,000.00
BIOLOGICS	105,000.00	30,011.79	128,440.76	-23,440.76	122%	155,000.00
VFC	300,000.00	0.00	0.00	300,000.00	0%	300,000.00
OTHER SUPPLIES	0.00	131.96	164.95	-164.95		500.00
CAPITAL EXPENSE	0.00	0.00	560.00	-560.00		-
SOFTWARE PURCHASES	0.00	0.00	5,600.00	-5,600.00		6,000.00
CONTRACTUAL/PROFESSIONAL SERVICES	413,200.00	12,270.10	362,097.96	51,102.04	88%	450,000.00
COMMUNICATIONS	77,900.00	4,683.11	54,842.72	23,057.28	70%	60,000.00
TRAVEL/TRAINING	168,350.00	12,133.45	114,048.17	54,301.83	68%	135,000.00
MEMBERSHIPS	27,800.00	8,041.01	36,080.37	-8,280.37	130%	40,000.00
ADVERTISING	13,300.00	305.00	18,112.73	-4,812.73	136%	30,000.00
LIABILITY INSURANCE	70,000.00	0.00	75,618.40	-5,618.40	108%	76,000.00
LEASE & MAINTENANCE	241,000.00	1,271.32	174,279.29	66,720.71	72%	180,000.00
RENT	3,200.00	900.00	9,275.00	-6,075.00	290%	10,500.00
SPACE	265,600.00	32,719.57	357,812.73	-92,212.73	135%	390,530.00
MISC	0.00	0.00	500.00	-500.00		500.00
MISC EXPENSE	16,400.00	285.71	18,154.16	-1,754.16	111%	22,000.00
TOTAL EXPENSE	8,004,499.00	601,707.40	7,407,792.10	596,706.90	93%	8,506,688.00
Net Income (Loss)	0.00	108,923.73	82,804.71	-82,804.71		-

Balance Sheet

As of August 31, 2026

Assets

Cash & Cash Equivalents	2,804,235.34
Account Receivable	127,495.17
Other Receivables	79,222.47
Prepaid Expenses	245,802.13
VFC Inventory	83,270.74
Total Assets	3,340,025.85

Liabilities

Employee Deductions	(63,099.74)
Accounts Payable	166,152.86
Due to Others	383,861.24
VFC Inventory	83,270.74
Trust Funds	0.00
Deferred Revenues	0.00
38901-FUND BALANCE RESTRICTED DENTAL	95,208.84
39001-FUND BALANCE	936,417.69
39004-FUND BALANCE - TECHNICAL/EQUIP	300,000.00
39005-FUND BALANCE-FACILITY DEV.	50,000.00
39008-FUND BALANCE-FUTURE RETIREMENT	575,000.00
39009-FUND BALANCE-COMPENSATED LEAVE	443,887.51
39010-FUND BALANCE-UNEMPLOYMENT	50,000.00
39012-FUND BALANCE - TRAINING	25,000.00
39013-FUND BALANCE - BRFS	11,522.00
39014-FUND BALANCE-HEALTH INSURANCE	100,000.00
39018-FUND BALANCE OPEB	100,000.00
Net Income / (Loss)	82,804.71
Total Liabilities	3,340,025.85
Difference	0.00

CLINTON OFFICE

1307 E. Townsend Rd.
Saint Johns, MI 48879-9036
(989) 224-2195

GRATIOT OFFICE

151 Commerce Dr.
Ithaca, MI 48847-1627
(989) 875-3681

MONTCALM OFFICE

615 N. State St.
Stanton, MI 48888-9702
(989) 831-5237

BOARD OF HEALTH:	Bruce DeLong	George Bailey	Adam Petersen
	Nicole Fickes	Steven Sopocy	Matt Murray

September 23, 2026

ADMINISTRATOR: Melissa Selby, Director of Administrative Services

SUBJECT: Non-Union Employees' Proposal

☐ Information Only

☒ Action Needed

I. Authority For This Action:

☒ Local Policy

☐ Law or Rule

II. Summary:

(Previous board action relating to this item? Background information and if any future action anticipated.)

The Non-Union requests are brought to the Board of Health (BOH) annually in August or September. The Non-Union members, discuss and come to a consensus on the request that is sent to the Board.

III. Strategic Objective, Health Issue, or other Need Addressed:

(What priority should be given in relation to goals? Include reason for recommending change in priorities and how the need will be introduced into planning process.)

The non-union employees wage agreement expires September 30, 2026. There are currently 15 non-union employees with 11 being salaried and 4 being hourly.

Non-union Proposal:

Adjust the FY26/27 wage bands by eliminating the first two steps, shifting the remaining steps, and adding new Steps 5 and 6. Staff would be placed on the new wage scale at the step that provides them with at least a 1% wage increase effective October 1, 2026. For example, an employee currently at Step 6 on the existing scale would move to Step 4 on the new scale. Thereafter, employees would continue to receive step increases based on their anniversary date. The proposed wage scale incorporates a built-in 3% increase from the FY25/26 wage band to the proposed FY26/27 wage band. The proposed FY26/27 wage band is shown below:

Current

	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
4 Administrative Assistant	22.17	23.07	24.03	24.94	25.85	26.64

8	Finance Specialist/Human Resource Specialist	25.24	26.14	27.04	27.94	28.85	29.75
9	EP Coordinator	29.45	30.07	30.66	31.43	32.23	33.19
10	Supervisors	33.56	34.92	36.31	37.67	39.09	40.55
13	Division Directors	40.65	42.32	44.01	45.7	47.39	48.81

Proposed with 3% Increase and Adjusted Steps

		STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
4	Administrative Assistant	24.76	25.69	26.63	27.44	28.27	29.12
8	Finance Specialist/Human Resource Specialist	27.86	28.78	29.72	30.65	31.57	32.52
9	EP Coordinator	31.58	32.38	33.2	34.19	35.22	36.28
10	Supervisors	37.4	38.81	40.27	41.77	43.03	44.33
13	Division Directors	45.34	47.08	48.82	50.28	51.79	53.35

*Currently the Grade 5, 12 and 15 are not filled. If we fill these grades in the future, a proposal would be presented to the Board.

IV. Fiscal Impact and Cost: (Immediate, ongoing, and future impact.)

MMDHD has currently budgeted for the 3% increase for non-union employees.

V. Alternatives Considered: (Scope of options reviewed. Reasons for rejecting alternatives.)

No adjustments would be granted.

VI. Recommendation: (Advantages/benefits of proposal. Expected results. Possible problems or disadvantages of proposal. Effect of action on agency. Consequences of not approving recommendation or taking action.)

MMDHD recommends the board approve the non-union proposal.

VII. Monitoring and Reporting Timeline: (Evaluation method and timeline. Next report to the Board.)

None